



Legislation Text

File #: 2019-0345, **Version:** 1

To: Board of Supervisors

Department or Agency Name(s): County Administrator's Office

Staff Name and Phone Number: Sheryl Bratton, 707-565-2431

Vote Requirement: Informational Only

Supervisorial District(s): All

Title:

FY 2019-20 Budget Workshop

Recommended Actions:

Receive FY 2019-20 budget functional area and department presentations.

Executive Summary:

The Fiscal Year (FY) 2019-20 budget workshops are scheduled for April 9th and 10th and include both functional area and department budget presentations. The County departments are organized into functional areas, or groupings of departments that share customers and/or have integrated lines of business. This year, functional areas met to discuss FY 2019-20 budgets and challenges, and look for additional opportunities to collaborate.

The budget presentations are earlier than in previous years, moving up from June to April. The intention for earlier budget presentations is to give the public and the Board more time to ask questions and for the Board to be more informed to make funding decisions at the June budget hearings. To support this effort, the County Administrator is tracking Board member questions and staff responses from now through budget hearings utilizing the Board Request for Information form, Attachment A. This form will allow the process to have continuity from April through June and provide additional information for all interested parties tracking the budget.

In order to further enhance participation in the budget process, the County Administrator also has a form for Community Based Organization and Board Budget Request, Attachment B. Community and Board budget requests are due by **April 15th** and should be submitted to CAO-Budget@sonoma-county.org [<mailto:CAO-Budget@sonoma-county.org>](mailto:CAO-Budget@sonoma-county.org) to be included in the Board hearing materials for June.

Discussion:

At the December 11, 2018 Board meeting, the General Fund forecast projected a gap of \$12 million. To meet revenue targets for FY 2019-20, the departments had a 2% reduction in their General Fund Contributions (GFC) from FY 2018-19 to FY 2019-20 totaling \$5.8 million. This reduction along with increased labor costs resulted in department budgets that have General Fund reductions of up to 10%.

Departments will present how they are addressing any service impacts as a result of the reductions. Departments will also discuss which items they recommend be restored back to their budget through prioritized Add-Back requests. The Board will deliberate during June budget hearings as to which Add-Backs should be restored. Currently, it is estimated that there will be at least \$8.0 million available for Add-Backs

during budget hearings.

Prior Board Actions:

February 26th, 2019 - Midyear Estimates and Q2 Consolidated Budget Requests

December 11th, 2018 - Forecast Update

November 13th, 2018 - Five Year Budget Improvement Plan

FISCAL SUMMARY

Expenditures	FY 18-19 Adopted	FY19-20 Projected	FY 20-21 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

Click or tap here to enter text.

Staffing Impacts:			
Position Title (Payroll)	Monthly Salary Range (A - I Step)	Additions (number)	Deletions (number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Attachment A-1: FY 2019-20 Budget Workshop Board Inquiry Form Instructions

Attachment A-2: FY 2019-20 Budget Workshop Board Inquiry Form

Attachment B: Request Form for New Funding

FY 2019-20 Budget Workshop - Day 1 Department Presentations: Attachments 1-11

Related Items "On File" with the Clerk of the Board:

