



**SONOMA COUNTY
BOARD OF SUPERVISORS
MEETING MINUTES - DRAFT**

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

Susan Gorin, First District
David Rabbitt, Second District
Chris Coursey, Third District
James Gore, Fourth District
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator
Robert Pittman, County Counsel

Tuesday, November 1, 2022

8:30 AM

**Virtual/ Board of Supervisors Chambers
575 Administration Drive 102A
Santa Rosa, CA 95403**

8:30 A.M. CALL TO ORDER

8:36 A.M. The Board meeting was called to order.

Present: Susan Gorin, David Rabbitt, Chris Coursey, Lynda Hopkins, and James Gore

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, County Counsel

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

8:36 A.M.

ITEM #1 MOVED TO REGULAR CALENDAR

ITEM #2 MOVED TO REGULAR CALENDAR

ITEM #2A ADDED TO THE CONSENT CALENDAR BY ADDENDUM

Operation Green Light for Veterans

ITEM #4 ON CONSENT CALENDAR CHANGED TO ITEM #18A ON REGULAR CALENDAR BY ADDENDUM

Funding Request for Horizon Shine RV Parking Program in Sebastopol

ITEM #4A ADDED TO THE CONSENT CALENDAR BY ADDENDUM

CMSP Governing Board Group 3 Supervisor Election

ITEM #19 WAS REQUESTED TO BE REMOVED FROM THE AGENDA BY SONOMA COUNTY TOURISM

Sonoma County Tourism Business Improvement Area Ordinance No. 5525

ITEM #20 ON THE CLOSED SESSION CALENDAR CONTINUED TO NOVEMBER 8, 2022 BY ADDENDUM

Board Action: Approved as amended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

II.

CONSENT CALENDAR

8:51 A.M. Public Comment Opened

Speakers:

None

8:53 A.M. Public Comment Closed

Board Action: Approved as amended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

1. Sonoma Valley Citizens Advisory Commission Winery Guidelines [2022-1153](#)

Receive the Sonoma Valley Citizens Advisory Commission Winery Guidelines (First District)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)
[Attachment 1-SVCAC Winery Guidelines](#)
[Attachment 2: Sonoma Valley Citizens Advisory Commission Map](#)
[Attachment 3: JPA Resolution](#)

8:53 A.M.

Presenters:

Tennis Wick, Permit Sonoma, Director
Scott Orr, Permit Sonoma, Deputy Director

8:59 A.M. Public Comment Opened

Speakers:

Andrea

Chris

Tom

Mike

Mark

Matthew

9:11 A.M. Public Comment Closed

Item #1 has been withdrawn from the agenda. No vote.

2. California State Association of Counties Board of Directors Assignment [2022-1184](#)

Nominate Supervisor Lynda Hopkins as the Board primary appointment to the California State Association of Counties Board of Directors and Supervisor David Rabbitt as the alternate.

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)

9:31 A.M.

Presenters:

Supervisor Lynda Hopkins

9:37 A.M. Public Comment Opened

Speakers:

None

9:38 A.M. Public Comment Closed

Supervisor James Gore as Primary

Supervisor Lynda Hopkins as Alternate

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

ITEM #2A ADDED TO THE CONSENT CALENDAR BY ADDENDUM

2A. Operation Green Light for Veterans [2022-1272](#)

Adopt a Resolution in support of Operation Green Light.

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report.pdf](#)
[Resolution.pdf](#)

Board Action: Approved as recommended by Resolution 22-0462.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

3. Disbursement of Fiscal Year 22-23 Fifth District Community Investment Fund Grant Awards [2022-1115](#)

Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute and agreement with the following entities for a Community Investment Fund Grant for FY 22-23: 10,000 Degrees, \$2,000; Bodega Bay Fisherman's Festival, \$5,000; Bodega Volunteer Fire Department, \$1,500; California Indian Museum and Cultural Center, \$1,000; Cazadero Community Club, \$2,000; Face to Face, \$1,500; Food for Thought, \$5,000; Integrative Healers Action Network (fiscal agent: Inquiring Systems Inc.), \$1,000; Kid Scoop News, \$500; KOWS Community Radio, \$6,000; Listening for a Change, \$1,500; Monte Rio Recreation & Park District, \$2,000; North Coast Builders Exchange, \$500, Rural California Broadcasting Corporation (dba KRCB Northern California Public Media), \$1,000; Russian Riverkeeper, \$4,500; Sebastopol Area Senior Center (2 grants), \$3,000; Sebastopol Chamber of Commerce & Visitor Center, \$2,500; Sonoma Family Meal, \$2,000; Children's Museum of Sonoma County, \$3,000; YWCA Sonoma County, \$2,000. (Fifth District)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report.pdf](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

