



**SONOMA COUNTY  
BOARD OF SUPERVISORS  
MEETING MINUTES - DRAFT**

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Susan Gorin, First District  
David Rabbitt, Second District  
Shirlee Zane, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator  
Bruce Goldstein, County Counsel

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**Tuesday, April 7, 2020**

**9:00 AM**

**Board of Supervisors Chambers  
575 Administration Drive 102A**

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**In accordance with Executive Orders N-25-20 and N-29-20 the April 7, 2020 Board of Supervisors meeting will be held virtually.**

**MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON**

**\*UPDATE REGARDING VIEWING AND PUBLIC PARTICIPATION IN APRIL 7, 2020 BOARD OF SUPERVISORS MEETING\***

The April 7, 2020 Board of Supervisors Meeting will be facilitated virtually through Zoom.

Members of the public can watch or listen to the meeting using one of the three following methods:

1. Livestream: <https://sonoma-county.legistar.com/Calendar.aspx>  
Once the meeting has started, click the "In Progress" hyperlink to begin viewing.
2. Join the Zoom meeting application on your computer, tablet or smartphone:  
Go to: <https://zoom.us/j/626967145?pwd=NTNYV2s5YzYzT0dhQythc0FqOFNDUT09>  
Enter Password: 016223
3. Call-in and listen to the meeting:  
Dial +1 (669) 900 9128  
Enter meeting ID: 626 967 145  
Enter password: 016223

Public Comment During the Meeting:

You may email public comment to [bos@sonoma-county.org](mailto:bos@sonoma-county.org). All emailed public comments will be forwarded to all Board Members.

During the meeting, if you have joined as a member of the public in the Zoom app or by calling in, there will be specific points throughout the meeting assigned to public comment.

**\*END OF UPDATE\***

**Public Comment:**

Public Comment may be submitted via recorded voice message or email.

Voice recorded public comment: To submit public comment via recorded message, please call 707-691-0174 by 5pm Monday, April 6th. State your name and the item number(s) on which you wish to speak. The recordings will be limited to two minutes. These comments may be played at the appropriate time during the board meeting.

Email public comment: To submit an emailed public comment to the Board please email [bos@sonoma-county.org](mailto:bos@sonoma-county.org) and provide your name, the number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members and can be provided anytime leading up to and throughout the meeting.

**HOW TO LISTEN OR WATCH THE BOARD OF SUPERVISORS MEETING:**

Listen or Watch the live stream of the Board of Supervisors Meeting: You may access the live stream of the meeting by using the following link:  
<https://sonoma-county.legistar.com>

**DISABLED ACCOMMODATION:**

If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please contact the Clerk of the Board at (707) 565-2241 or by email [bos@sonoma-county.org](mailto:bos@sonoma-county.org) by 12pm Monday, April 6th to ensure arrangements for accommodation.

**The rules for public observation and comment supersede and replace the standard provisions on page three for the duration of the public health emergency.**

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. The five District Supervisors also serve as the Board of Directors of the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the Board of Commissioners of the Community Development Commission. Each of the foregoing entities is a separate and distinct legal entity. The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

**AGENDAS AND MATERIALS:** Agendas and most supporting materials are available on the Board's website at <https://www.sonoma-county.legistar.com/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

**SUPPLEMENTAL MATERIALS:** Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241 or [bos@sonoma-county.org](mailto:bos@sonoma-county.org) as soon as possible to ensure arrangements for accommodation.

**PUBLIC TRANSIT ACCESS TO THE COUNTY ADMINISTRATION CENTER:** Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62; Santa Rosa CityBus: Rt. 14; Golden Gate Transit: Rt. 80. For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

**APPROVAL OF THE CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members request specific items be discussed and/or removed from the Consent Calendar. There will an opportunity for the public to comment on the consent calendar prior to it being voted upon.

**PUBLIC COMMENT:** Any member of the public may address the Board on a matter listed on the agenda. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to the agenda item under discussion. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

**LANGUAGE INTERPRETERS:** Language services are available at all regular and special Board and Committee meetings if made at least 48 hours in advance of the meeting to help ensure availability. For more information or to request services: Contact (707) 565-2241.

