



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 10/5/2021

To: Board of Supervisors of Sonoma County

Department or Agency Name(s): Auditor-Controller-Treasurer-Tax Collector

Staff Name and Phone Number: Amanda Ruch, Assistant ACTTC, 565-3274

Vote Requirement: Majority

Supervisorial District(s): All

Title:

Auditor-Controller-Treasurer-Tax Collector (ACTTC) - Appointment of Retiree Extra-Help

Recommended Action:

Pursuant to Government Code §7522.56, approve the appointment of Julianne Kamplain as an Administrative Services Officer II, Retiree Extra-Help, in order to fill a critically needed position within 180 days of her retirement, with an appointment date as early as October 5, 2021.

Executive Summary:

The California Public Employees' Pension Reform Act of 2013 (PEPRA), found at Government Code §7522 et. seq., allows an exception be made to appoint a retiree to extra-help employment within 180 days following the date of retirement, provided the governing body certifies the nature of the employment and that the appointment is necessary to fill a critically needed position. (Gov. Code, § 7522.56.)

JULIANNE KAMPLAIN, ADMINSTRATIVE SERVICES OFFICER II, retired on September 20, 2021, after serving the Auditor-Controller Treasurer-Tax Collector's Office (ACTTC) for over 31 ½ years in a variety of roles, including 16 years' experience as the ACTTC Administrative Services Officer II (ASO II). The ACTTC is seeking to appoint Julianne Kamplain as a retiree extra-help ASO II in order fill a critically needed position to provide backup support to the successor ASO II and the Administrative Division. The successor ASO II may be limited by the need to work temporarily on items related to their previous assignment due to a high turnover rate in that area. The Administrative Division will also require support due to another an impending management-level vacancy in the division. This is a temporary appointment that is necessary to provide critical transitional support and training to the successor ASO II and the Administrative Division in the ACTTC. □

Discussion:

The California Public Employees' Pension Reform Act of 2013 (PEPRA), found at California Government Code § 7522 et seq., requires that a retired person not be eligible for employment in the same retirement system for a period of 180 days following the date of retirement. However, Government Code § 7522.56(f)(1) allows an exception be made in reappointing a retiree to extra-help employment in circumstances where the period of 180 days following the date of employment have not yet passed, provided the governing body certifies the nature of the employment and that the appointment is necessary to fill a critically needed position. This

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approval must be in a noticed public meeting and not on a consent calendar. PEPRA includes other requirements in order for a retiree to be eligible for an extra-help appointment, such as not having accepted a retirement incentive and not having accepted unemployment arising out of prior public appointment. The individual and delegated department staff have completed the Retiree Extra-Help Compliance Form certifying the appropriateness of the appointment.

JULIANNE KAMPLAIN, ADMINISTRATIVE SERVICES OFFICER II (ASO II), retired on September 20, 2021, after serving the Auditor-Controller Treasurer-Tax Collector's Office (ACTTC) for over 31 ½ years in a variety of roles, including 16 years' experience as the ACTTC ASO II. The ACTTC is seeking to appoint Julianne Kamplain as a retiree extra-help ASO II, a critically needed position, in order to provide backup support to the successor ASO II and the Administrative Division. The successor ASO II transferred from the Enterprise Financial System Division (EFS) and, due to a high turnover rate in this division, may be limited by the need to temporarily work on EFS related items. Additionally, there is an impending management-level vacancy in the Administrative Division and Ms. Kamplain is the only staff member that has previously provided backup support for this position. This is a temporary appointment that is necessary to provide critical transitional support and training to the successor ASO II and the Administrative Division in the ACTTC. The ACTTC is requesting the appointment of Julianne Kamplain as ASO II in a retiree extra-help capacity.

The ACTTC office has consulted with the Human Resources Department, which is supportive of the recommended action.

In accordance with Government Code §7522.56, the ACTTC office is asking the Board certify as follows:

- Julianne Kamplain's appointment to Administrative Services Officer II is necessary to fill a critically needed position within 180 days of her retirement date;
- Julianne Kamplain did not accept retirement incentives upon her retirement; and
- Julianne Kamplain's appointment shall not exceed 960 hours per year.
- Per Internal Revenue Code section 401(a) (36), Julianne Kamplain meets the requirement of being of normal retirement age.

If the Board of Supervisors makes the foregoing certifications, Julianne Kamplain can be hired as of October 5, 2021, as Administrative Services Officer II.

Prior Board Actions:

None.

FISCAL SUMMARY

Expenditures	FY 21-22 Adopted	FY22-23 Projected	FY 23-24 Projected
Budgeted Expenses	25,000		
Additional Appropriation Requested			
Total Expenditures	25,000		
Funding Sources			
General Fund/WA GF	25,000		
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	25,000		

Narrative Explanation of Fiscal Impacts:

This position will be funded with salary savings.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

This is a Retiree Extra-Help appointment, no permanent allocations are being added or changed.

Attachments:

None.

Related Items "On File" with the Clerk of the Board:

None.