

**Council on Aging Services for Seniors
Amendment Number 2
to the Agreement to Provide
SERVICES FOR SENIORS**

Funding Amount: **\$1,434,383.00**

Term: **07/01/2020 to 06/30/2021**

Agreement Number: AA-COA-S4S-2021

This Amendment Number 2 ("Amendment") is by and between the County of Sonoma, a political subdivision of the State of California (hereinafter "County"), and Council on Aging Services for Seniors, a California non-profit Corporation, (hereinafter "Contractor").

As provided by Article 13.7, Merger, the parties hereby evidence their intent and desire to amend the Agreement. The parties mutually desire to amend said Agreement to make the following changes:

1. Revise Article 2, Payment, to increase the Agreement amount by Twenty-Six Thousand Four Hundred Dollars (\$26,400.00), for a new total of One Million Four Hundred Thirty-Four Thousand Three Hundred Eighty-Three Dollars (\$1,434,383.00); and
2. Replace Section 8, Funding Allocation Summary and the line item budgets in Section 9.3, Title III C-1 – Congregate Meals and Section 9.4, Title III C-2 – Home Delivered Meals in Exhibit B, Fiscal Provisions/Budgets.

R E C I T A L S

WHEREAS, County and Contractor entered into that certain Agreement, dated July 1, 2020, for adult day care, case management congregate meals, home delivered meals, and related services; and

WHEREAS, County and Contractor desire to amend the Agreement to add funding from federal baseline adjustments and one-time-only allocations for meal services;

NOW, THEREFORE, the parties hereto are desirous of modifying the Agreement in accordance with the terms and conditions set forth herein and hereto agree as follows:

SPECIFIC PROVISIONS

2. Payment.

For all services and incidental costs required hereunder, Contractor shall be paid on a cost reimbursement basis in accordance with the budget set forth in "Exhibit B: Fiscal Provisions/Budget" (hereinafter "Exhibit B"), attached hereto and incorporated herein by this reference. Contractor shall be paid an amount not to exceed One Million Four Hundred Thirty-Four Thousand Three Hundred Eighty-Three Dollars (\$1,434,383.00), without the prior written approval of County. Expenses not expressly authorized by the Agreement shall not be reimbursed.

Unless otherwise noted in this agreement, payments shall be made within the normal course of county business after presentation of an invoice in a form approved by the County for services performed. Payments shall be made only upon the satisfactory completion of the services as determined by the County.

Exhibit B: Fiscal Provisions/Budgets

8. Funding Allocation Summary.

Program	CFDA#	Area Agency on Aging (AAA) Funds							Local Funds		FY 20/21 Baseline	FY 20/21 Adjustment	Total FY 20/21 Contract
		Federal	Federal Baseline Adjustment	One-Time- Only (OTO)	Nutrition Services (NSIP)	Nutrition (NSIP) Baseline Adjustment	State	State Baseline Adjustment	OTO General Fund	Re- Alignment			
Adult Day Care	93.044	\$86,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$86,000	\$0	\$86,000
Case Management	93.044	\$120,777	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,777	\$0	\$120,777
Congregate Meals	93.045 93.053	\$191,699	\$10,490	\$7,164	\$25,073	\$0	\$104,489	\$0	\$0	\$0	\$321,261	\$17,654	\$338,915
Home Delivered Meals	93.045 93.053	\$306,906	\$2,142	\$6,604	\$131,405	\$0	\$191,634	\$0	\$250,000	\$0	\$629,945	\$258,746	\$888,691
Total		\$705,382	\$12,632	\$13,768	\$156,478	\$0	\$296,123	\$0	\$250,000	\$0	\$1,157,983	\$276,400	\$1,434,383
Amendment 2 Changes			\$12,632	\$13,768							total increase =		\$26,400