ITEM #4 ON CONSENT CALENDAR CHANGED TO ITEM #18A ON REGULAR CALENDAR BY ADDENDUM

4. Funding Request for Horizon Shine RV Parking Program in Sebastopol [2022-1235](#)

- A) Adopt a Budget Resolution (Attachment A) using up to \$330,000 in Board of Supervisors' General Fund Contingencies for the Horizon Shine program in Sebastopol (4/5th Vote Required)
- B) Authorize the Interim Director of the Community Development Commission to enter into an amended agreement (Attachment B) with Sonoma Applied Village Services of up to \$330,000 to continue the operation of the Horizon Shine RV parking program in Sebastopol through June 30, 2023.
- C) Direct staff to report back on the Agreement's requested metrics from the Horizon Shine program at the completion of the Project's term.
(4/5th Vote Required) (Fifth District)

Department or Agency Name(s): Community Development Commission

Attachments: [Summary Report.pdf](#)
[Attachment A - Budget Resolution](#)
[Attachment B - Contract Amendment #1 for Horizon Shine](#)
[Attachment C - SAVS Initial Proposal for Horizon Shine](#)
[Attachment D - Financial Information for SAVS](#)

This Consent Calendar item was changed to Item 18A on Regular Calendar by Addendum.

ITEM #4A ADDED TO THE CONSENT CALENDAR BY ADDENDUM

- 4A. CMSP Governing Board Group 3 Supervisor Election [2022-1277](#)
- Approval of vote for Solano County Supervisor Erin Hannigan for County Medical Services Program (CMSP) Governing Board, Supervisor Representative for Group 3 Counties for a new term beginning 1/1/2023.
- Department or Agency Name(s):** County Administrator
- Attachments:** [Summary Report](#)
[CMSP Group 3 Supervisor Ballot.pdf](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
5. Continue to Authorize Teleconferencing to Ensure Safe Public Participation in Local Government Meetings [2022-1098](#)
- Continue to authorize teleconference meetings of the Board of Supervisors of the County of Sonoma, Board of Directors of the Agricultural Preservation and Open Space District, Board of Directors of the Sonoma County Water Agency, Board of Commissioners of the Community Development Commission, and all other public entities for which the Board of Supervisors Acts as Board of Directors or Commissioners, the Sonoma Valley County Sanitation District (collectively referred to as “Board of Supervisors”), and on behalf of commissions and committees created by the Board of Supervisors pursuant to Government Code section 54952(b) authorizing teleconference meetings in compliance with AB 361 and Resolution 21-0399 to continue to allow members of the public to safely participate in local government meetings.
- Department or Agency Name(s):** Health Services and County Counsel
- Attachments:** [Summary Report](#)
[Attachment 1 - Recommendations for Safely Holding Public Meetings.pdf](#)
[Attachment 2- Brown Act Teleconferencing Resolution.pdf](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore
6. Agreement with Bay Area Air Quality Management District to Accept and Distribute Replacement HEPA Air Filters [2022-1117](#)
- Authorize the Director of Emergency Management to execute an Agreement with the Bay Area Air Quality Management District to accept replacement HEPA air filters, with a value of \$33,412, at no cost to the County of Sonoma.
- Department or Agency Name(s):** Emergency Management
- Attachments:** [Summary Report](#)
[Clean Air Center Agreement](#)
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Coursey, Hopkins, and Gore

7. Blanket Purchase Order Agreements for As-Needed Mobile and Portable Radios and ancillary services. [2022-1055](#)
- A) Authorize the Purchasing Agent to execute a Blanket Purchase Order Agreement, for one year each and with four (4) one (1) year extension options, for as-needed mobile and portable radio equipment and ancillary services with each of the following suppliers: Dailey Wells, Motorola, Khavarian-Vision and Silke Communications.
 - B) Delegate authority to the Purchasing Agent to execute addenda on form approved by County Counsel, to add options for substantially-similar new radios and ancillary services under each Agreement as technology evolves.
 - C) Authorize the Purchasing Agent and all County Department Heads, and designees, to issue orders for purchases of goods and work requests pursuant to said Agreements, contingent on there being sufficient funding for such orders.

