



County of Sonoma

State of California

Date: August 31, 2021

Item Number: _____
Resolution Number: _____

4/5 Vote Required

Resolution of the Board of Supervisors of the County Of Sonoma, State Of California Amending the Department Allocation List For Permit Sonoma (Permit and Resource Management Department), To Reflect adding a 1.0 Full-Time Secretary, and a 1.0 Full-Time Senior Environmental Specialist, and Deletion of a 1.0 Senior Office Assistant, and a .5 Engineering Technician, Effective November 16, 2021.

Whereas, the Department needs to strengthen its Natural Resources and Fire Division in order to effectively achieve the goals of a more efficient and fiscally sustainable department; and

Whereas, Permit Sonoma analyzed staff and job classes to determine the right positions for operations and determined which job classes fit the department; and

Whereas, the Human Resources Department has reviewed the job duties and job classes, and determined a Secretary and Senior Environmental Specialist to be the appropriate job classifications for the department, and deletion of a 1.0 Full-Time Senior Office Assistant, and a .5 Full-Time Engineering Technician; and

Now, Therefore, Be It Resolved by the Board of Supervisors of the County of Sonoma that the Department Allocation List be amended for Permit Sonoma (Permit and Resource Management Department) is hereby revised as follows:

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration End Date	Salary Range
26030200	0003	Delete - Senior Office Assistant	1.00	-1.00	0.00	On-going	\$21.92 - \$26.65
26030200	0023	Add - Secretary	0.00	1.00	1.00	On-going	\$23.65 - \$28.74
26010111	1007	Delete – Engineer Technician	4.00	-0.50	3.50	On-going	\$29.45 - \$35.79
26010122	0990	Add – Senior Environmental Specialist	5.00	1.00	6.00	On-going	\$38.99 - \$47.40

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Supervisors:

Gorin: Rabbitt: Coursey: Gore: Hopkins:

Ayes: Noes: Absent: Abstain:

So Ordered.