NSIP - Nutrition Services Incentive Program

9. Budgets.

9.3. Title III C-1 – Congregate Meals

LINE ITEMS FOR PROGRAM COST CATEGORIES	AAA FUNDS	MATCH		NSIP	STATE	County General Fund		NON-MATCH		PROGRAM INCOME	TOTAL
		CASH	IN-KIND			MATCH	NON-MATCH	CASH	IN-KIND		
Salaries	141,520		10,000								151,520
Benefits											
TOTAL PERSONNEL	\$141,520		\$10,000								\$151,520
Staff Travel										2,000	2,000
Staff Training		1,000								500	1,500
TOTAL TRAVEL & TRNG.	\$1,000									\$2,500	\$3,500
Expendable Equipment		13,000								2,000	15,000
Non-expendable Equipment											
TOTAL EQUIPMENT	\$13,000									\$2,000	\$15,000
Catered Meals	19,403			25,073	104,489						148,965
Raw Food											
TOTAL MEALS	\$19,403			\$25,073	\$104,489						\$148,965
CONSULTANTS	2,000										2,000
Rent	5,000										5,000
Bldg. Maintenance	2,050	2,000									4,050
Communications	1,100										1,100
Utilities		1,000									1,000
Office Supplies		3,000									3,000
Food Service Supplies	6,000	5,000									11,000
Printing		1,000									1,000
Postage		500									500
Employee Recruitment/Screening		1,500									1,500
Program Supplies	10,000	2,000									12,000
Vehicle Operation	15,600										15,600
Outside Services	6,580	4,000									10,580
Equipment Maintenance		3,000									3,000
Publications/Members.	100	300									400
Depreciation										3,000	3,000
Other (Specify)											
TOTAL OTHER COSTS	\$46,430	\$23,300								\$3,000	\$72,730
* INDIRECT COSTS											
TOTAL PROGRAM COSTS	\$209,353	\$37,300	\$10,000	\$25,073	\$104,489					\$7,500	\$393,715

9.4. Title III C-2 – Home Delivered Meals

LINE ITEMS FOR PROGRAM COST CATEGORIES	AAA FUNDS	MATCH		NSIP	STATE	County General Fund		NON-MATCH		PROGRAM INCOME	TOTAL
		CASH	IN-KIND			MATCH	NON-MATCH	CASH	IN-KIND		
Salaries	194,014		85,000				127,914				406,928
Benefits	68,246									8,792	77,038
TOTAL PERSONNEL	\$262,260		\$85,000				\$127,914			\$8,792	\$483,966
Staff Travel								18,000			18,000
Staff Training										2,000	2,000
TOTAL TRAVEL & TRNG.								\$18,000		\$2,000	\$20,000
Expendable Equipment								10,000		1,000	11,000
Non-expendable Equipment											
TOTAL EQUIPMENT								\$10,000		\$1,000	\$11,000
Catered Meals	49,392			131,405	191,634		122,086			2,254	496,771
Raw Food											
TOTAL MEALS	\$49,392			\$131,405	\$191,634		\$122,086			\$2,254	\$496,771
CONSULTANTS	4,000									2,000	6,000
Rent										6,500	6,500
Bldg. Maintenance										7,300	7,300
Communications										5,500	5,500
Utilities										4,000	4,000
Office Supplies								2,000		6,200	8,200
Food Service Supplies										21,358	21,358
Printing										500	500
Postage										7,000	7,000
Employee Recruitment/Screening								1,000		1,000	2,000
Advertising										250	250
Vehicle Operation										45,500	45,500
Outside Services										29,400	29,400
Depreciation								15,381			15,381
Publications/Members.								1,000		1,000	2,000
Other (Specify)											
TOTAL OTHER COSTS								\$19,381		\$135,508	\$154,889
* INDIRECT COSTS											
TOTAL PROGRAM COSTS	\$315,652		\$85,000	\$131,405	\$191,634		\$250,000	\$47,381		\$151,554	\$1,172,626

Except as expressly modified in this Amendment, the terms and conditions of Agreement Number AA-COA-S4S-2021 shall remain in full force.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be fully executed by their authorized representatives.

This Amendment shall be effective on and as of the date of the last signature.

CONTRACTOR
Council on Aging Services for Seniors

By: [Signature]
Name: Marianne McBride
Title: President & CEO

Date: 3/29/21

COUNTY OF SONOMA

By: _____
Name: Angela Struckmann
Title: Director, Human Services
Department

Date: _____

APPROVED AS TO SUBSTANCE FOR
COUNTY

By: [Signature]
Name: Paul Dunaway
Title: Director, Adult & Aging Services
Division

☐ EXEMPT FROM COUNTY COUNSEL
REVIEW

APPROVED AS TO FORM FOR COUNTY

By: Phyllis Gallagher
County Counsel

☒ CERTIFICATES OF INSURANCE ON FILE
WITH COUNTY

☐ INSURANCE REQUIREMENT CHANGES
APPROVED OR WAIVED BY RISK
MANAGEMENT

By: J. Sabbag