



# SONOMA COUNTY BOARD OF SUPERVISORS MEETING MINUTES - FINAL

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Susan Gorin, First District  
David Rabbitt, Second District  
Shirlee Zane, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

Sheryl Bratton, County Administrator  
Bruce Goldstein, County Counsel

**Tuesday, August 13, 2019**

**8:30 AM**

**Board of Supervisors Chambers  
575 Administration Drive 102A**

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. The five District Supervisors also serve as the Board of Directors of the Sonoma County Water Agency, the Sonoma County Agricultural Preservation and Open Space District, the Sonoma County Public Finance Authority, and as the Board of Commissioners of the Community Development Commission. Each of the foregoing entities is a separate and distinct legal entity. The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

**AGENDAS AND MATERIALS:** Agendas and most supporting materials are available on the Board's website at <https://www.sonoma-county.legistar.com/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

**SUPPLEMENTAL MATERIALS:** Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

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**APPROVAL OF THE CONSENT CALENDAR:** The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members request specific items be discussed and/or removed from the Consent Calendar. There will be an opportunity for the public to comment on the consent calendar prior to it being voted upon.

**PUBLIC COMMENT:** Any member of the public may address the Board on a matter listed on the agenda. Commenters are requested to fill out a Speaker Card and to come forward to the podium when recognized by the Board Chair. Please state your name and limit your comments to the agenda item under discussion. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

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## 8:30 A.M. CALL TO ORDER

The Chair announced that item 11 on the consent calendar is being moved to the regular calendar.

**Present:** Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, and Lynda Hopkins

## PLEDGE OF ALLEGIANCE

### I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

The meeting was called to order at 8:35 A.M. The agenda was approved as amended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

### II. CONSENT CALENDAR

9:09 A.M. Public Comment Opened

Public Speakers:  
None

9:09 A.M. Public Comment Closed

Approval of the Consent Agenda

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

1. Disbursement of Fiscal Year 2019-2020 First District Community Investment Fund Grant Awards [2019-1169](#)

Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute an agreement with the following entities for a Community Investment Grant for FY 2019-2020: Buck Institute for Research on Aging - North Bay Science Discovery Day 2019, \$300; Sonoma Valley Historical Society Inc. - annual train show, \$500; California Indian Museum and Cultural Center - ACORN project, \$500; Coastwalk - Coastal Cleanup Day, \$500; Children's Museum of Sonoma County - Museum Access programs, \$1,000; Food for Thought - 2019 Dining Out for Life, \$1,000; National Women's History Alliance - Sonoma County 2020 Women's Suffrage Project, \$1,500; The Valley of the Moon Vintage Festival - 2019 Vintage Festival, \$2,000; Sonoma Valley Education Foundation - Red and White Ball, \$2,500; Boys & Girls Clubs of Sonoma-Marin (DBA Boys & Girls Clubs of Central Sonoma County) - Tomorrow's Leaders Today, \$2,500; Santa Rosa Metro Chamber - The Mike Hauser Algebra Academy, \$2,500; Sonoma County Regional Parks Foundation - Funky Fridays, \$3,000; Transcendence Theater Company - Broadway Under the Stars, \$5,000. (First District)

**Department or Agency Name(s):** Board of Supervisors

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

2. Disbursement of Fiscal Year 2019-2020 Third District Community Investment Fund Grant Awards [2019-1182](#)

Approve Community Investment Fund grant award and Authorize the County Administrator, or designee, to execute an agreement with the following entity for a Community Investment Grant for FY 2019-2020: Los Cien Sonoma County Inc. - 4th Annual Mochilada (Backpack Giveaway), \$1,000. (Third)

