



**SONOMA COUNTY  
BOARD OF SUPERVISORS  
MEETING MINUTES - DRAFT**

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

Rebecca Hermosillo, First District  
David Rabbitt, Second District  
Chris Coursey, Third District  
James Gore, Fourth District  
Lynda Hopkins, Fifth District

M. Christina Rivera, County Executive Officer  
Robert Pittman, County Counsel

**Tuesday, April 15, 2025**

**9:00 AM**

**Virtual/Board of Supervisors Chambers  
575 Administration Drive 102A**

**9:00 A.M. CALL TO ORDER**

9:02 A.M. The Board Meeting was called to order.

**I. ROLL CALL / BOARD MEMBER TELECONFERENCE DISCLOSURE OR VOTE, IF APPLICABLE**

9:02 A.M.

**Present:** Rebecca Hermosillo, David Rabbitt, Chris Coursey, James Gore, and Lynda Hopkins

Staff Present: M. Christina Rivera, County Executive Officer and Robert Pittman, County Counsel

**II. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

9:04 A.M. Public Comment on Closed Session Opened

Speakers:

Ryan

9:05 A.M. Public Comment on Closed Session Closed

9:05 A.M. The Board Moved to Closed Session

**III. CLOSED SESSION CALENDAR**

1. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - New Sonoma FBO, Inc. DBA Sonoma Jet Center. v. County of Sonoma, Sonoma County Superior Court Case No. 24CV03452 (Government Code Section 54956.9(d)(1).) [2025-0423](#)

No reportable action was taken - the Board gave direction to Legal Counsel and Staff.

2. The Board of Supervisor will consider the following in closed session: Conference with Real Property Negotiators - 3850 and 3880 Brickway Blvd, Santa Rosa, CA 95403. Agency negotiators: Johannes Hoevertsz, Public Infrastructure Department Director and Warren Sattler, Real Estate Manager. Negotiating parties: County of Sonoma and NGCRE Investment V, LLC. Under negotiation: Price, terms and conditions of a proposed acquisition. (Govt Code 54956.8.) [2025-0446](#)

No reportable action was taken - the Board gave direction to its Real Property Negotiators.

**IV. 10:00 A.M. RECONVENE FROM CLOSED SESSION**

10:24 A.M. The Board Reconvened from Closed Session

**PLEDGE OF ALLEGIANCE****V. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

10: 26 A.M.

Item 19A Added to Consent Calendar by Addendum

Item 35 Continued to April 22, 2025 by Addendum

Board Action: Moved by Supervisor Rabbitt, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

**VI. 10:00 A.M. CONSENT CALENDAR**

3. Consolidated Fee Hearing - FY 2025-26 Fees for the Department of Agriculture/Weights & Measures (Second Reading) [2025-0275](#)

Adopt the Ordinance introduced on March 25, 2025, establishing and amending fees for services provided by the Department of Agriculture/Weights and Measures, effective July 1, 2025.

**Department or Agency Name(s):** Agricultural Commissioner

**Attachments:** [Summary Report.pdf](#)  
[ATT 1 Ordinance.pdf](#)  
[ATT 2 Exhibit to Ordinance.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Ordinance 6511.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

4. Fee Waiver [2025-0309](#)

Approve waiver of health inspection fees in the amount of \$5,660.00 for 10 sites and the Main Kitchen for the Council on Aging's Meals on Wheels producing and providing over 285,000 meals each year for seniors in Sonoma County. (Third District)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

