



## Legislation Details (With Text)

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**Type:** Consent Calendar Item      **Status:** Passed  
**File created:** 5/14/2019      **In control:** Human Services  
**On agenda:** 6/11/2019      **Final action:** 6/11/2019  
**Title:** Human Services Department Contracts for Fiscal Year 2019-20  
**Sponsors:** Human Services

**Indexes:**

**Attachments:** 1. Human Services Department Contracts for Fiscal Year 2019-20\_Summ.pdf, 2. Human Services Department Contracts for Fiscal Year 2019-20\_Att A.pdf, 3. Human Services Department Contracts for Fiscal Year 2019-20\_Att B.pdf, 4. Human Services Department Contracts for Fiscal Year 2019-20\_Att C.pdf

Date	Ver.	Action By	Action	Result
6/11/2019	1	Board of Supervisors	Approved as recommended	Pass

**To:** Sonoma County Board of Supervisors  
**Department or Agency Name(s):** Human Services  
**Staff Name and Phone Number:** Karen Fies, 565-6990 and Kathy Halloran, 565-8503  
**Vote Requirement:** Majority  
**Supervisory District(s):** All

**Title:**  
Human Services Department Contracts for Fiscal Year 2019-20

**Recommended Actions:**

- A) Authorize the Director of the Human Services Department to execute 27 contracts to deliver Adult and Aging, Economic Assistance, Employment and Training, and Family, Youth and Children services to the community, as listed on Attachment A for a total amount of \$12,280,623. All but one contract have a term of July 1, 2019 to June 30, 2020.
- B) Authorize the Director of the Human Services Department to amend and execute future contracts in order to accept unanticipated revenues that do not increase the amount of the contract by more than \$25,000 from the original amount and do not significantly change the scope of services. This requested authorization applies to the following contracts: Sonoma County Area Agency on Aging contracts with Council on Aging, North Coast Opportunities, Petaluma People Services, and Senior Advocacy Services; Youth Education & Employment Services contracts with Conservation Corps North Bay and Social Advocates for Youth; and a Family, Youth and Children's Services Division contract with the American Logistics.

**Executive Summary:**

The Human Services Department requests authority to execute various contracts for services with community-based organizations and other agencies identified on Attachment A. These organizations were selected through competitive procurements to provide a broad range of services to Human Services Department clients for programs such as job search services, housing support, services to young adults and foster youth, child

welfare programs, adult and child abuse prevention, and programs for seniors.

All funding for contracted services are in support of state and federal mandates and are consistent with the objectives of the Human Services Department to protect vulnerable children and adults and promote maximum independence and well-being for county residents. Contracts are executed in the standard Counsel-approved template, include language that obligates the Department only to the extent funding is available, and allow for amendment to reduce or terminate the contract in the event that any anticipated funding is reduced or eliminated.

Each contract was procured in compliance with County and funder requirements. Typically, the Department procures for client services on a 4-year cycle, consistent with County's approved safety net provider contracting principles for a fair and open competition. Additionally, each scope of work describes the services to be delivered, data collection, and funder-required outcome measures and pass-through terms and conditions. During the next fiscal year, the safety net departments will develop strategies for shared outcome measures and accountability, and plan to bring an initial data report following the receipt of mid-year contractor reports, consistent with County's contracting principles.

#### **Discussion:**

#### **Human Services Department Contracts**

The Human Services Department will execute a total of 27 contracts for a total of \$12,280,623 that require Board of Supervisor approval. Community-based services for clients total \$11,886,623 of the total amount. The remaining funds are for data analysis and mandated social worker training. A summary of the contracts requiring Board approval is listed below by division. Attachment B organizes contract totals by provider since a provider may have multiple contracts with the Department.

#### **Adult & Aging Division (\$2,330,851)**

The Adult & Aging Division works with individuals and the community to ensure the safety and well-being of vulnerable adults by providing protective and supportive social services to older adults, veterans, and persons with disabilities. Typical outcomes for these contracts include unduplicated client count, number of service units, number of hours of participant case management, education, care hours, and caregiver support hours.

Area Agency on Aging Program (\$2,330,851) - The Area Agency on Aging contracts with community partners to provide senior services, such as adult day care, Alzheimer's day care, case management, transportation, ombudsman, congregate and home-delivered meals, caregiver support and respite, medication management and the health insurance counseling and advocacy program.