**Department or Agency Name(s):** Board of Supervisors

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

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3. Urban Sustainability Directors Network Membership [2019-1235](#)
- Urban Sustainability Directors Network Membership:
- A) Adopt resolution endorsing Sonoma County's participation in the Urban Sustainability Directors Network.
  - B) Approve Memorandum of Understanding with Sonoma County Regional Climate Protection Authority, naming Director of Climate Programs as Sonoma County USDN representative and RCPA contribution of \$2,000 toward membership dues.
- Department or Agency Name(s):** Board of Supervisors
- Board Action: Approved as recommended by Resolution 19-0327.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
4. Immigrant Family Confinement Facility Investments by Banks [2019-1250](#)
- Approval of Letter to Financial Institutions Condemning Investment in Immigrant Family Confinement Facilities
- Department or Agency Name(s):** County Administrator
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
5. Recovery Update [2019-0936](#)
- Receive an update on the status of recovery operations, planning and seeking of funding opportunities following the October 2017 Sonoma Complex Fires and the 2019 Winter Storm Events.
- Department or Agency Name(s):** County Administrator
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
6. California Mental Health Services Authority Inter-Member Transfer Participation Agreement [2019-0577](#)
- Authorize the Director of Health Services to execute a participation agreement with the California Mental Health Services Authority to facilitate the County's participation in the Inter-Member Transfer Program for children in foster care.
- Department or Agency Name(s):** Health Services
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
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7. Countywide Health Information Security Risk Assessment Agreement [2019-1176](#)
- Authorize the Director of Health Services to execute an agreement with Security Compliance Associates to conduct a health information security risk assessment on the County's Health Insurance Portability and Accountability Act covered components to identify risks and vulnerabilities to protected health information for the period August 15, 2019 through June 30, 2020 in an amount not to exceed \$125,100.
- Department or Agency Name(s):** Health Services, Information Systems, Human Services, County Counsel and Human Resources
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
8. Commission on the Status of Women 2018-2020 Biennial Report [2019-0601](#)
- Approval of the Commission on the Status of Women 2018-2020 Biennial Work Plan
- Department or Agency Name(s):** Human Resources
- Board Action: Approved as recommended.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
9. Memorandum of Understanding between the County of Sonoma and the Sonoma County Law Enforcement Managers Association [2019-1230](#)
- Adopt a Resolution approving the Memorandum of Understanding between the County of Sonoma and the Sonoma County Law Enforcement Managers Association from Board Adoption through July 2, 2023.
- Department or Agency Name(s):** Human Resources
- Board Action: Approved as recommended by Resolution 19-0328.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
10. Approve by Resolution the appointment of Paul Schmidt to the Board of Building Appeals [2019-1021](#)
- Department or Agency Name(s):** Permit and Resource Management
- Board Action: Approved as recommended by Resolution 19-0329.
- Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins
11. Request for extension of time for compliance with Condition of Approval #62 for UPE14-0090 requiring crosswalk installation at SR 116/Danmar Drive for the Sebastopol Charter School located at 1080/1088 Hurlbut Avenue, Sebastopol. [2019-1181](#)
- Approve the request for extension of time to comply with Condition #62 to October 1, 2019 for UPE14-0090, the Sebastopol Charter School. (Fifth District)
- Department or Agency Name(s):** Permit and Resource Management
- This item was moved from the consent calendar to the regular calendar and taken out of order.

9:11 A.M.

Presenters:

Milan Nevadja, Deputy Director, Permit Sonoma

Lesley Thompson, Deputy County Counsel

9:14 A.M. Public Comment Opened

Public Speakers:

Bob Haruche

9:16 A.M. Public Comment Closed

Board Action: Approved as amended by Resolution 19-0330. The board approved the item as revised to change the date references from 10/1/2019 to 3/31/2020 and to delete from the resolution.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

12. Mirabel Fish Ladder Viewing Gallery Exhibit [2019-1131](#)

In an ongoing effort to educate students and the public on the source of the region's drinking water, water quality, and the natural history of salmonids in the Russian River Watershed:

Authorize Sonoma County Water Agency's General Manager to execute an agreement with Building Four Fabrication, LLC, for fish ladder viewing gallery exhibit fabrication and installation through December 31, 2021, in the not-to-exceed amount of \$93,500.

**Department or Agency Name(s):** Sonoma County Water Agency

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

13. Russian River Modeling Related to Fish Flow Project [2019-1132](#)

To continue work on the Fish Habitat Flows and Water Rights Project Environmental Impact Report: Authorize Sonoma County Water Agency's General Manager to execute the First Amended Agreement for Russian River Modeling Related to Fish Habitat Flows and Water Rights Project with Resource Management Associates, Inc. to provide water quality modeling. The amended agreement increases the amount by \$80,000, and extends the agreement term by two years for a new not-to-exceed agreement total of \$130,000 and end date of December 31, 2021.

**Department or Agency Name(s):** Sonoma County Water Agency

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

14. Update and Implement an Energy Education Program with Sonoma Clean Power Authority [2019-1143](#)

In an ongoing effort to protect watersheds and reduce water usage through public education and outreach:

Authorize Sonoma County Water Agency's General Manager to execute an agreement with Sonoma Clean Power Authority for Sonoma County Water Agency to update and implement an Energy Education Program through June 30, 2021, in the amount of \$550,000 (Sonoma Clean Power Authority is paying Sonoma County Water Agency) and, consistent with other agreements, authorize

the General Manager to amend or terminate the agreement with approval of County Counsel.