**AVISO EN ESPAÑOL:** Servicios de traducción están disponibles en todas las reuniones regulares y especiales, de la Mesa de Supervisores, si se solicita por lo menos 48 horas antes de la reunión. Para más información o para solicitar servicios, de traducción llame al (707) 565-2241.

**BOARD CHAMBERS SECURITY SCREENING:** Security screening is conducted for all individuals attending Board meetings. Individuals planning to participate in Board meetings are advised to allow extra time to complete the screening process. The full policy can be found at <http://sonomacounty.ca.gov/Board-of-Supervisors/>

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## 9:00 A.M. CALL TO ORDER

9:06 A.M. The meeting was called to order.

### I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

### II. CONSENT CALENDAR

#### 1. Public Outings & Youth Education Program

[2020-0219](#)

Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute five service agreements for public outings and youth education programs totaling \$1,380,959, effective from April 7, 2020 and ending June 30, 2023, as follows:

- A) An agreement with the Laguna de Santa Rosa Foundation in the amount of \$162,466;
- B) An agreement with LandPaths in the amount of \$438,568;
- C) An agreement with the Sonoma Ecology Center in the amount of \$227,452;
- D) An agreement with the Sonoma Land Trust in the amount of \$162,466;
- E) And an agreement with the Sonoma Resource Conservation District in the amount of \$389,918.

**Department or Agency Name(s):** Agricultural Preservation And Open Space District

#### 2. 2019-20 Property Tax Administration Charge

[2020-0224](#)

Approve Resolution Authorizing Property Tax Administration Charge to local taxing agencies to reimburse the County for costs incurred to process property taxes for Fiscal Year 2019-20.

**Department or Agency Name(s):** Auditor-Controller-Treasurer-Tax Collector

#### 3. Waiver of Penalty and Interest Provisions for Transient Occupancy Tax, Business Improvement Area, and Commercial Cannabis Cultivation and Supply Chain Operators due to the COVID-19 emergency.

[2020-0316](#)

- A) Approval by the Sonoma County Board of Supervisors to waive Transient Occupancy Tax and Business Improvement Area delinquent penalties and interest for first quarter of 2020 for operators directly impacted by the COVID-19 emergency.
- B) Approval by the Sonoma County Board of Supervisors to waive Cannabis Business Tax delinquent penalties and interest for the third quarter of fiscal year 2019-2020, for commercial cannabis cultivation and supply chain operators directly impacted by the COVID-19 emergency.

**Department or Agency Name(s):** Auditor-Controller-Treasurer-Tax Collector

#### 4. Presidential Primary Election March 3, 2020, Official Canvass

[2020-0073](#)

Adopt a resolution accepting the official canvass of the vote for the March 3, 2020, General Primary Election.

**Department or Agency Name(s):** Clerk-Recorder-Assessor

5. Ordinance Adopting Fee Changes for the Assessor's Office (second reading) [2020-0089](#)

Adopt an ordinance to increase fees for products and services to reflect the reasonable cost of services provided by the Assessor's Office as authorized by state law, effective July 1, 2020.

**Department or Agency Name(s):** Clerk-Recorder-Assessor

6. Awards and Contract Authorizations to Support Home Sonoma County and the Homeless System of Care as a Whole. [2020-0137](#)

- A) Approve the Community Development Commission's acceptance of \$1,830,815 in eight U.S. Department of Housing and Urban Development (HUD) Continuum of Care 2019 awards, to maintain a combined \$1,044,923 in Continuum of Care Rental Assistance to homeless persons with disabilities; \$327,156 to sustain and expand operations of the Homeless Management Information System; \$349,991 to sustain Sonoma County's Coordinated Entry System for homeless persons; and \$108,745 to support management of the Continuum of Care planning effort; and authorize the Interim Executive Director of the Community Development Commission (Commission) to execute initial and renewal contracts with HUD for the above services, each for a one-year period beginning in calendar 2020 and ending in calendar 2021.
- B) Authorize the Interim Executive Director of the Commission to execute a contract with HUD to accept a \$131,019 Homeless Management Information System Capacity Building award, and in turn to execute a professional services agreement with Community Technology Alliance (CTA), to support data management for the period April 1, 2020 through September 30, 2021. The professional services agreement for consultant services will not exceed \$70,049.
- C) Adopt a resolution adjusting the FY 2019-2020 County of Sonoma Budget to reflect the anticipated receipt of \$6,696,830.65, representing \$3,476,293.48 in Home Sonoma County-designated State Homeless Housing, Prevention and Assistance (HHAP) grant funds and \$3,220,537.17 in County-designated State HHAP, and authorizing use of \$67,780 from Home Sonoma County-designated funds in the balance of FY 2019-20.
- D) Authorize the Interim Executive Director of the Commission to execute a professional services agreement for Phase 2 Strategic Planning with Focus Strategies, for the period April 1, 2020 through August 31, 2021. Contract amount not to exceed \$67,780 in California Homeless Housing, Assistance and Prevention Program (State HHAP) grant funds.

