



SONOMA COUNTY BOARD OF SUPERVISORS MEETING MINUTES - DRAFT

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

Susan Gorin, First District
David Rabbitt, Second District
Shirlee Zane, Third District
James Gore, Fourth District
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator
Bruce Goldstein, County Counsel

Tuesday, March 10, 2020

8:30 AM

**Board of Supervisors Chambers
575 Administration Drive 102A**

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. The five District Supervisors also serve as the Board of Directors of the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the Board of Commissioners of the Community Development Commission. Each of the foregoing entities is a separate and distinct legal entity. The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at <https://www.sonoma-county.legistar.com/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241 or bos@sonoma-county.org as soon as possible to ensure arrangements for accommodation.

PUBLIC TRANSIT ACCESS TO THE COUNTY ADMINISTRATION CENTER: Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62; Santa Rosa CityBus: Rt. 14; Golden Gate Transit: Rt. 80. For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

APPROVAL OF THE CONSENT CALENDAR: The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members request specific items be discussed and/or removed from the Consent Calendar. There will an opportunity for the public to comment on the consent calendar prior to it being voted upon.

PUBLIC COMMENT: Any member of the public may address the Board on a matter listed on the agenda. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to the agenda item under discussion. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

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BOARD CHAMBERS SECURITY SCREENING: Security screening is conducted for all individuals attending Board meetings. Individuals planning to participate in Board meetings are advised to allow extra time to complete the screening process. The full policy can be found at <http://sonomacounty.ca.gov/Board-of-Supervisors/>

8:30 A.M. CALL TO ORDER**PLEDGE OF ALLEGIANCE****I. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

II. CONSENT CALENDAR

1. Engineering and Geologic Review of Vineyard and Orchard Site Development Ordinance (VESCO) Plans Request for Proposals (RFP) [2020-0113](#)

Receive a draft copy of the Engineering and Geologic Review of VESCO Plans RFP

Department or Agency Name(s): Agricultural Commissioner

2. Agreement Extensions for Baseline Consultants [2020-0112](#)

Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute time-only amendments to the following professional service agreements:

- A) First Amendment to Agreement with Robert Evans dba Rob Evans & Associates, extending the term until December 31, 2023.
- B) First Amendment to Agreement with Prunuske Chatham, Inc., extending the term to December 31, 2023.
- C) First Amendment to Agreement with Roger Sternberg, extending the term to December 31, 2023.

Department or Agency Name(s): Agricultural Preservation And Open Space District

3. Board of Supervisors, District 4, Staff Re-Organization [2020-0234](#)

Adopt a Resolution amending the Department Allocation Table of the Board of Supervisors/County Administrator's Office to delete 1.0 full-time equivalent Board of Supervisors' Aide allocation and add 1.0 full-time equivalent Board of Supervisors' Field Representative allocation, specific to the Fourth Supervisorial District, effective March 10, 2020.

Department or Agency Name(s): Board of Supervisors

4. 2019 Municipal Advisory Council (MAC) annual reports [2020-0140](#)

Approve 2019 Municipal Advisory Council (MAC) annual reports for the Lower Russian River MAC and the Sonoma Coast MAC. (Fifth District)

Department or Agency Name(s): Board of Supervisors

5. Fee Waiver [2020-0081](#)

Approve a fee waiver in the amount \$788 for Bodega Bay Grange for a commercial kitchen project upgrade. (Fifth District).

Department or Agency Name(s): Board of Supervisors

6. District Formation Funds - Work Plan [2020-0095](#)

Approve the use of up to \$25,000 of funds allocated to district formation in order to complete a comprehensive review of options for Municipal Advisory Councils (MACs), and Community Advisory Councils (CACs) in the unincorporated county that are interested in exploring options to gain greater

funding for or control of municipal services.

Department or Agency Name(s): County Administrator, County Counsel and Auditor-Controller-Treasurer-Tax Collector

7. Centralized Communications Division

[2020-0149](#)

- A) Approve establishing a centralized communications division under the management of the County Administrator's Office (CAO) by transferring 6 full time equivalent (FTE) positions from certain departments who have staff currently performing communications services with the intended effective date of July 1, 2020 and adding 1 FTE Admin Aide effective as of March 10, 2020; to support the new division;
- B) Direct Human Resources Department to conduct necessary job classification adjustments that reflect the division's structure, roles and responsibilities;
- C) Direct staff to include in the FY 2020-21 recommended budget position allocation and appropriations changes and/or additions, including redirection of funds for existing staff between departments;
- D) Direct the General Services department to facilitate the Auditor-Controller-Treasurer-Tax Collector's Payroll division relocation in order to provide additional office space within the Administration County campus for the CAO/Board of Supervisors.
- E) Adopt Resolution adjusting the County Administrator's Office FY 2019-20 Position Allocation by adding 1.0 FTE Administrative Aide confidential position to support the establishment of the Centralized Communications division; and
- F) Approve use of up to \$135,000 of FY 2019-20 General Fund Contingencies to finance the addition of Administrative Aide for the last quarter of the year, and finance initial office space needs.