**Department or Agency Name(s):** Sonoma County Water Agency

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

15. Asset Management Planning Assistance and Related Services [2019-1156](#)

In an ongoing effort to improve efficiency of managing assets and ensuring maximum benefit and use of public funds:

Authorize Sonoma County Water Agency's General Manager or designee to execute an agreement with Carollo Engineers, Inc. for asset management planning assistance through March 31, 2021 in the not-to-exceed amount of \$689,500.

**Department or Agency Name(s):** Sonoma County Water Agency, Occidental County Sanitation District, Russian River County Sanitation District, Sonoma Valley County Sanitation District (Directors: Gorin, Rabbitt, Harrington) and South Park County Sanitation District

Sonoma Valley Sanitation District

**Aye:** Gorin, Rabbitt

**Absent:** Mayor Harrington

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

16. Wohler Bridge at the Russian River Project - Grant of PG&E Easement [2019-1158](#)

Consideration of granting and authorizing Sonoma County Water Agency's General Manager to grant an easement to the Pacific Gas and Electric Company across a portion of Sonoma County Water Agency property to facilitate retrofitting the Wohler Road Bridge over the Russian River Project (Project) in Forestville to improve structural stability of the bridge during an earthquake.

**Department or Agency Name(s):** Sonoma County Water Agency

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

17. Approve Design and Construction Management Task Orders Related to Passenger Terminal Modernization at the Sonoma County Airport [2019-1050](#)

Approve and authorize the Chair to execute an Amendment to Mead and Hunt, Inc., Task Order #5. The Amendment will increase Task Order #5 by \$1,452,113 from \$1,275,500 to a total of \$2,727,613 and enable Mead and Hunt to complete the final design elements of a new passenger terminal facility at the Charles M. Schulz - Sonoma County Airport. (2) Approve and authorize the Chair to execute Task Order #6 in the amount of \$256,280 with C&S Engineers, Inc. for Construction Manager Services. The requested Task Order (#6) will provide funding for Construction Observation and Management services related to Phase II construction of the modular holdroom and; (3) Authorize the Airport Manager to execute any administrative environmental documents related to the terminal project.

**Department or Agency Name(s):** Transportation and Public Works

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

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**APPOINTMENTS/REAPPOINTMENTS**

18. Approve the Reappointment of Joanne Brown to the County of Sonoma Commission on the Status of Women, Expiring on August 26, 2021. (First District) [2019-1019](#)

**Department or Agency Name(s):** Board of Supervisors

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

19. Approve the reappointment of Cary Fargo to the Sonoma County Agriculture Preservation and Open Space Advisory Committee as the real estate representative for a two year term beginning August 13, 2019 and ending August 14, 2021. (Countywide) [2019-1179](#)

**Department or Agency Name(s):** Board of Supervisors

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

20. Approve the reappointment of Don McEnhill to the Agricultural Preservation and Open Space Advisory Committee as the environmental representative for a two-year term beginning August 13, 2019 and ending August 14, 2021. (Countywide) [2019-1180](#)

**Department or Agency Name(s):** Board of Supervisors

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

**PRESENTATIONS/GOLD RESOLUTIONS****PRESENTATIONS AT THE BOARD MEETING**

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

21. Adopt a Gold Resolution Proclaiming August 2019 Child Support Awareness Month. [2019-0767](#)

**Department or Agency Name(s):** Child Support Services

Board Action: Approved as recommended by Resolution 19-0331.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

**PRESENTATIONS AT A DIFFERENT DATE**

22. Adopt a Gold Resolution recognizing Michelle Whitman for her years of exemplary public service as District Director to Third District Supervisor Shirlee Zane. (Third District) [2019-1199](#)

**Department or Agency Name(s):** Board of Supervisors

Board Action: Approved as recommended by Resolution 19-0332.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins



**III. REGULAR CALENDAR**

23. Conduct a Public Hearing on a Variance Request to District Sanitation Code for sewer service at 17433 Arnold Drive [2019-1144](#)

- A) Conduct Public Hearing on Variance Request to District Sanitation Code for sewer service at 17433 Arnold Drive; and  
B) Adopt Resolution granting the requested variances to Section 3.19 of the Sonoma Valley County Sanitation District Sanitation Code

**Department or Agency Name(s):** Sonoma Valley County Sanitation District (Directors: Gorin, Rabbitt and Harrington)

This item was taken out of order.

10:24 A.M.