**Department or Agency Name(s):** Community Development Commission

7. Housing Authority Annual Plan, Five Year Plan and Administrative Plan [2020-0252](#)
- A) Approve Resolution of the Sonoma County Housing Authority approving the Sonoma County Public Housing Authority Annual Plan and the Sonoma County Five Year Plan;
  - B) Authorize the Executive Director, or her designee, to execute associated documents and submit to the U.S. Department of Housing and Urban Development; and
  - C) Approve modifications to the Sonoma County Housing Authority Administrative Plan

**Department or Agency Name(s):** Community Development Commission

8. Continue Proclamation of Local Emergency Due to the Kincade Fire in the Sonoma County Operational Area. [2020-0119](#)

Adopt Resolution Continuing the Proclamation of Local Emergency Issued on October 31, 2019 for another 60 Days Due to Damage Arising from the Kincade Fire in the Sonoma County Operational Area.

**Department or Agency Name(s):** County Administrator

9. Telecommunications Site Option and Lease Agreement with GTE Mobilnet/Verizon for County Fairgrounds, Santa Rosa. [2020-0249](#)

Authorize the Director of General Services to execute a Site Option and Lease Agreement with GTE Mobilnet (dba Verizon Wireless) as Tenant, for a wireless telephone communication facility at County-owned premises at 1350 Bennett Valley Road, Santa Rosa, Sonoma County, California 95404 ("County's Real Property"); identified as Assessor's Parcel Number 009-371-010. The option to lease is valid for up to 18 months, and upon exercise of the option, the initial term of the Lease will be five (5) years, with three (3) additional five (5) year extensions. Consideration for the option is a payment of \$5,000 to Fair. Rent will be \$2,500/mo at commencement to adjust 3% annually thereafter. (Third District) (4/5 Vote Required)

**Department or Agency Name(s):** General Services, Sheriff's Office and Fairgrounds

10. Award Multiple Blanket Purchase Order Agreements for As-Needed and Emergency Light and Heavy Equipment Rental With and Without Operator [2020-0250](#)
- A) Authorize the Purchasing Agent to execute Blanket Purchase Order Agreements with equipment rental companies for as-needed and emergency light and heavy equipment rental with and without operator, each Agreement to be for one year with options to extend for up to two (2) additional one-year periods.
- B) Authorize the Purchasing Agent, or designees, to issue work requests pursuant to these agreements, contingent on availability of sufficient funding for such services.

**Department or Agency Name(s):** General Services

11. Interdepartmental Multi-Disciplinary Team and Whole Person Care Staffing Allocations [2020-0183](#)
- A) Adopt a personnel resolution amending the Department of Health Services allocation list to add 1.00 full-time equivalent Senior Client Support Specialist position and delete 2.00 full-time equivalent positions as detailed in the attached resolution within the Department of Health Services, effective April 7, 2020.
- B) Adopt a personnel resolution amending the Human Services Department allocation list to add 1.00 full-time equivalent, time-limited Social Service Worker II position within the Human Services Department, effective April 7, 2020.

**Department or Agency Name(s):** Health Services and Human Services

12. 2019 Sonoma County Child Care Needs Assessment Report [2020-0257](#)
- Accept and approve the 2019 Sonoma County Child Care Needs Assessment Report.