5. Disbursement of Fiscal Year 24-25 Fifth District Community Investment Fund Grant Awards [2025-0369](#)

Approve Community Investment Fund grant awards and Authorize the County Executive, or designee, to execute agreements with the following entities for a Community Investment Fund Grants for FY 24-25: Analy High School GSA (fiscal agent: West Sonoma County Union High School District), \$1,000; Bodega Bay Fisherman's Festival, \$2,500; Center for Volunteers & Nonprofit Leadership, \$500; Ceres Community Project, \$1,000; Farm to Pantry, \$1,000; Friends of Monte Rio, \$1,500; Graton Community Club, \$1,000; Integrative Healers Action Network (fiscal agent: Inquiring Systems, Inc.), \$1,000; Kid Scoop News, \$500; Laguna de Santa Rosa Foundation, \$2,000; Listening for a Change, \$500; Los Cien Sonoma County, \$2,000; NAACP Santa Rosa - Sonoma County, \$1,000; Northern California Public Media, \$500; Occidental Community Choir, \$500; Occidental Community Farmers Market, \$1,000; On the Margins, Inc., \$1,000; Petaluma Blacks for Community Development, \$500; Positive Images, \$2,000; Rancho Bodega Historical Society, Inc., \$1,500; River Arts and Media, \$3,000; Russian River Chamber of Commerce, \$4,000; Sonoma County Safe and Sober Project Graduation - Analy, \$1,000; Sonoma County Women in Law, \$1,000; Teravana Foundation, \$2,000; The Rachus Institute, \$1,000; Translife (fiscal agent: Positive Images), \$1,000; and Volunteer Fire Foundation, \$1,000. (Fifth District)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

6. 2025 Sonoma County Wildfire and Earthquake Expo - County Contribution [2025-0269](#)

Adopt a Budget Resolution programming \$60,000 from the General Fund Contingencies to support the Wildfire & Earthquake Safety Expo 2025, a countywide disaster preparedness event designed to enhance community resilience and public safety (4/5 vote required)

**Department or Agency Name(s):** Emergency Management

**Attachments:** [Summary Report](#)  
[Budget Resolution Attachment 1](#)  
[Equity Analysis Attachment 2](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0193.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

7. State Homeland Security Grant Program for Program Award Years 2022, 2023 and 2024 [2025-0322](#)

Adopt a Budget Resolution adjusting the Fiscal Year 2024-25 Adopted Budget to program \$377,865 in grant awards. (4/5th Vote Required)

**Department or Agency Name(s):** Emergency Management

**Attachments:** [Summary Report](#)  
[Resolution Attachment 1](#)  
[Attachment 2](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0194.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

8. Department of Health Services Public Health Laboratory Assistant Lab Director Staffing Allocation [2025-0240](#)

Adopt a personnel Resolution amending the Department of Health Services Department Allocation List to add 1.0 Full-Time Equivalent (FTE) Assistant Public Health Laboratory Director - Time-Limited allocation as detailed in the attached resolution, effective April 15, 2025. The new position will be funded with awarded LabAspire grant funds.  
(4/5th Vote Required)

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1 - Personnel Resolution](#)  
[Attachment 2 - LabAspire Notice Of Award](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0195.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

9. Coordinated Entry System and Homeless Management Information System Agreements [2025-0311](#)
- A) Authorize delegated authority to the Director of the Department of Health Services, or designee, to execute any and all Coordinated Entry System and Homeless Management Information System agreements, subject to review and approval by County Counsel, as required by the United States Department of Housing and Urban Development and/or requested by the Homeless Coalition Board to maintain compliance and maintain a coordinated approach to assisting those individuals who are experiencing or at risk of homelessness.
- B) Adopt a Resolution authorizing budgetary adjustments to the Department of Health Services Fiscal Year 2024-2025 Adopted Budget, increasing appropriations in the amount of \$81,789 to reflect revenue and expenditures associated with the Homeless Management Information System Agreement.
- (4/5th Vote Required)

**Department or Agency Name(s):** Health Services

**Attachments:** [Summary Report](#)  
[Attachment 1: Budget Resolution](#)  
[Attachment 2: Sample HMIS Agreement](#)  
[Attachment 3: Sample Coordinated Entry System Agreement](#)  
[Attachment 4: Sonoma County Homeless Coalition Board Membership - March 2025](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0196.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

10. Public Health Service Agreements Indemnification Language [2025-0376](#)
- Authorize the Director of Health Services, or designee, to execute an agreement with Children's Museum of Sonoma County for facility rental and related services to hold the bi-annual Nurse-Family Partnership client graduation ceremonies from April 29, 2025, through April 28, 2027, for a not to exceed amount of \$1,250.
- Department or Agency Name(s):** Health Services
- Attachments:** [Summary Report](#)  
[Attachment 1 - Draft Agreement](#)  
[Attachment 2 - Award Letter](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.
- Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

11. Workforce Innovation and Opportunity Act Local Workforce Development Plan 2025-2028 [2025-0146](#)
- Approve the Workforce Innovation and Opportunity Act Local Workforce Development Plan for 2025-2028
- Department or Agency Name(s):** Human Services
- Attachments:** [Summary Report](#)  
[Revised Attachment - SCWIB Local Strategic Workforce Development Plan 2025-28.pdf](#)  
[Attachment - SCWIB Local Strategic Workforce Development Plan 2025-28](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.
- Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins
12. Approval of the Common Accounting and Administrative Records Retention Schedule Version Number 9 [2025-0007](#)
- Adopt a Resolution approving the revised Common Accounting and Administrative Records retention schedule for the County of Sonoma, and authorizing the destruction of records in accordance with the approved retention schedules.
- Department or Agency Name(s):** Information Systems
- Attachments:** [Summary Report.pdf](#)  
[Item 2025-007 CAAR Retention Schedule Resolution.pdf](#)  
[Common Accounting and Administrative Retention Schedule v9.pdf](#)  
[CAAR v9 Changes, summary and detail.pdf](#)  
[Request For Approval of Records Retention Schedule CAAR 9 - signed.pdf](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0197.
- Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins
13. Approval of the Common Accounting and Administrative Records Retention Schedule Version Number 9 and Retention Schedule for Sonoma County Water Agency. [2025-0378](#)
- Adopt a Resolution approving the revised Common Accounting and Administrative Records (CAAR) Retention Schedule Version Number 9 and Retention Schedule for the Sonoma County Water Agency and authorizing the destruction of records in accordance with the approved retention schedules.
- Department or Agency Name(s):** Sonoma County Water Agency
- Attachments:** [Summary Report.pdf](#)  
[2025-0378 Sonoma Water Records Retention Schedule Resolution.pdf](#)  
[Exhibit A Sonoma County Water Agency CAAR v9.pdf](#)  
[Exhibit B Sonoma County Water Agency Records Retention Schedule V2.pdf](#)  
[Request For Approval of Records Retention Schedules, Sonoma County Water Agency and CAAR - signed.pdf](#)
- Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0198.
- Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

14. Approval of the Common Accounting and Administrative Records Retention Schedule Version Number 9 and Retention Schedule for Sonoma Valley County Sanitation District. [2025-0379](#)

Adopt a Resolution approving the revised Common Accounting and Administrative Records (CAAR) Retention Schedule Version Number 9 and Retention Schedule for the Sonoma Valley County Sanitation District and authorizing the destruction of records in accordance with the approved retention schedules.

**Department or Agency Name(s):** Sonoma Valley County Sanitation District (Directors: Hermosillo, Hopkins and Farrar Rivas)

**Attachments:** [Summary Report.pdf](#)  
[2025-0379 Sonoma Valley County Sanitation District Records Retention Schedule Resolution.pdf](#)  
[Exhibit A Sonoma Valley County Sanitation District CAAR v9.pdf](#)  
[Exhibit B Sonoma Valley County Sanitation District Records Retention Schedule V2.pdf](#)  
[Request For Approval of Records Retention Schedules, Sonoma Valley County Sanitation District and CAAR - signed.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0199.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

Sonoma Valley County Sanitation District

Board Action: Moved by Supervisor Hermosillo, Seconded by Chair Hopkins; Approved as recommended.

**Ayes:** Hermosillo, Hopkins

**Absent:** Mayor Farrar-Rivas

15. Permit Sonoma File No. PLP24-0016, Airport Village Senior Housing Project - [2025-0243](#)  
Environmental Impact Report Preparation Contract Award; 3843 Brickway Boulevard, Santa Rosa (APNs 059-271-073, -090; 059-340-031, -032; 059-430-005, -006, -008 and -009)

Adopt a Resolution authorizing the Director of Permit Sonoma, or designee, to execute an agreement with Rincon Consultants, Inc., in a form acceptable to County Counsel, manage and prepare an Environmental Impact Report (EIR) pursuant to the California Environmental Quality Act (CEQA) for the proposed Airport Village Senior Housing Project in Sonoma County for a term not to exceed three years, commencing on the date of the last required signature to the agreement, and in an amount not to exceed \$385,967.

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report.pdf](#)  
[ATT. 1 PLP24-0016 Board Resolution.pdf](#)  
[ATT. 2 24-25-016 Rincon Consultants Professional Services Agreement.pdf](#)  
[ATT. 2, Exhibit A Rincon Consultants Inc. Scope of Work.pdf](#)  
[ATT. 2, Exhibit B Rincon Consultants Inc. Budget.pdf](#)  
[ATT. 2, Exhibit C Rincon Consultants Inc. Insurance.pdf](#)  
[ATT. 3 Permit Sonoma Project Management Scope PLP24-0016.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0200.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

16. Consolidated Fee Hearing - FY 2025-26 Fees for Permit Sonoma (Second Reading) [2025-0362](#)

Adopt an Ordinance increasing and adjusting fees for development applications, permits, and services provided by Permit Sonoma to attain a level of cost recovery that better approaches the reasonable costs of providing the related services effective July 1, 2025.

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report.pdf](#)  
[Attachment 1 Permit Sonoma Fee Cover Sheet FY 2025-26.pdf](#)  
[Attachment 2 Permit Sonoma Fee Schedule Ordinance.pdf](#)  
[Attachment 3 Permit Sonoma FY 2025-26 Fee Description Changes.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Ordinance 6512.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins



17. File No. CPH23-0012 Earl Flewellen - Request for Coastal Permit Consolidation by the California Coastal Commission, located at 9503 Goat Hill Road, Bodega Bay; APN 099-040-031. [2025-0384](#)

Adopt a Resolution authorizing the California Coastal Commission to consolidate approvals required for this project into a single Coastal Development Permit to be processed by the California Coastal Commission.

**Department or Agency Name(s):** Permit and Resource Management

**Attachments:** [Summary Report.pdf](#)  
[ATT 1 CPH23-0012 Board Reso 2-25-2025.pdf](#)  
[ATT 2 Project Description.pdf](#)  
[ATT 3 Site Plan.pdf](#)  
[ATT 4 AP Map.pdf](#)  
[ATT 5 Consolidation Request.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0201.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

18. Blanket Purchase Order Agreements for Modular Furniture and Related Services [2025-0296](#)

- A) Authorize the Purchasing Agent to execute the five (5) proposed Blanket Purchase Order Agreements for as-needed modular furniture and related services, for a one-year term and with four one-year extension options per Agreement.
- B) Delegate authority to the Purchasing Agent to execute individual purchase orders under the Agreements for any amount, contingent on availability of sufficient funding.

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report.pdf](#)  
[1 - Blanket Professional Services Agreement Trope 2025.pdf](#)  
[2 - Blanket Professional Services Agreement RDI 2025.pdf](#)  
[3 - Blanket Professional Services Agreement CPI 2025.pdf](#)  
[4 - Blanket Professional Services Agreement Interiors 2025.pdf](#)  
[5 - Blanket Professional Services Agreement North Bay Office 2025.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

19. Contract for Pavement Condition Assessment Consultant [2025-0315](#)
- A) Approve and authorize the Director of Sonoma County Public Infrastructure (SPI) to execute the proposed four-year professional service agreement with Nichols Consulting Engineers, Chartered (“NCE”), to collect pavement condition data for the County’s Pavement Management System, for a base contract amount not to exceed \$1,077,360.
  - B) Authorize the Director of SPI to issue task orders for additional, optional services under the subject agreement, in any amount up to a total of \$200,000.

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[Revised NCE PMP Contract 2025-2028 FINAL wExhibits.pdf](#)  
[NCE PMP Contract 2025-2028](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

### ITEM 19A ADDED BY ADDENDUM

- 19A. Authorization to Utilize Road Commissioner Authority for Specified Flood Disaster Projects [2025-0440](#)
- A) Adopt a Resolution declaring intention to use Road Commissioner authority under Public Contract Code Section 20395 for six road segments damaged during the 2024-25 winter storms on Westside Avenue, Cavedale Road, West Soda Rock Lane, Wohler Road, and Giovanetti Road, and delegating certain authorities to the Director of Sonoma Public Infrastructure (SPI) as to such projects. (First, Fourth and Fifth Districts)
  - B) Adopt a Resolution adjusting the FY 2024-25 budget to increase appropriations in the Roads Capital Project budget by \$5,500,000 funded with a transfer of fund balance from the Tobacco Securitization fund.  
(4/5th Vote Required)

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Budget Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolutions 25-0207 and 25-0208.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

20. Transportation Development Act Article 3 Grant Applications, Copeland Creek Trail and Sonoma County Unincorporated Active Transportation Plan [2025-0358](#)

Adopt a Resolution approving the request from the County of Sonoma to the Metropolitan Transportation Commission for an allocation of FY 2025-26 Transportation Development Act Article 3 bicycle and pedestrian funding in the amount of \$400,000 for the Copeland Creek Trail (First District) and \$50,000 for the Sonoma County Unincorporated Active Transportation Plan (All Districts).

**Department or Agency Name(s):** Regional Parks

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Resolution Attachment A](#)  
[Resolution Attachment B](#)  
[Copeland Creek Trail Location Map](#)  
[TDA3 Funding Plan](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0202.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

21. Notice of Intent to Acquire approximately 1,517 acres, located south of the community of Monte Rio and northwest of the community of Occidental, to incorporate into Monte Rio Redwoods Regional Park and Preserve [2025-0381](#)

Adopt a Resolution which:

- A) Declares the Board's intention to purchase approximately 1,517 acres located south of the community of Monte Rio and northwest of the community of Occidental ("Property"), to incorporate into Monte Rio Redwoods Regional Park and Preserve;
- B) Schedules 9:00 a.m. on May 6, 2025, as the time when the Board of Supervisors will consider the authorization of the purchase; and
- C) Directs the Clerk to publish the Notice of Intent pursuant to Cal. Gov. Code Sects. 25350 and 6063.

**Department or Agency Name(s):** Regional Parks

**Attachments:** [Summary Report](#)  
[Resolution](#)  
[Notice of Intent](#)  
[Map](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0203.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

22. FY 25-26 Ordinance Adopting Fee Change for Sheriff-Coroner's Office [2025-0363](#)

Adopt ordinance establishing the fees to be collected by the Sheriff-Coroner's Office effective July 1, 2025.

**Department or Agency Name(s):** Sheriff's Office

**Attachments:** [Summary Report](#)  
[Post-Adoption Ordinance Summary](#)  
[Ordinance establishing fee rates effective July 1, 2025](#)  
[Fee Cover Sheet](#)  
[Fee and Revenue Summary Chart](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Ordinance 6513.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

23. Lake Sonoma Watershed Soil Moisture Monitoring Agreement with United States Geological Survey [2025-0313](#)

Authorize Sonoma County Water Agency's General Manager to execute an agreement with United States Geological Survey, in substantially the form as the draft presented to this Board, for soil moisture monitoring within the Lake Sonoma Watershed through September 30, 2026, in the not-to-exceed amount of \$196,964 (Sonoma County Water Agency's share is \$164,662) and, consistent with other agreements, authorize Sonoma County Water Agency's General Manager to amend or terminate this agreement with approval of County Counsel. (Fourth District)

**Department or Agency Name(s):** Sonoma County Water Agency

**Attachments:** [Summary Report](#)  
[Agreement](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

### APPOINTMENTS/REAPPOINTMENTS

24. Approve the appointment of Jean Kapolchok to the Board of Zoning Adjustments and the Planning Commission to serve coterminous terms beginning April 15, 2025 (First District) [2025-0479](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report.pdf](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

25. Approve the Appointment of Shernaz Mejos to the Sonoma County Commission on the Status of Women representing the Second District for a two-year term beginning on April 15, 2025 and ending April 15, 2027. (Second District) [2025-0370](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

26. Approve the Reappointment of Melanie Jones-Carter to the Commission on the Status of Women, representing the Third District for a two-year term beginning April 18, 2025 and April 18, 2027 (Third District). [2025-0351](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

27. Approve the Re-Appointment of Steve Rabinowitsh to the Agricultural Preservation and Open Space District Advisory Committee for a two-year term beginning on April 20, 2025 and ending April 20, 2027. (Third District) [2025-0383](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

28. Approve the Reappointment of John Laughlin to the Sonoma Coast Municipal Advisory Council (MAC) to serve the remainder of his current term through December 31, 2025 in the Bodega Bay primary seat. (District 5) [2025-0382](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

29. Approve the Reappointment of Margaret Grahame to the Sonoma County Tourism Board for a term beginning on April 19, 2025 and ending April 19, 2026. (Fifth District) [2025-0301](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

30. Approve the Reappointment of Kirstyne Lange to the Sonoma County Tourism Board for a term beginning on April 19, 2025 and ending April 19, 2026. (Fifth District) [2025-0317](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

31. Approve the Reappointment of Alain Serkissian to the Sonoma County Aging and Disability Commission for a two-year term beginning on April 13, 2025 and ending on April 13, 2027. (Fifth District) [2025-0152](#)

**Department or Agency Name(s):** Board of Supervisors

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

32. Approve the Reappointments of Sharen Lee Spencer Snyder, Tony Pires, and Bob Meade to the Green Valley Cemetery District Board of Trustees, each to serve four year terms beginning January 6, 2025, and ending December 31, 2028. (Countywide) [2025-0334](#)

**Department or Agency Name(s):** Board of Supervisors and County Administrator

**Attachments:** [Summary Report](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

**PRESENTATIONS/GOLD RESOLUTIONS**

PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

- 33. Adopt a Gold Resolution in observance of National Crime Victims’ Rights Week throughout the month of April 2025. [2025-0339](#)

**Department or Agency Name(s):** District Attorney, Sheriff’s Office, Health Services, Human Services and Probation

**Attachments:** [Summary Report](#)  
[Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0204.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

- 34. Adopt a Gold Resolution proclaiming the month of April as Child Abuse Prevention Month in Sonoma County and direct the raising of the Children’s Memorial Flag at the County Center on April 25, 2025. [2025-0155](#)

**Department or Agency Name(s):** Human Services

**Attachments:** [Summary Report](#)  
[Attachment - Resolution](#)

Board Action: Moved by Supervisor Gore, Seconded by Supervisor Hermosillo; Approved as recommended by Resolution 25-0205.

**Aye:** Hermosillo, Rabbitt, Coursey, Gore, and Hopkins

10:27 A.M. Public Comment on Consent Calendar Opened

Speakers:

- No Name
- Michael
- No Name
- Ryan
- Matthew
- Alex Chavez
- Alex Davis
- Efren Carrillo
- Esa
- Ms. Stewart
- Cavedale Rd resident

10:47 A.M. Public Comment on Consent Calendar Closed

**VII. 10:05 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.)

10:54 A.M. Public Comment on Matters Not Listed on the Agenda Opened

Speakers:

None

10:54 A.M. Public Comment on Matters Not Listed on the Agenda Closed

**VIII. REGULAR CALENDAR**

**ITEM 35 CONTINUED TO APRIL 22, 2025 BY ADDENDUM**

35. Sea Ranch Loan Forgiveness and Conversion of Rental Units to Homeownership Units [2025-0294](#)

- A) Authorize the Sonoma County Community Development Commission to forgive the principal and accrued interest up to \$701,854 for five units associated with the Sea Ranch 14 HOME Invest Partnerships Program loan.
- B) Authorize the Sonoma County Community Development Commission's Executive Director to enter into and execute all documents required or deemed necessary to complete the Conversion of Rental Units to Homeownership Units including the amended applicable Regulatory Agreements.