Department or Agency Name(s): General Services

Attachments: [Summary Report.pdf](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

8. Emergency Work on Santa Rosa Plain Water Supply Resiliency Project in Response to Drought Conditions [2022-1107](#)

Receive Report and Make Findings that there is an ongoing need to Continue Emergency Work Without Competitive Bidding to Protect Health, Property and Essential Public Services in response to drought conditions. (4/5th Vote Required)

Department or Agency Name(s): Sonoma County Water Agency

Attachments: [Summary Report](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

9. Completion of Emergency Work to Stabilize Dangerous Conditions Resulting from Pipeline Corrosion at the Russian River County Sanitation District's Guerneville Lift Station and Force Main on Orchard Avenue, Guerneville [2022-1108](#)

Receive Report On Completion Of Emergency Work To Stabilize Dangerous Conditions Resulting From Pipeline Corrosion On The Discharge Pipeline At The Guerneville Lift Station And Force Main On Orchard Avenue, Guerneville And Make Findings That There Is No Longer A Need To Suspend Competitive Bidding For Emergency Repairs. (4/5th Vote Required) (Fifth District)

Department or Agency Name(s): Sonoma County Water Agency and Russian River County Sanitation District

Attachments: [Summary Report](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

10. Mark West Springs Road Sidewalk Improvements Project Cooperative Funding Agreement with the Sonoma County Transportation Authority (SCTA) [2022-1046](#)
- A) Approve and authorize the Chair to execute a \$1,000,000 Cooperative Funding Agreement with the Sonoma County Transportation Authority to fund a portion of a pedestrian/bicycle infrastructure improvement project along Mark West Springs Road between Old Redwood Highway and Ursuline Road.
- B) Adopt a Resolution authorizing a Budget Adjustment to the Department of Transportation and Public Works FY 2022-23 Final Budget in the amount of \$1,000,000 to appropriate necessary funding to reflect the financial commitments of the Agreement.
- (4/5th Vote Required) (Fourth District)

Department or Agency Name(s): Transportation and Public Works

Attachments: [Summary Report](#)
[C21303 Vicinity Map](#)
[Budget Resolution](#)

Board Action: Approved as recommended by Resolution 22-0457.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

11. Professional Services Agreement with MGE Engineering, Inc. for the Russian River Bank Stabilization Project (C21900). [2022-1062](#)

Award and authorize the Chair to execute a three-year professional services agreement with MGE Engineering, Inc. in an amount of \$980,311 plus a 10% contingency of \$98,031 for a total not-to-exceed amount of \$1,078,342 to provide design, engineering, environmental review, and permitting services for the Russian River Bank Stabilization Project (Fourth District).

Department or Agency Name(s): Transportation and Public Works

Attachments: [Summary Report](#)
[C21900-Location Map](#)
[C21900 Professional Services Agreement](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

12. On Call Environmental Services 2022 for Public Infrastructure Improvement Projects [2022-1063](#)
- A) Approve and authorize the Chair to execute ten, three-year on-call Professional Services Agreements for environmental consulting services with an aggregate not-to-exceed amount for all ten contracts of \$15,000,000.
 - B) Delegate to the Director of Sonoma County Transportation and Public Works the authority to execute individual task orders under the Agreements for any amount up to the aggregate not-to-exceed value of all the Agreements.
 - C) Delegate to the Director of Sonoma County Transportation and Public Works the authority to execute up to two, one-year, no-cost time extensions to all Agreements, for a maximum potential contract period of five years.

