



Legislation Text

File #: 2022-0671, **Version:** 1

To: Board of Supervisors

Department or Agency Name(s): Sheriff's Office

Staff Name and Phone Number: Maureen Nicklas, 565-8831

Vote Requirement: 4/5th

Supervisory District(s): Countywide

Title:

Resolution to Execute Facility Use Agreements for Training Purposes

Recommended Action:

Adopt a resolution delegating authority to the Sheriff to execute non-county owned facility use agreements for training purposes. (4/5th Vote Required)

Executive Summary:

The Sheriff's Office conducts a variety of trainings, some of which are held off site, at non-county owned facilities. The Sheriff is requesting the Board delegate authority to the Sheriff to execute facility use agreements and any associated amendments with non-County owned training facilities. This delegated authority is necessary because training facilities typically include indemnification and liability waiver provisions in the agreements that require Board approval. Under the proposed Resolution, the aggregate annual payments to all facilities will not exceed the Sheriff's delegated purchasing authority of \$50,000 per year, and the terms of all training facility agreements would be subject to County Counsel and Risk Management's review.

Discussion:

The Sheriff's Office primary need for training facility use agreements pertains to an annual, mandated, tactical training required by the Peace Officer Standards and Training (POST). Examples of these trainings include tactical breaching, tactical operations, tactical team training, and tactical firearms training. Some of these tactical courses require specialized facilities, such as a firing range, to provide the resources necessary to conduct team training exercises. In addition, some of these training facilities may also provide on-site housing at extremely low rates, which reduces travel costs and generates additional cost savings by minimizing staff travel time. Samples of the types of agreements which would be covered by the proposed Resolution are attached to this Board Item. In addition to tactical trainings and specialized facilities, the Sheriff's Office also has a desire to potentially enter into facility use agreements for conference facilities or similar, to conduct non-tactical trainings offsite. Offsite facilities are usually used for trainings such as teambuilding or mental health workshops where potentially sensitive material may be more effectively discussed, or where the training may be more productive in an offsite setting. An offsite conference facility may also be used to host multi-agency trainings to obtain a better cost per student ratio at a larger offsite conference facility.

Most facility use agreements contain provisions such as indemnification and waivers of liability that require the Board's approval. The Sheriff is requesting approval of the proposed Resolution delegating authority to

sign facility use agreements for training purposes, in consultation with County Counsel and Risk Management.

The Sheriff Office annual budget includes approximately \$2,500 per year for tactical training facilities. Use of other facilities is anticipated to cost less than \$5,000 per year. If approved, all terms related to liability waivers and indemnification, or any other legal provisions would only be considered in consultation with County Counsel and Risk Management. The aggregate use of training facility agreements would not exceed the Sheriff's service contract delegated purchasing authority of \$50,000 per year.

Strategic Plan:

N/A

Prior Board Actions:

None

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23-24 Projected	FY 24-25 Projected
Budgeted Expenses	\$7,500	\$7,500	\$7,500
Additional Appropriation Requested			
Total Expenditures	\$7,500	\$7,500	\$7,500
Funding Sources			
General Fund/WA GF	\$7,500	\$7,500	\$7,500
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	\$7,500	\$7,500	\$7,500

Narrative Explanation of Fiscal Impacts:

The FY 22-23 Adopted Budget includes \$2,500 in funding for facility rental fees for tactical team training events. Other general offsite training are estimated to cost less than \$5,000 per year and included in the Sheriff's annual budget.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

There are no staffing impacts associated with this Agreement.

Attachments:

Resolution

Sample Golden Gate Area Council Properties Use Agreement

Sample State Military Facility Use Agreement

Related Items “On File” with the Clerk of the Board:

N/A