Presenters:

Kent Gylfe, Engineer, Sonoma County Water Agency

Douglas Messenger, Engineer, Sonoma County Water Agency

10:28 A.M. Public Comment Opened

Public Speakers:

None

10:28 A.M. Public Comment Closed

Sonoma Valley County Sanitation District

**Aye:** Gorin, Rabbitt

**Absent:** Mayor Harrington

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

24. Fee Waiver [2019-1188](#)

Approve a fee waiver in the amount of \$1,176.00 for permit and health fees for Petaluma People Services Center for the Senior Nutrition program services program - Congregate Meals (Senior Café) and Home-Delivered Meals (Meals on Wheels). (Second District)

**Department or Agency Name(s):** Board of Supervisors

This item was taken out of order.

10:29 A.M.

Presenters:

David Rabbitt, Supervisor, District 2

10:29 A.M. Public Comment Opened

Public Speakers:

None

10:29 A.M. Public Comment Closed

Board Action: Approved as recommended.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

**IV. 9:00 A.M. - PRESENTATIONS/GOLD RESOLUTIONS**

This item was taken out of order.

**Aye:** Gorin, Rabbitt, Zane, Gore, and Hopkins

**V. 9:15 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

This item was taken out of order.

9:25 A.M. Public comment opened

Speakers:

Duane De Witt

Eris Weaver

Randy Strong

Ken Maszk

Tim Boaz

Warren Mar

Susan McDonough

Mary Thomson

Michelle Miller

Mary Morrison

Roseanne Snyder

Rachel Bell

James Savage

Daniel

Rob McGilly

Richard Hannon

John Jenkel

10:01 A.M. Public comment closed

9:58 A.M. Meeting went into Recess

10:20 A.M. Meeting Reconvened

**VI. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

This item was taken out of order.

10:37 A.M. The Board members reported out on assigned Boards, Councils, Commissions and other attended meetings.

**VII. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

10:59 A.M. Public Comment opened

Public Speakers:

None

10:59 A.M. Public Comment closed

**VIII. CLOSED SESSION CALENDAR**

10:59 A.M. County Counsel Bruce Goldstein reported on Items 26 and 27.

26. The Members of the Governing Board of the Sonoma County Public Financing Authority will consider the following in closed session: Conference with Legal Counsel - Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9(d)(4). 1 case. [2019-1242](#)

No reportable action, direction was given to staff.

27. The Board of Supervisors, the Board of Directors of the Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of the Agricultural Preservations And Open Space District will consider the following in closed session: Conference with Labor Negotiators: Agency Negotiators: Christina Cramer/Janie Carduff, County of Sonoma and Rick Bolanos, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. (Government Code section 54957.6). [2019-1103](#)

The item was withdrawn.

**X. RECONVENE FROM CLOSED SESSION**

11:10 A.M.

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, and Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Bruce Goldstein, County Counsel

**XI. REPORT ON CLOSED SESSION**

11:10 A.M. County Counsel Bruce Goldstein reported on Items 26 and 27.

**IX. REGULAR AFTERNOON CALENDAR**

28. 1:45 PM -Ordinance amending Sonoma County Code § 26-88-060 (accessory dwelling units) and amending the Official Zoning Database to remove the "Z" Accessory Dwelling Unit Exclusion Combining District from specified parcels in the LIA, LEA, and DA zoning districts. ZCE18-0001 [2019-1033](#)

Hold a public hearing. After the public hearing is closed, find that the proposal is exempt from CEQA and adopt an ordinance amending Sonoma County Code Section 26-88-060 to add standards for accessory dwelling units and amending the Official Zoning Database (OZD) to either:

- A) Remove the "Z" Accessory Dwelling Unit Exclusion Combining District from 1,377 specified parcels located in LIA, LEA, and DA zoning districts that are under 10 acres in size and meet the identified screening criteria; or
- B) Remove the "Z" Accessory Dwelling Unit Exclusion Combining District from 1,924 specified parcels located in LIA, LEA, and DA zoning districts, including parcels over 10 acres in size, that meet the identified screening criteria.

Planning Commission recommendation: Adopt the proposed amendments to Sonoma County Code Section 26-88-060 and amend the OZD to remove the "Z" Combining District from 1,924 specified parcels located in LIA, LEA, and DA zoning districts, including parcels over 10 acres in size, that meet identified screening criteria (option B, above).

**Department or Agency Name(s):** Permit and Resource Management

Item 28 was continued to September 17, 2019 at 2:00 P.M.

## **XII.**

### **ADJOURNMENT**

11:12 A.M. The Board adjourned the meeting in memory of Allan Brody and Ted Elliot.

The meeting was adjourned to August 20, 2019 at 8:30 A.M.

Respectfully submitted,

Kay Lowtrip,  
Chief Deputy Clerk of the Board

NOTE: The next regular meeting will be held on August 20, 2019.

(All dates are tentative until each agenda is finalized)