Department or Agency Name(s): Transportation and Public Works

Attachments: [Summary Report](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

APPOINTMENTS/REAPPOINTMENTS

13. Approve the Appointment of Robert Moretti to the Rancho Adobe Fire Protection District Board for a four-year term beginning December 2, 2022. (First, Second and Third Districts) [2022-1003](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

14. Approve the Appointment of Sarah Reidenbach to the Mental Health Board for a three-year term from November 1, 2022 to November 1, 2025 (Fifth District) [2022-1109](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)

Board Action: Approved as recommended.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

PRESENTATIONS/GOLD RESOLUTIONS

PRESENTATIONS AT A DIFFERENT DATE

15. Adopt a Gold Resolution of the Board of Supervisors of the County of Sonoma, State of California, Proclaiming October 30 - November 5, 2022 as Childhood Cancer Awareness Week in Sonoma County. (Countywide) [2022-1171](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)
[Gold Resolution Childhood Cancer Awareness Week.pdf](#)

Board Action: Approved as recommended by Resolution 22-0457.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

16. Adopt a Gold Resolution Honoring and Acknowledging Max Mickelsen for His 12 Years of Exemplary Service as a Director on the Sonoma County Fair & Exposition Fair Board. (Second District) [2022-1016](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)
[Gold Resolution - Max Mickelsen](#)

Board Action: Approved as recommended by Resolution 22-0459.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

17. Adopt a Gold Resolution Honoring and Acknowledging Bev Palm for Her 21 Years of Exemplary Service as a Director on the Sonoma County Fair & Exposition Fair Board. (Second District) [2022-1017](#)

Department or Agency Name(s): Board of Supervisors

Attachments: [Summary Report](#)
[Gold Resolution - Bev Palm.pdf](#)

Board Action: Approved as recommended by Resolution 22-0460.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

18. Adopt a Gold Resolution honoring November 11, 2022, as Veterans Day in Sonoma County (Countywide) [2022-0935](#)

Department or Agency Name(s): Human Services

Attachments: [Summary Report](#)
[Gold Resolution Veterans Day 2022](#)

Board Action: Approved as recommended by Resolution 22-0461.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

III.

REGULAR CALENDAR**ITEM #18A ADDED TO THE REGULAR CALENDAR BY ADDENDUM**

18A. Funding Request for Horizon Shine RV Parking Program in Sebastopol [2022-1235](#)

- A) Adopt a Budget Resolution (Attachment A) using up to \$330,000 in Board of Supervisors' General Fund Contingencies for the Horizon Shine program in Sebastopol (4/5th Vote Required)
- B) Authorize the Interim Director of the Community Development Commission to enter into an amended agreement (Attachment B) with Sonoma Applied Village Services of up to \$330,000 to continue the operation of the Horizon Shine RV parking program in Sebastopol through June 30, 2023.
- C) Direct staff to report back on the Agreement's requested metrics from the Horizon Shine program at the completion of the Project's term.
(4/5th Vote Required) (Fifth District)

Department or Agency Name(s): Community Development Commission

Attachments: [Summary Report.pdf](#)
[Attachment A - Budget Resolution](#)
[Attachment B - Contract Amendment #1 for Horizon Shine](#)
[Attachment C - SAVS Initial Proposal for Horizon Shine](#)
[Attachment D - Financial Information for SAVS](#)

9:39 A.M.

Presenters:

Supervisor Lynda Hopkins
Dave Kiff, Community Development Commission, Director

9:57 A.M. Public Comment Opened

Speakers:

Adrienne
Gail
Cynthia
Tomas
Diana
Jennifer
Colleen
Arthur
Eric
Sheryl

10:20 A.M. Public Comment Closed

Board Action: Approved as recommended by Resolution 22-0463.

Aye: Gorin, Rabbitt, Coursey, Hopkins, and Gore

19. Sonoma County Tourism Business Improvement Area Ordinance No. 5525

[2022-1156](#)

Hold a public meeting, as required by Government Code section 54954.6, to allow public testimony regarding a proposed modification to the existing Sonoma County Tourism Business Improvement Area Ordinance No. 5525.

Department or Agency Name(s): Economic Development Board

Attachments: [Summary Report](#)
[REVISED Summary Report](#)
[Board of Supervisors Resolution No. 22-0434](#)
[Draft Ordinance](#)
[Draft Ordinance with markup](#)
[Sonoma County Tourism Notice to Operators](#)
[REVISED - FY 2018-19 SCTB Annual Report](#)
[REVISED - FY 2019-20 SCTB Annual Report](#)
[REVISED - FY 2020-21 SCTB Annual Report](#)
[REVISED - FY 2021-22 SCTB Annual Report](#)
[REVISED - FY 2022-23 SCTB Annual Report](#)
[REVISED - SCT Financial Statements FY17-18](#)
[REVISED - SCT Financial Statements FY18-19](#)
[REVISED - SCT Financial Statements FY19-20](#)
[REVISED - SCT Financial Statements FY20-21](#)
[REVISED - SCT Financial Statements FY21-22](#)
[Nov 1 Board of Supervisors PowerPoint Presentation - SCT](#)

This Regular Calendar Item was Withdrawn.

IV. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Not Applicable

V. CLOSED SESSION CALENDAR

ITEM #20 CONTINUED TO NOVEMBER 8, 2022 BY ADDENDUM

20. The Board of Supervisors and the Board of Directors of the Community Development Commission will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Vannucci v. County of Sonoma, et al. 18-cv-01955-VC (US District Court, N.D. Cal.). (Government Code Section 54956.9(d)(1).)

[2022-1181](#)

This Closed Session Calendar Item was Continued.

VI. REGULAR AFTERNOON CALENDAR

VII. RECONVENE FROM CLOSED SESSION

1:33 P.M.

VIII. REPORT ON CLOSED SESSION

1:34 P.M. County Counsel, Robert Pittman, reported out on the Tuesday, October 25, 2022, Closed Session.

IX. 1:30 P.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS

1:35 P.M. Public Comment Opened

Speakers:

Tiffany

Lee

Adina

Rob

Eric

Roseanne

No Name

John

Maria

Shelby

No Name

Rich

Mary

2:10 P.M. Public Comment Closed

21. **1:45 PM** - ORD16-0001 Winery Events Ordinance[2022-0867](#)

To conduct a Public Hearing and adopt an Ordinance of the Board of Supervisors of the County of Sonoma, State of California, amending Sonoma County Code Chapter 26 (Zoning Regulations) to add winery definitions and standards for new winery visitor serving uses on lands zoned Land Intensive Agriculture, Land Extensive Agriculture, and Diverse Agriculture (outside of the coastal zone); and determine the project to be exempt from the California Environmental Quality Act. (4/5th Vote Required)

Department or Agency Name(s): Permit and Resource Management

Attachments: [Summary Report.pdf](#)
[Att 1 Ordinance.pdf](#)
[Att 2 Planning Commission Resolution \(June 7 2022\).pdf](#)
[Att 3 Winery Events Ordinance Comparison Table](#)
[Att 4 Planning Commission Staff Report \(June 3 2021\).pdf](#)
[Att 5 October 2016 Board of Supervisors Resolution of Intent.pdf](#)
[Att 6 Related General Plan Agricultural Resources Element Policies.pdf](#)
[Att 7 Public Comments for Planning Commission Hearing.pdf](#)
[REVISED ORD16-0001 PowerPoint- 11-1-2022.pdf](#)
[Staff PowerPoint.pdf](#)

2:11 P.M.

Presenters:

Tennis Wick, Director, Permit Sonoma
Scott Orr, Deputy Director, Permit Sonoma
Brian Oh, Division Manager Permit Sonoma
Hannah Spencer, Supervising Planner, Permit Sonoma
Georgia McDaniel, Planner III, Permit Sonoma
Tyra Harrington, Code Enforcement Manager, Permit Sonoma

3:22 P.M. Public Comment Opened

Speakers:

Marshall Bower
Bruce Riseman
Mike Martini
Steve Moore
Brad Caulkins
Cathy Ponza
Mark Hansen
Andrea Duckworth
Mike Haney
Ridgely Evertzs
Nick Brown
Mark R
Tom Blackwood

CAC Representatives: Vicky Farrow representing Ruth Wilson's comments
Claire Ramey
Eric Fraser
Ray Johnson
Tom Rouse
Wendy Krupnick

3:57 P.M. Public Comment Closed

The Board provided direction to staff and continued the item to a date to be determined.

X. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

6:59 P.M. Supervisor Gorin left the meeting.

6:59 P.M. The Board reported on assigned Boards, Councils, Commissions and other attended meetings.

XI. ADJOURNMENT

7:03 P.M. The Board adjourned the meeting in the memory of Donald A. Eraldi, Helen Shane, and Margie Mejia.

The meeting was adjourned to November 7, 2022 at 8:30 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board