Due to the federal and state funding cycles, the California Department of Aging periodically amends funding during each fiscal year for existing senior services. When additional funds are allocated to the Sonoma County Area Agency on Aging, it is imperative that there be flexibility to modify contract funding to service providers expediently in order to assure continuity of services. The Area Agency on Aging requests authorization for the Director of the Human Services Department to amend and execute future contracts (listed below) to accept unanticipated revenues that does not significantly change the scope of services or increase the amount of the contract by more than \$25,000 from the original contract amount.

Each contract is for one year.

Council on Aging Services for Seniors (\$1,159,244) for adult day care, congregate and home delivered meals and case management services.

North Coast Opportunities (\$219,009) for Family Caregiver Support Program to provide support and respite services for the family caregivers.

Petaluma People Services Center (\$258,831) for case management services, delivery of meals, congregate meals, transportation services and adult day care.

Senior Advocacy Services (\$693,767) provides advocacy services through the Ombudsman and Health Insurance Counseling and Advocacy programs for seniors over age 60 in long-term care facilities, and support regarding health insurance and Medicare application.

### **Economic Assistance Division (\$309,808)**

The Economic Assistance Division of the Human Services Department provides assistance to obtain medical care for low income families through the Medi-Cal program, food through the CalFresh (formerly Food Stamps) program and General Assistance to disabled or low income and unemployed individuals. Outcomes tracked by contractors include number of CalFresh applications referred, submitted, and approved and 2-1-1 units of service.

Redwood Empire Food Bank (\$100,000) - One-year contract to provide CalFresh outreach and application assistance.

United Way of the Wine County (\$209,808) - One-year contract to provide CalFresh outreach and assistance with applications, and 2-1-1 referrals.

### **Employment and Training Division (\$2,823,973)**

The Employment and Training Division oversees SonomaWORKS funded by California Department of Social Services, and Job Link and youth programs funded by the Workforce Innovation & Opportunity Act. The SonomaWORKS program is designed to help those receiving cash assistance get training, support and help in overcoming barriers that prevent them from obtaining a job in order to go off cash assistance and progress to self-sufficiency. The Workforce Innovation & Opportunity Act provides funding for job search, job training, Job Link and youth services. Typical outcomes reported by Contractors include numbers served, services provided, participant attendance, service component completion, job, education and training attainments, and participant income.

Exemplar (\$204,000) - A one-year contract that provides performance management tools to improve SonomaWORKS client outcomes including mandated program participation rates.

SonomaWORKS Client Services (\$1,463,500) - Two contracts, each for 1 year, with Goodwill Industries of the Redwood Empire (\$1,263,500), and Santa Rosa Junior College (\$200,000) to provide services to CalWORKs clients to obtain and retain employment, and overcome barriers that lead to self-sufficiency. One contract with Goodwill Industries of the Redwood Empire (\$136,618) for bilingual navigation support and job development services at the Job Link One-Stop Career Center funded by Workforce Innovation & Opportunity Act grant funds. This contract ends on 12/31/2019 when the grant funds will expire.

Youth Education & Employment Services (\$1,019,855) - Two contracts, each for 1 year, with Conservation Corps North Bay (\$775,321), and Social Advocates for Youth (\$244,534). Contracts will provide youth education and employment services for youth and young adults age 16 to 24. Human Services requests that the Board authorize the Director of Human Services to execute future amendments that do not significantly change the scope of services or increase the cost more than \$25,000 in order to add additional funding as it is secured.

### **Family, Youth & Children's Division (\$6,815,991)**

The Family, Youth and Children's Division ensures the safety and well-being of children and youth by providing families with the resources they need to prevent the removal of their children or assist in the return of children to the home, provide support and care of children in foster care, and support the safety of children in the community. Typical outcomes tracked by contractors include numbers served, services provided, housing stability attainment for both caretakers and older youth, youth education attainment, and support services provided to families and/or youth. Outcomes tracked by the Department include federal-required performance related to safety, permanency, well-being and organizational practices including measures regarding family reunification, recurrence of maltreatment, foster youth placements, permanency rates, and response times.

Wraparound Services - One contract with Seneca Family of Agencies (\$2,784,000) to provide wraparound services for up to 60 families with children at risk of going to a high-level group home placement or stepping down from a high-level group home placement. Wraparound services offer an array of services and supports to families, including parenting support and skill development, coaching, school support, and respite in and out of the home, all in support of families staying together. The Wraparound program is targeted to high-risk youth who are in high-level group home placement or at risk of high-level placement. A high-level group home placement is the highest placement option for youth who are unable to reside in a family-type setting due to the severity of their behavioral or other issues. The Wraparound program uses foster care funding that would normally pay for a youth to reside in a high level group home which costs \$9,913 to \$11,238 per month per youth, and instead directs a portion of that funding to the service provider to try and prevent the need for such placements.

Older Foster Youth and Emancipated Youth Services (\$1,250,722) - Five contracts, each for one year, that offer support to older foster youth and former foster youth with a variety of services designed to assist in transitioning to self-sufficiency. Contracts include Social Advocates for Youth (\$200,000) for temporary housing and support for youth who are coming back into or remaining in the foster care system after age 18; TLC Children's & Family Services (\$512,000) for transitional housing and assistance for youth transitioning out of foster care; Seneca Family of Agencies (\$151,472) to assist youth in identifying relatives and other caring adults that can provide support to them on an ongoing basis, and two contracts with V.O.I.C.E.S. Sonoma to provide the My Life Program (\$125,000) where a plan is developed for young adults transitioning out of foster care and the Independent Living Skills Program (\$262,250) that provides independent living skills to foster and emancipated youth age 16 to 24.

Client Support Services (\$1,509,261) - Four contracts, each for one year, that offer support and individualized services to families involved in the child welfare system, including three contracts with California Parenting Institute for the Parent Orientation and Mentoring program (\$318,000), the client support services program that provides visitation, resource assistance and parenting support (\$643,261), and a Resource Family Training contract (\$158,000); and, one contract with Interfaith Shelter Network (\$390,000) to provide temporary housing for families and assistance to help them secure permanent housing.

One contract with Community Child Care Council (\$155,522) for one year to provide child care support for foster children through State Senate Bill 89 that established the Emergency Child Care Bridge program for Foster Children. Human Services is requesting that the Board authorize the Director of Human Services to execute future amendments that do not significantly change the scope of services or increase the cost more than \$25,000 from the original contract amount.

Kinship Program - One contract with Lilliput Children’s Services (\$330,000) for one year to provide resource assistance for foster and non-foster families raising both foster youth and relative children. Child Abuse Prevention (\$596,486) - Two contracts, each for one year, for child abuse prevention services. These services are designed to address the issues and behaviors that have led to child abuse and/or neglect referrals and are designed to prevent the removal of children from their families. The contract with LifeWorks of Sonoma County will be partially funded with the County Children’s Trust Fund, which is generated through specialized Vehicle License Fees and private donations. The First Five/Children’s Trust Fund Advisory Committee participated in the recent procurement process and reviewed information and recommended approval on May 20, 2019.

One contract is with California Parenting Institute (\$465,000) for child abuse prevention services that include an Engagement, Case Management and Resource Assistance program, and an In-Home Parenting Support and Education program. The second contract is with LifeWorks of Sonoma County (\$131,486) for time limited, evidence-based therapeutic treatment to specifically address child welfare concerns and issues.

Transportation Services for foster youth - One contract for one year with American Logistics Company (\$190,000) to provide transportation for foster youth to their home school and to other activities that support foster youth placed in out of home care.

**Prior Board Actions:**

The Board of Supervisors has annually approved funding and service contracts for the programs included in this item.

April 2, 2019 - Board of Supervisors approved Contracting Principles for Safety Net programs

June 11, 2018 - Board of Supervisors approved \$13,287,821 in funding for Human Services Department contracts.

June 13, 2017 - Board of Supervisors approved \$12,058,441 in funding for Human Services Department contracts.

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY 18-19 Adopted</b>	<b>FY19-20 Projected</b>	<b>FY 20-21 Projected</b>
Budgeted Expenses		12,280,623	
Additional Appropriation Requested			
<b>Total Expenditures</b>		<b>12,280,623</b>	
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal		12,280,623	
Fees/Other			
Use of Fund Balance			
Contingencies			
<b>Total Sources</b>		<b>12,280,623</b>	

**Narrative Explanation of Fiscal Impacts:**

The Human Services Department’s proposed FY 2019-20 budget includes funding amounts for the requested

contracts (\$12,280,623). The seven different funding sources used to finance these contracts are summarized in Attachment C.

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll)</b>	<b>Monthly Salary Range (A - I Step)</b>	<b>Additions (number)</b>	<b>Deletions (number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

- Attachment A - Human Services Department Contracts
- Attachment B - Human Services Department Contracts by Contractor
- Attachment C - Human Services Department by Funding Source

**Related Items "On File" with the Clerk of the Board:**

Contracts