Department or Agency Name(s): County Administrator

8. Emergency Los Guilicos Shelter Development and Joe Rodota Trail Clearance and Cleanup Cost Report

[2020-0174](#)

- A) Receive staff report on Updated Costs related to establishing an Emergency Homeless Shelter and Joe Rodota Trail clearance operations.
- B) Retroactively delegate authority to the Director of Emergency services to execute hazmat and debris removal contracts with Ancon for an amount of \$150,000 and an amendment to that contact of \$23,565.

Department or Agency Name(s): Emergency Management

9. Interim Health Officer Appointment [2020-0233](#)
- A) Adopt a resolution appointing Dr. Sundari Mase to the position of Interim Health Officer for the County of Sonoma effective March 10, 2020.
 - B) Authorize the Director of Health Services to execute an agreement with Dr. Sundari Mase to provide Interim Health Officer services in an amount not-to-exceed \$200,000 through September 1, 2020.
- Department or Agency Name(s):** Health Services
10. Sonoma County 2019 - 2024 Child Welfare Services System Improvement Plan [2020-0094](#)
- A) Approve the Sonoma County Child Welfare Services 2019-2024 System Improvement Plan.
 - B) Authorize the Human Services Department Director to sign the Child and Family Services Review Signature Sheet on behalf of the Board.
 - C) Authorize submission to the California Department of Social Services.
- Department or Agency Name(s):** Human Services and Probation
11. Update on Contracting Principles for Safety Net Services Programs and Results-Based Accountability (RBA) [2020-0093](#)
- Accept update and approve utilizing Results-Based Accountability as the approach to implement the Contracting Principles. (Informational Only)
- Department or Agency Name(s):** Human Services, Community Development Commission , Child Support Services, Health Services and Probation
12. Cooper Creek Acquisition Funding [2020-0129](#)
- Adopt Budget Resolution adjusting the FY 2019-20 Taylor Mountain Expansion Capital Project budget by \$73,057 to accept contribution from the Parkland Acquisition Trust Fund for the Cooper Creek acquisition addition to Taylor Mountain Regional Park & Open Space Preserve (4/5th Vote Required) (Third District)
- Department or Agency Name(s):** Regional Parks
13. Receive Report on Emergency Need to Perform Work to Stabilize Dangerous Conditions Resulting from Pipeline Corrosion on the Cotati Aqueduct in the Meter Vault at the River Road Chlorine Building. [2020-0231](#)
- A) Receive report on emergency need to perform work to stabilize dangerous conditions resulting from pipeline corrosion on the Cotati Aqueduct; and
 - B) Make findings that there is an ongoing emergency need to stabilize dangerous conditions resulting from the pipeline corrosion; and
 - C) Continue to suspend competitive bidding requirements for emergency flooding repairs (4/5th Vote Required)
- Department or Agency Name(s):** Sonoma County Water Agency

14. Sonoma Water Allocation Change Requests [2020-0099](#)
- A) Adopt a resolution effective March 10, 2020, amending the department allocation table to add one (1) full-time equivalent Accounting Technician, delete one (1) full-time equivalent Senior Account Clerk, and to convert one (1) time limited Administrative Services Officer II allocation with an end date of February 6, 2023, to ongoing.
 - B) Adopt a resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2019-2020 for the Sonoma County Water Agency General Fund for \$1,361; net increase to add a 1.0 full-time equivalent Accounting Technician allocation and delete a 1.0 full-time equivalent Senior Account Clerk. (4/5th Vote Required)

Department or Agency Name(s): Sonoma County Water Agency

15. Water-Use Efficiency Assessment and Retrofit Program [2020-0100](#)
- In an ongoing effort to implement water-use efficiency strategies to reduce wastewater inflows at their wastewater treatment facilities and reduce indoor potable water-use:
Authorize Sonoma County Water Agency's General Manager, acting on behalf of Occidental County Sanitation District, Russian River County Sanitation District, and Sonoma Valley County Sanitation District, to execute an agreement with Richard Heath and Associates, Inc. for water-use efficiency assessment and correction through December 1, 2021, in the not-to-exceed amount of \$85,000. (First, Second, Fourth, and Fifth Districts)

Department or Agency Name(s): Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District (Directors: Gorin, Hopkins and Harvey)

16. As-Needed Dive Services for Water System Facilities [2020-0102](#)
- In an ongoing effort to protect and maintain a clean, uninterrupted water supply:
Authorize Sonoma County Water Agency's General Manager to execute the First Amended Agreement for As-Needed Dive Services for Water Supply and Transmission Facilities with Underwater Resources, Inc. The amended agreement increases the amount by \$50,000 and extends the agreement term by one year for a new not-to-exceed agreement total of \$200,000 and end date of December 31, 2021.