**Department or Agency Name(s):** Sonoma County Office Of Education and Human Services

13. Annual Countywide Vegetation Management Report for FY 18/19 [2020-0135](#)
- Approve the Countywide Vegetation Management Report for FY 18/19

**Department or Agency Name(s):** Permit and Resource Management, Agricultural Commissioner, Agricultural Preservation And Open Space District, Community Development Commission , Transportation and Public Works, Regional Parks , Sonoma County Water Agency and General Services

14. Ordinance Adopting Fee Changes for Sheriff-Coroner's Office [2020-0131](#)
- Adopt ordinance establishing the fees to be collected by the Sheriff-Coroner's Office effective July 1, 2020.

**Department or Agency Name(s):** Sheriff's Office

15. Sonoma Water Licensed Land Surveyor [2020-0251](#)

Adopt a resolution effective April 21, 2020 to add one (1) full-time equivalent Licensed Land Surveyor in the Survey and Right of Way Section of the Sonoma Water Engineering and Resource Planning Division to meet ongoing and increasing survey and right of way workload demands, to include oversight and supervision of staff involved in daily survey production work.

**Department or Agency Name(s):** Sonoma County Water Agency

17. Receive Report on Emergency Need to Perform Work to Stabilize Dangerous Conditions Resulting from Pipeline Corrosion on the Cotati Aqueduct in the Meter Vault at the River Road Chlorine Building. [2020-0350](#)

- A) Receive report on emergency need to perform work to stabilize dangerous conditions resulting from pipeline corrosion on the Cotati Aqueduct; and
- B) Make findings that there is an ongoing emergency need to stabilize dangerous conditions resulting from the pipeline corrosion; and
- C) Continue to suspend competitive bidding requirements for emergency flooding repairs (4/5th Vote Required)

**Department or Agency Name(s):** Sonoma County Water Agency

18. Natural Hazard Reliability Assessment Update [2020-0253](#)

Authorize Sonoma County Water Agency's General Manager to execute an agreement with InfraTerra, Inc. for natural hazard reliability assessment update through March 31, 2023, in the not-to-exceed amount of \$300,000.

**Department or Agency Name(s):** Sonoma County Water Agency

19. Landfill Gas Collection System, Operation, Monitoring, Maintenance, and Reporting Services for the Healdsburg Closed Landfill [2020-0210](#)

Authorize the Chair to execute the Second Amendment to the Agreement for Landfill Gas Collection Services for the Healdsburg Closed Landfill (Agreement) By and Between the County of Sonoma and SCS Field Services to extend the term for an additional six (6) months. (Fourth District)

**Department or Agency Name(s):** Transportation and Public Works



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## APPOINTMENTS/REAPPOINTMENTS

20. Approve the Appointment of Vincent Rizzo to the Sonoma County Local Task Force on Integrated Waste Management representing First District for the three year term beginning April 7, 2020 and expiring April 7, 2023. (First District). [2020-0240](#)

**Department or Agency Name(s):** Board of Supervisors

21. Approve the Appointment of David Oster to the Sonoma County Transportation Authority Citizens Advisory Committee representing First District for a three year term beginning April 7, 2020 and expiring April 7, 2023. (First District). [2020-0235](#)

**Department or Agency Name(s):** Board of Supervisors

22. Approve the Reappointment of Anthony Withington to the Civil Service Commission, serving a four-year term beginning April 12, 2020 and expiring April 12, 2024. (Second District) [2020-0038](#)

**Department or Agency Name(s):** Board of Supervisors

23. Approve the Reappointment of Ariana Diaz De Leon to the Commission of the Status of Women for a 2-Year term beginning on February 1, 2020 and ending on February 1, 2022. (Fifth District). [2020-0244](#)

**Department or Agency Name(s):** Board of Supervisors

24. Approve the reappointment of Robin Bartholow and Michael Nicholls as governing body members to the Sonoma Mendocino Economic Development District for the term of April 7, 2020 to April 6, 2024. [2020-0211](#)

**Department or Agency Name(s):** Economic Development Board

25. Approve the appointment of Richard Horrell to the Child Care Planning Council of Sonoma County for a two-year term beginning April 7, 2020, ending December 31, 2021. [2020-0254](#)

**Department or Agency Name(s):** Sonoma County Office Of Education and Human Services

## PRESENTATIONS/GOLD RESOLUTIONS

### PRESENTATIONS ON A DIFFERENT DATE

26. Approve a Gold Resolution of the Board of Supervisors of the County of Sonoma, State of California, Recognizing April 2020 as Sexual Assault Awareness Month (Third District). [2020-0198](#)