**Department or Agency Name(s):** Community Development Commission

**Attachments:** [Summary Report.pdf](#)  
[Attachment 1 - Sales Plan](#)  
[Attachment 2 - Project Timeline.pdf](#)  
[Presentation Sea Ranch 4 15 2025](#)

Board Action: Item Continued to April 22, 2025 by Addendum.



## 36. Safety Net Contracts and Payments

[2025-0330](#)

Receive an Update on Safety Net Contracts and Payments

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)

[Attach 1 - 2/8/24 Partner Meeting Summary](#)

[Attach 2 - Consultant Safety Net Assessment](#)

[Attach 3 - 2024 Single Audit Report](#)

[Attach 4 - 2025 Strategic Grant Program](#)

[Attach 5 - Department of Health Services Contract and Procurement Update](#)

[Attach 6 - Public Infrastructure Central Procurement Update](#)

[Attach 7 - 2019 Safety Net Contracting Principles](#)

[Attach 8 - Presentation](#)

10:54 A.M.

Presenters:

Christel Querijero, Deputy County Administrator, County Administrator's Office

Yvonne Shu, Principal Analyst, County Administrator's Office

11:32 A.M. Public Comment Opened

Speakers:

Chelsea

11:33 A.M. Public Comment Closed

Board Action: Informational Only.

37. Presenting Aviation Commission Governance Information and Options for Board Consideration and Direction

[2025-0318](#)

- A) Receive a presentation of the key findings of comparable airports governance structures and assess the relevance of these findings to operations of the Charles M. Schulz-Sonoma County Airport (Airport). Specifically, review the authority, scope, and membership structure of the Airport Aviation Commission and compare it with similar airports.

- B) Provide potential adjustments and direction to staff on the governance structure.

**Department or Agency Name(s):** Public Infrastructure

**Attachments:** [Summary Report](#)  
[Comparative Analysis](#)  
[Presentation](#)

11:35 A.M.

Presenters:

Monique Chapman, Deputy Director, Sonoma Public Infrastructure  
Jon Stout, Airport Manager, Sonoma Public Infrastructure  
Renee Aivaliklis, Administrative Service Officer, Sonoma Public Infrastructure

12:08 P.M. Public Comment Opened

Speakers:

Mark  
Ryan

12:13 P.M. Public Comment Closed

Board Action: Informational Only.

12:58 P.M. The Board Recessed to lunch break.

**IX. REGULAR AFTERNOON CALENDAR**

1:31 P.M. The Board Reconvened from lunch break.

**X. 1:30 P.M. - PRESENTATIONS/GOLD RESOLUTIONS**

1:31 P.M.

Chair Hopkins presented to Tatiana Lopez, Victim Services Director, District Attorney, a Gold Resolution in observance of National Crime Victims' Rights Week throughout the month of April 2025.

Chair Hopkins presented to Donna Broadbent, Director, Family, Youth & Children, a Gold Resolution proclaiming the month of April as Child Abuse Prevention Month in Sonoma County and direct the raising of the Children's Memorial Flag at the County Center on April 25, 2025.

## 38. Cannabis Business Tax Ordinance Amendment - First Reading

[2025-0350](#)

- A) Consider an Ordinance amending Chapter 35 of the Sonoma County Code, the Cannabis Business Tax Ordinance, to establish new tax rates for cannabis cultivation, effective July 1, 2025; and
- B) Adopt a Resolution introducing, reading the title of, and waiving further reading of a proposed ordinance amending Chapter 35 of the Sonoma County Code.

