Legislation Text

File #: 2020-0407, **Version:** 1

To: Board of Supervisors
Department or Agency Name(s): County Administrator's Office
Staff Name and Phone Number: Christina Rivera (707) 565-2431
Vote Requirement: Majority
Supervisorial District(s): Countywide

Title:
Ordinance Modifying the Management Role of the County Administrator

Recommended Action:
Adopt an ordinance amending Sonoma County Code Section 2-8 regarding powers, duties, and responsibilities of the County Administrator. (Second Reading)

Executive Summary:
Sonoma County Code Section 2-8 outlines the powers, duties, and responsibilities of the County Administrator. Within these powers, duties, and responsibilities, is the role of appointing authority and administrative oversight of specific positions and departments. Following the January 28, 2020 Board of Supervisors Strategic Planning Retreat, direction was given to expand the list of departments that over which the County Administrator is the appointing authority.

Discussion:
Staff recommends the proposed ordinance to amend the powers, duties, and responsibilities of the County Administrator to improve the efficiencies of managing County operations. The proposed ordinance would amend Sonoma County Code Section 2-8 to expand the appointing authority with respect to the group of County department heads that are delegated to the County Administrator.

The proposed changes increase the list of departments over which the County Administrator has delegated authority. Currently, the County Code gives the County Administrator appointing authority over the following three departments: General Services, Information Systems, and Emergency Management. Under the proposed changes, six additional departments would be added to the list: Human Services, Child Support, Human Resources, Permit and Resource Management, and Public Defender.

The proposed ordinance, if this action is approved today, it would become effective in 30 days. The proposed ordinance is attached along with a red-lined version to identify specific changes from the current law.

Prior Board Actions:
April 14, 2020 First Reading

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected

Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

Staffing Impacts:			
Position Title (Payroll Classification)	**Monthly Salary Range (A-I Step)**	**Additions (Number)**	**Deletions (Number)**

Narrative Explanation of Staffing Impacts (If Required):

Attachments:
CAO Authority Ordinance Strike-through Version
CAO Authority Ordinance Clean Version

Related Items "On File" with the Clerk of the Board: