



SONOMA COUNTY

575 ADMINISTRATION
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Legislation Details (With Text)

File #: 2022-1347
Type: Consent Calendar Item **Status:** Passed
File created: 11/14/2022 **In control:** County Counsel
On agenda: 1/24/2023 **Final action:** 1/24/2023
Title: Conflict of Interest Code Update for Non-County Agencies
Sponsors: County Counsel

Indexes:

Attachments: 1. Summary Report.pdf, 2. Resolution of Bodega Bay Fire Protection District dissolving its Conflict of Interest Code.pdf, 3. Resolution of Cazadero Community Services District Approving its Conflict of Interest Code.pdf, 4. Resolution of Northern Sonoma County Air Pollution Control Approving its Conflict of Interest Code.pdf, 5. Resolution of SCERA Approving its Conflict of Interest Code.pdf, 6. Resolution of SCFD Approving its Conflict of Interest Code.pdf, 7. Resolution of the Valley of the Moon Water District Approving its Conflict of Interest Code.pdf, 8. Resolution of Sonoma County Library Commission Approving its Conflict of Interest Code.pdf, 9. Resolution of Sonoma County Tourism Bureau Approving its Conflict of Interest Code.pdf, 10. Resolution of SCTA Approving its Conflict of Interest Code.pdf, 11. Resolution of the Fort Ross Elementary School District Approving its Conflict of Interest Code.pdf, 12. Resolution of the Gravenstein Union School District Approving its Conflict of Interest Code.pdf, 13. Resolution of the Mark West Union School District Approving its Conflict of Interest Code.pdf, 14. Resolution of the Oak Grove Union School District Approving its Conflict of Interest Code.pdf, 15. Resolution of the Old Adobe Union School District Approving its Conflict of Interest Code.pdf, 16. Resolution of the Santa Rosa City School District Approving its Conflict of Interest Code.pdf, 17. Resolution of the Sonoma Valley Unified School District Approving its Conflict of Interest Code.pdf, 18. Resolution of the West Side Union School District Approving its Conflict of Interest Code.pdf, 19. Resolution of WSCUHSD Approving its Conflict of Interest Code.pdf, 20. Resolution of the Wright Elementary School District Approving its Conflict of Interest Code.pdf, 21. Resolution of Renewable Enterprise District adopting its Conflict of Interest Code.pdf, 22. Resolution of Forestville Fire Protection District dissolving its Conflict of Interest Code.pdf, 23. Resolution of Palm Drive Health Care District dissolving its Conflict of Interest Code.pdf, 24. Resolution of Sotoyome Resource Conservation District dissolving its Conflict of Interest Code.pdf, 25. Resolution of Southern Sonoma County Resource Conservation District dissolving its Conflict of Interest Code.pdf, 26. Resolution of Southern Sonoma County Resource Conservation District dissolving its Conflict of Interest Code.pdf, 27. Resolution Amending SCAPOSD Conflict of Interest Code 2023.pdf, 28. Resolution of RED Housing Fund adopting its Conflict of Interest Code.pdf

Date	Ver.	Action By	Action	Result
1/24/2023	1	Board of Supervisors	Approved as recommended	Pass

To: Board of Supervisors, Community Development Commission Board of Commissioners, Sonoma County Agricultural Preservation and Open Space District Board of Directors and Sonoma County Water Agency Board of Directors

Department or Agency Name(s): County Counsel

Staff Name and Phone Number: Kristin Horrell, Deputy County Counsel (707) 565-2421

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

Conflict of Interest Code Update for Non-County Agencies

Recommended Action:

Acting as the Board of Directors of the Sonoma County Agricultural and Open Space District (SCAPOS), adopt a resolution approving the amendment to the SCAPOS's Conflict of Interest Code.

Acting as the Board of Supervisors in its role as the code reviewing body, adopt resolutions approving conflict of interest code amendments for the SCAPOS, Bodega Bay Public Utility District, Cazadero Community Services District, Northern Sonoma County Air Pollution Control District, Sonoma County Employee Retirement Association, Sonoma County Fire District, Valley of the Moon Water District, Sonoma County Library Commission, Sonoma County Tourism Bureau, Sonoma County Transportation Authority, Fort Ross School District, Gravenstein School District, Mark West Union School District, Oak Grove Union School District, Old Adobe Union School District, Santa Rosa City School District, Sonoma Valley Unified School District, West Side Union School District, West Sonoma County Union High School District and Wright Elementary School District.

Acting as the Board of Supervisors in its role as the code reviewing body, adopt resolutions approving conflict of interest codes for the newly created RED Housing Fund and Renewable Enterprise District.

Acting as the Board of Supervisors in its role as the code reviewing body, adopt resolutions dissolving conflict of interest codes for the Bodega Bay Fire Protection District, Forestville Fire Protection District, Palm Drive Health Care District, Sotoyome Resource Conservation District, and Southern Sonoma County Resource Conservation District.

Executive Summary:

State law requires that each local agency adopt a conflict of interest code identifying 1) those positions in which officers or employees make decisions affecting government spending ("designated employees"), and 2) the types of personal interests which could be affected by those decisions ("disclosure categories"). This item requests two actions. The first recommended action is by the Board of Directors of the Sonoma County Agricultural and Open Space Preserve District to adopt its updated conflict of interest code. The second recommended action is by the Board of Supervisors acting as the code reviewing body to approve all of the non-County entities' updated conflict of interest codes, including amendments to codes, adopting new codes and dissolving codes of entities that no longer exist.

Discussion:

Sonoma County Agricultural Preserve and Open Space District

The Sonoma County Agricultural Preserve and Open Space District is updating its code. The District is amending its code to add positions and revise the titles of existing positions.

Board of Supervisors

Once local jurisdictions approve their updated conflict of interest codes, they submit them to the Board of Supervisors for approval as the code reviewing body for all jurisdictions, except cities, within the County. This board item involves the standard biannual review of conflict of interest code amendments. State law requires that at the close of each even numbered year each agency review its code and determine whether any changes should be made. Amended and newly adopted codes must then be reviewed and approved by the Board of Supervisors as the code reviewing body for the local agencies. A number of agencies and districts in the County have amended their codes to update position titles and add or delete positions that are no longer required to be included in the conflict of interest codes. In addition, staff recommends adopting new conflict of interest codes for the newly created RED Housing Fund and the Renewable Enterprise District and dissolving the conflict of interest codes for the Bodega Bay Fire Protection District, Forestville Fire Protection District,

Palm Drive Health Care District, Sotoyome Resource Conservation District, and Southern Sonoma County Resource Conservation District, as those agencies no longer exist.

County Counsel has reviewed these changes, and the codes as submitted appear to comply with the requirements of the Political Reform Act. The agencies have been notified that the Board would consider this matter today, and they were requested to notify district employees of their right to be heard on proposed amendments. No one has requested an opportunity to appear.

Strategic Plan:

N/A

Prior Board Actions:

Biannually, last in 2021: Approved Conflict of Interest Code amendments for various agencies.

FISCAL SUMMARY

Expenditures	FY 22-23 Adopted	FY23-24 Projected	FY 24-25 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

The action is administrative in nature; no budgetary impacts are associated with this item.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

1. Resolution of the Board of Directors of SCAPOSD approving the amendment of the Conflict of Interest

Code.

2. Resolutions of the Board of Supervisors in its role as the code reviewing body approving Conflict of Interest Codes for Various Agencies.

Related Items “On File” with the Clerk of the Board:

None