



SUMMARY REPORT

Agenda Date: 6/8/2021

To: Sonoma County Board of Supervisors, Board of Directors of the Sonoma County Water Agency
Department or Agency Name(s): General Services-Facilities Development and Management
Staff Name and Phone Number: Toni Anthony Holland: 707-565-3425
Vote Requirement: Informational Only
Supervisorial District(s): All

Title:

Capital Improvement Plan 2021-2026 Facility Needs

Recommended Actions:

Accept the Five-Year Capital Improvement Plan for the period Fiscal Year 2021-2022 through Fiscal Year 2025-2026.

Executive Summary:

The Capital Improvement Plan (Plan) is presented in accordance with Sonoma County Code Section 2-8(I), pursuant to which the County Administrator recommends to the Board of Supervisors a long term capital project program including project priorities, costs, and methods of financing. Receipt by your Board of the 2021-2026 Plan does not authorize budgetary appropriations. Funding decisions for the Capital Improvements Budget are made as part of the fiscal budget process for each participating agency. The overall Plan is a compilation of separate capital improvement plans prepared by General Services, Regional Parks, Transportation and Public Works, and Sonoma Water - nee Sonoma County Water Agency. The General Services Department incorporates the departmental plans into one report annually for your Board to review and accept. The report serves to prioritize capital needs for the County and is the basis for the upcoming fiscal year Capital Budget recommendations for Board consideration.

Discussion:

The Capital Improvement Plan identifies the need for continued upstream investment strategies to maintain County-owned property asset values and address the deferred maintenance backlog. The County as stewards of over one billion dollars in property replacement value recognizes the need for sustainable investment in capital assets that improve resilience, service delivery and operational efficiencies.

The Plan contains descriptions of proposed Capital Projects, their estimated cost and a narrative explaining the relationship to short term needs and longer term objectives. The Plan is a five-year planning document that indicates infrastructure improvement needs. Funding sources are suggested where potential funding has been identified for a project, however Board acceptance of the Plan does not fund projects. Final determination of project funding is made during the annual Capital Improvements Budget process.

A mix of different funding sources and strategies are needed across all County-owned infrastructure, including

buildings, roads, and parks. Specific project funding may include maximizing state and federal funding opportunities, utilizing proceeds from the sale or lease of surplus County property assets, use of dedicated fund sources, bond issuances, use of third party development and operations agreements, and/or use of the County General Fund.

Plan Development Process: Each fall, General Services issues a commencement memo to all departments and Sonoma Water to review the process and timeline for the Plan. Departments submit project proposals addressing specific operational needs.

For General Government Capital Projects, Project Requests are submitted for inclusion in the Plan. Project Requests are prioritized and ranked according to the Administrative Policy 5-2: Policy for Capital Project and Asset Responsibility. Project requests are subsequently reviewed by the County Administrator's Office for inclusion in the budget process.

Information on Capital Projects where funding has been appropriated is available to the public on the County's website at <http://budget.sonomacounty.ca.gov/#!/year/default> <<http://budget.sonomacounty.ca.gov/>>. □

Prior Board Actions:

September 1, 2020: Received Fiscal Year 2020-2025 Capital Project Plan. Received prior Five-Year Capital Project Plans.

FISCAL SUMMARY

Expenditures	FY 20-21 Adopted	FY21-22 Projected	FY 22-23 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

There is no fiscal impact in adopting this plan. Project funding is appropriated during the annual budget process to the highest priority projects.

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Staffing Impacts:			
Position Title (Payroll)	Monthly Salary Range (A - I Step)	Additions (number)	Deletions (number)

Narrative Explanation of Staffing Impacts (If Required):

None

Attachments:

Attachment 1: 2021-2026 Capital Improvement Plan

Related Items "On File" with the Clerk of the Board:

None