Department or Agency Name(s): Sonoma County Water Agency

17. Engineering and Design Services for Ely Booster Station Hazard Mitigation Project [2020-0110](#)
- A) Authorize Sonoma County Water Agency's General Manager to execute an agreement with LEE & RO, INC. for engineering and design services for Ely Booster Station Hazard Mitigation Project through January 31, 2023, in the not-to-exceed amount of \$337,321.
 - B) Authorize Sonoma County Water Agency's General Manager to amend the agreement provided amendments do not cumulatively increase the total cost to Sonoma County Water Agency by more than 10 percent, while retaining authorities under Resolution 04-0547 to extend the term and make minor modifications to the scope of work.
- (Second District)

Department or Agency Name(s): Sonoma County Water Agency

18. Project Delivery Agreements for Watmaugh Road, Bohemian Highway, and Wohler Road Bridge Projects. [2020-0072](#)
- Adopt a Resolution (1) approving Project Delivery Agreements between the County of Sonoma and the California Department of Transportation related to the completion of the Watmaugh Road Bridge Replacement (Bridge No. 20C0017), the Bohemian Highway Bridge Replacement (Bridge No. 20C0018), and the Wohler Road Bridge Seismic Retrofit (Bridge No. 20C0155); (2) authorizing the Director of Transportation and Public Works Department to execute the agreements; and (3) delegating authority to the Director of Transportation and Public Works to take all other actions necessary to effectuate the agreements. (First, Fourth, Fifth Districts)

Department or Agency Name(s): Transportation and Public Works

19. Receive Report on Required Emergency Work and Make Findings to Extend Emergency Contracting Actions and Waive Competitive Bidding Requirements Pursuant to Public Contract Code Section 22050 Due to the Kincade Fire. [2020-0074](#)
- That the Board of Supervisors:
- A) Receive report on required emergency work resulting from the Kincade Fire; and
 - B) Make findings that there is an ongoing need to continue emergency actions and for further emergency work resulting from the Kincade Fire; and
 - C) Continue to suspend competitive bidding requirements for emergency work.
- (4/5th Vote Required)

Department or Agency Name(s): County Counsel, Transportation and Public Works and County Administrator

20. River Road at Hart Lane Intersection Improvement Project, C20500 [2020-0097](#)
- A) Approve the project plans and specifications for the River Road at Hart Lane Intersection Improvement Project, C20500.
 - B) Award contract to low bidder Ghilotti Bros., Inc., in the amount of \$283,993.00, plus 10% for construction contingency, for a total amount not to exceed \$312,392.00, and authorize the Chair to execute construction contract C20500.
- (Fourth District)

Department or Agency Name(s): Transportation and Public Works

21. Transportation and Public Works Human Resources Administrative Aide [2020-0134](#)
- Adopt a Resolution amending the Department Allocation List of the Department of Transportation and Public

Works to add a 1.0 full-time equivalent Administrative Aide allocation, effective March 10, 2020.

Department or Agency Name(s): Transportation and Public Works

APPOINTMENTS/REAPPOINTMENTS

22. Approve the Reappointment of Sherry Weyers to the Mental Health Board for a three year term ending on December 31, 2022. (Fifth District).

[2020-0096](#)

Department or Agency Name(s): Board of Supervisors

III. REGULAR CALENDAR

23. Department Head Personal Services Agreement - Agricultural Commissioner/Sealer of Weights and Measures [2020-0221](#)

Authorize the Chair of the Board to execute a Personal Services Agreement with Andrew Smith for Agricultural Commissioner/Sealer of Weights and Measures, with the term of the agreement from March 10, 2020 to March 9, 2024, at the "A" step in the position's salary range and with other County benefits in accordance with Salary Resolution 95-0926.

Department or Agency Name(s): Human Resources and County Administrator

ITEM #23A ADDED TO THE REGULAR CALENDAR BY ADDENDUM

- 23A. Appointment of Retiree Extra-Help [2020-0261](#)

Pursuant to Government Code §7522.56 approve the appointment of Marcia Chadbourne as Retiree Extra-Help, in order to fill a critically needed position within 180 days of her retirement, with an appointment date as early as March 10, 2020.

Department or Agency Name(s): Human Resources

24. In-Home Supportive Services Public Authority Manager - Employment Contract Renewal [2020-0115](#)

Authorize the Chair of the Sonoma County In-Home Supportive Services (IHSS) Public Authority Board of Directors to sign a renewal employment contract with Michael Humphrey as Public Authority Manager for a three-year term beginning on March 14, 2020 - March 13, 2023.

Department or Agency Name(s): Human Services and In-Home Supportive Services (IHSS) Public Authority

25. Sonoma County Energy Independence Program Semi-Annual Bonding Authorization and Program Update [2020-0128](#)

- A) Acting as the Board of Directors of the Sonoma County Public Finance Authority: Adopt resolutions and approve agreements with the County authorizing continued issuance and sale of revenue bonds, to fund the Sonoma County Energy Independence Program
- B) Acting as the County Board of Supervisors: Adopt resolutions authorizing the Treasurer to invest in bonds issued by the Public Finance Authority and authorizing execution of various related agreements with the Public Finance Authority, including a bond purchase agreement and a loan agreement
- C) Acting as the Directors of the Sonoma County Water Agency: Adopt resolutions withdrawing funds from the County Treasury Pool, and authorizing the withdrawn funds to be invested in Sonoma County Energy Independence Program bonds as a long-term Water Agency investment
- D) Accept the Sonoma County Energy Independence Program update for the calendar year 2019

Department or Agency Name(s): General Services, Auditor-Controller-Treasurer-Tax Collector, Sonoma County Public Financing Authority and Sonoma County Water Agency

26. **9:30 A.M.** - Indoor-Outdoor Shelter Sites and Services for Homeless Individuals [2020-0132](#)

- A) Narrow down the list of potential indoor-outdoor shelter sites to 2 or 3 for staff to further evaluate, including conducting community engagement, and return to the Board on April 7, 2020

for the Board to select a site or sites.

- B) Provide direction to staff to assess State sites made available by Executive Order of the Governor of the State of California as potential site to locate indoor-outdoor shelter sites.
- C) Accept staff's report on the assessment of operations at the emergency shelter Los Guilicos Villages.
- D) Accept staff's report on the status of shared housing purchases and placements along with status of contracts for mental health and substance use services.
- E) Approve staff's recommended County Interim Homeless Encampment Policy to facilitate outreach and care coordination to homeless individuals residing in encampments on County property in order to support their housing, health, and social safety net needs.
- F) Approve staff's recommendation to expand the ACCESS Sonoma County Initiative to add a permanent Intensive Care Team to respond to homeless encampments.
- G) Adopt a resolution amending the Allocation List for the departments of Health Services and Human Services, and the Community Development Commission adding 10.00 full-time limited term equivalent positions effective March 10, 2020.
- H) Approve the County's participation in the Governor's 100-Day Challenge to take bold action in Sonoma County to address homelessness.

Department or Agency Name(s): Health Services, Community Development Commission and General Services

Meeting went into Recess

Meeting Reconvened

IV. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

V. **CLOSED SESSION CALENDAR**

- 27. The Board of Supervisors will consider the following in closed session: Conference with Real Property Negotiator - Portions of Union Pacific Rail Road Right of Way along 8th Street East in Sonoma, CA. Negotiating parties: Regional Parks and Union Pacific Railroad. Agency negotiator: Bert Whitaker, Director of Regional Parks. Union Pacific Railroad negotiator: Robert M. Krantz. Under Negotiation: Terms and conditions of the proposed acquisition of certain Union Pacific Railroad right of way. (Government Code Section 54956.8.) [2020-0180](#)
- 28. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - *Lexington Insurance Company, as subrogee of The City of Berkeley vs. County of Sonoma, and Does 1-25, inclusive* and *County of Sonoma vs. City of Berkeley, Cazadero Performing Arts Camp*, Sonoma County Superior Court Case No. SCV 263842 (Government Code Section 54956.9(d)(1).) [2020-0196](#)

29. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - State of California; County of Alameda; County of Sacramento; County of San Francisco; County of Contra Costa; County of Sonoma; and County of Yolo ex rel. Helen Kim and Lisa Little Villela v. FamiliesFirst, Inc.; Alameda County Superior Court, Case No. RG14733912. (Government Code Section 54956.9(d) (1).) [2020-0225](#)

ITEM #29A ADDED TO THE CLOSED SESSION CALENDAR BY ADDENDUM

- 29A. The Board of Commissioners of the Community Development Commission will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) [2020-0263](#)

VI. REGULAR AFTERNOON CALENDAR

VII. RECONVENE FROM CLOSED SESSION

VIII. REPORT ON CLOSED SESSION

IX. 1:30 P.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

30. **2:00 P.M. - Novel Coronavirus Threat Update and Sonoma County Pandemic Annex** [2020-0232](#)
- A) Receive a staff update on the Novel Coronavirus threat and current response activities.
 - B) Receive and approve the Pandemic Annex to the Sonoma County Operational Area Emergency Operations Plan.

Department or Agency Name(s): Emergency Management and Health Services

X. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS

XI. ADJOURNMENT

NOTE: The next regular meeting will be held on March 17, 2020.

(All dates are tentative until each agenda is finalized)