**Department or Agency Name(s):** County Administrator

**Attachments:** [Summary Report](#)

[Attachment A: Draft Cannabis Business Tax Ordinance](#)

[Attachment B: Resolution](#)

[Attachment C: Redline version of existing Cannabis Business Tax Ordinance](#)

[Attachment D: Cannabis Tax Fund Budget](#)

[Attachment E: Projected Revenue and Use of Fund Balance](#)

[Attachment F: Other Jurisdictions Cannabis Tax Rates](#)

[Attachment G: HdL Companies 2025 Report](#)

[Attachment H: PowerPoint Presentation](#)

1:49 P.M.

Presenters:

McCall Miller, Administrative Analyst, County Administrator's Office  
Kristin Horrell, Deputy County Counsel, County Counsel

2:26 P.M. Public Comment Opened

Speakers:

Esmerelda  
Bill  
Nora  
Rosalind  
Rob  
Unknown  
Lauren  
Jared  
Vince  
Tom  
Denise  
Joanna  
Jeff  
Craig  
Eric

2:54 P.M. Public Comment Closed

Board Action: Moved by Supervisor Hermosillo to approve the item with rates as shown in option 2:  
Permit Type Outdoor: \$0.36 (rate per square foot)

Permit Type Mixed- Light: \$1.15 (rate per square foot)

Permit Type Indoor: \$3.00 (rate per square foot)

Seconded by Supervisor Gore; Approved as recommended by Resolution 25-0206.

**Aye:** Hermosillo, Gore, and Hopkins

**Nay:** Rabbitt, and Coursey

39. Cannabis Program and Environmental Impact Report Update - Informational Only: [2025-0232](#)  
Project File No. ORD21-0004

Receive an update on the Cannabis Program and Environmental Impact Report Project. (Informational Only) (Countywide)

**Department or Agency Name(s):** County Administrator and Permit and Resource Management

**Attachments:** [Summary Report.pdf](#)  
[Attachment 1 General Plan Amendment Ag Resources Element.pdf](#)  
[Attachment 2 Draft Ordinance.pdf](#)  
[Attachment 3 Cannabis Land Use Table.pdf](#)  
[Attachment 4 Residential 600 Foot Setbacks Maps.pdf](#)  
[Attachment 5 Rural Residential Enclaves Discussion Paper.pdf](#)  
[Attachment 6 Cannabis Program Update Framework Adopted 3-15-2022.pdf](#)  
[Attachment 7 List of Prior Board Actions.pdf](#)  
[Attachment 8 Staff Powerpoint.pdf](#)  
[2025-0232 Public Comments April 14 2025.pdf](#)

3:25 P.M.

Presenters:

Scott Orr, Deputy Director, Permit Sonoma  
Marina Herrera, Planner, Permit Sonoma  
Crystal Aker, Supervising Planner, Permit Sonoma  
Sita Kutiera, Deputy County Counsel  
Tennis Wick, Director, Permit Sonoma

3:36 P.M. Public Comment Opened

Speakers:

Denise  
unknown  
Martha  
Nora  
Brandtly  
Rebecca  
John  
Christina  
Crystal  
Viva  
Gina  
Lauren  
Unknown  
Vince  
Joanna  
Tom  
Nancy

Joe  
Eric  
Craig  
Jeff  
Marshall  
John  
Esmerelda  
Moir

4:03 P.M. Public Comment Closed  
Board Action: Informational Only.

**XI. REPORT ON CLOSED SESSION**

This item was taken out of order.

12:46 P.M. County Counsel, Robert Pittman, reported out on the Tuesday, April 15, 2025, Closed Session.

**XII. BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS**

This item was taken out of order.

12:47 P.M. The Board reported on assigned Boards, Councils, Commissions and other attended meetings.

**XIII. ADJOURNMENT**

4:37 P.M. The Board adjourned the meeting in the memory of John Perry and Kirk Lokka.

The meeting was adjourned to April 22, 2025 at 9:00 A.M.

Respectfully submitted, Marcie Woychik, Chief Deputy Clerk of the Board