**Department or Agency Name(s):** Board of Supervisors

27. Adopt a Gold Resolution proclaiming April 11 through 17, 2020 as the Week of the Young Child, a national effort to recognize the importance of high-quality early childhood education, and the people, programs and policies in Sonoma County that support early learning for all young children. [2020-0255](#)

**Department or Agency Name(s):** Sonoma County Office Of Education and Human Services

**III. 9:00 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

**IV. REGULAR CALENDAR****28. 9:15 A.M. - Novel Coronavirus/COVID-19 Threat Update [2020-0351](#)**

Receive a staff update on the Novel Coronavirus threat and current response activities.

**Department or Agency Name(s):** Emergency Management and Health Services

11:53 A.M. The Board went to recess.

12:47 P.M. The Board reconvened from recess.

Meeting went into Recess

Meeting Reconvened

**29. Informational Update on County Eviction Defense Ordinance [2020-0359](#)**

Provide policy direction on possible Ordinance Amendments

**Department or Agency Name(s):** Community Development Commission and County Counsel

**30. Update on Post COVID-19 County Fiscal Position and Legislative Review [2020-0362](#)**

A) Receive a high-level update on the County's post COVID-19 fiscal position

B) Receive a Review of COVID-19 Federal and State Legislation

**Department or Agency Name(s):** County Administrator

31. Approval of Burbank Housing Development Corporation Refinance of Community Development Commission Loans [2020-0360](#)
- A) Approve the refinancing of senior indebtedness on multiple Community Development Commission properties, including approximately \$5.5 million cash out to Burbank Housing Development Corporation, generated from various loans to be made by Berkadia Commercial Mortgage, LLC, a Delaware limited liability company, to various special purpose entity affiliates of Burbank Housing Corporation by determining that the public purpose of these developments are protected;
  - B) Approve the subordination of specified Community Development Commission affordable housing loans, associated security documents (including, as applicable, *inter alia*, the loan agreements, regulatory agreements, promissory notes, assignment agreements, and deed of trusts, and notice of affordability restrictions) to the private financing documents required by Berkadia for the refinancing loan(s), and the departure from Commission Loan Policies regarding subordination;
  - C) Authorize the Community Development Commission's Interim Executive Director to execute a subordination agreement and such other documents as may be necessary to evidence the subordination of the Commission Loan Documents to Berkadia's private financing documents, provided that such subordination agreement complies with the terms of California Health and Safety Code Section 33334.14;
  - D) Authorize the Community Development Commission's Interim Executive Director to finalize the negotiation of and execute a Letter Agreement outlining the requirements to modify the Commission Loan Documents;
  - E) Authorize the Community Development Commission's Interim Executive Director, or a designee, to finalize the negotiation of and execute documents modifying the various Commission Loans and to take all reasonable steps to effectuate the modifications described herein, in such forms as may be agreed to by the Interim Executive Director and approved by the County Counsel;
  - F) Authorize and direct the Community Development Commission's Interim Executive Director, or a designee, on behalf of the Commission and in its name, to execute and deliver such documents and to do such acts as may be deemed necessary or appropriate to accomplish the intentions herein.

**Department or Agency Name(s):** Community Development Commission and County Counsel

**V. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

**VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**VII. CLOSED SESSION CALENDAR**

32. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Proceedings of the California Public Utilities Commission, Initiation of Litigation pertaining to Rulemaking 18-03-011, Disaster Relief Program (Government Code Section 54956.9(d)(4)). [2020-0347](#)
33. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - *New-Old Ways Wholistically Emerging v. Sonoma County Board of Supervisors*, SCV 252985. (Government Code Section 54956.9(d)(1).) [2020-0353](#)

34. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation - County Administrator. (Government Code Section 54957(b)(1)). [2020-0355](#)
35. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation - County Counsel. (Government Code Section 54957(b)(1)). [2020-0364](#)

**VIII. REPORT OUT ON CLOSED SESSION WILL BE HELD AT THE NEXT REGULAR MEETING**

**IX. ADJOURNMENT**

NOTE: The next regular meeting will be held on April 14, 2020.

(All dates are tentative until each agenda is finalized)