



## COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

### SUMMARY REPORT

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**Agenda Date:** 5/11/2021

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**To:** Board of Supervisors

**Department or Agency Name(s):** Transportation and Public Works

**Staff Name and Phone Number:** Johannes J. Hoevertsz 707-565-2231

**Vote Requirement:** Majority

**Supervisorial District(s):** Countywide

**Title:**

FY 2021/22 ADA Paratransit Services Agreement

**Recommended Action:**

Approve and authorize Chair to execute an Agreement with Center for Volunteer & Non-Profit Leadership, formerly Volunteer Center of Sonoma County, for Countywide Americans with Disabilities Act Paratransit Services for the period of July 1, 2021 through June 30, 2022, in an amount not to exceed \$2,348,833.

**Executive Summary:**

As a fixed-route public transit operator, Sonoma County Transit is required to provide complementary Americans with Disabilities Act (ADA) paratransit service within  $\frac{3}{4}$  mile of all its routes during the same days and hours as its fixed-route service. To meet federal ADA requirements, all paratransit trip requests, made by eligible clients, must be provided regardless of trip purpose, cost or number of trips taken within any period of time.

The impacts of COVID-19 began affecting paratransit ridership in early March 2020. Following fixed-route transit reductions on March 18<sup>th</sup> and "Shelter-in-Place" directives since that time, paratransit services have continued to operate as required by the Federal Transit Administration, but at a reduced level due to changed passenger demand. Since March 2020, paratransit ridership has dropped approximately 70%. Most paratransit trips are for essential purposes such as dialysis, medical appointments or grocery shopping.

In recent years, demand for ADA paratransit service, provided under this agreement, has grown over 50% when comparing FY 2012-13 ridership (39,111) with FY 2018-19 (58,771).

This action renews the County's agreement with the Center for Volunteer & Non-Profit Leadership (CVNL) to provide countywide ADA-compliant paratransit services. Under this agreement, CVNL will continue to serve as Sonoma County Transit's ADA paratransit services provider through FY 2020-21, under the name of "Sonoma County Paratransit".

**Discussion:**

CVNL has provided Americans with Disabilities Act paratransit service, on an annual basis, for Sonoma County since 2002. Prior to that time, CVNL provided general public dial-a-ride service for both Sonoma County and the city of Santa Rosa.

Under the Americans with Disabilities Act and its implementing regulations, fixed-route transit operators are required to provide complementary paratransit service within  $\frac{3}{4}$  of a mile of their fixed-route service during the same hours and days that fixed-route services are provided. All trip requests, made by eligible passengers, must be met regardless of their trip purpose. Operators are required to provide, at a minimum, all next-day requested trips.

The Americans with Disabilities Act requires transit operators to provide a sufficient level of paratransit service such that no eligible passenger is denied paratransit service due to capacity limitations. Transit operators that do not meet the required “no-denial” level of service jeopardize their federal funding eligibility and expose themselves to potential legal liability.

Within Sonoma County, there are approximately 4,950 individuals that have qualified and signed up for paratransit services. For many of these individuals, the services provided under this agreement are their sole access to on-going medical care, as well as, social activities, shopping and educational opportunities.

Sonoma County Paratransit operates a fleet of 30 vehicles including: 20 minibuses, 4 accessible minivans, and 6 sedans.

The proposed FY 2021-22 agreement permits up to a total of 49,000 paid driver hours (wheelchair accessible fleets) and 4,000 volunteer driver hours (sedan fleet).

The proposed agreement provides for a maximum subsidy of \$2,348,833, reflecting a 6.3% decrease over FY 2020-21’s agreement maximum of \$2,506,592. Sonoma County’s subsidy under this agreement compensates CVNL for its operating deficit. The operating deficit is the cost of services provided less passenger fares. It’s likely however, that due to reduced passenger demand caused by COVID-19, FY 2021-22 costs associated with the agreement will be less than projected.

It should be noted that CVNL provides volunteer drivers to the County at no cost to support this service. Based on CVNL’s hourly rate, the annualized value of this volunteer service for FY 2021-22 is projected at \$108,480. Due to their scheduling flexibility, CVNL’s use of volunteer drivers has been a key contributor to achieving and maintaining a “no-denial” level of service. The ability to “right-size” the level of service each year due to changes in funding and/or passenger demand is a benefit of utilizing CVNL for this service.

CVNL is the preferred vendor based on their non-profit status, experience and that their use of volunteer drivers reduces the County’s overall operating costs and provides the back-up resources necessary to maintain the federally-required “no-denial” level of Americans with Disabilities Act paratransit service.

County Purchasing has reviewed this request and approved a Single Source Waiver for the proposed agreement, in accordance with Sonoma County Code 2-58. □

**Prior Board Actions:**

5/19/20 - Board approved agreement with Center for Non-Profit Leadership for 2020-21 Americans with Disabilities Act Paratransit services in the amount of \$2,506,592. 5/14/2019 - Board approved agreement with Volunteer Center for FY 2019-20 Americans with Disabilities Act Paratransit services in the amount of \$2,435,758. 5/08/18 - Board approved agreement with Volunteer Center for FY 2018-19 Americans with

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Disabilities Act Paratransit Services in an amount not to exceed \$2,233,292.

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY 20-21 Adopted</b>	<b>FY21-22 Projected</b>	<b>FY 22-23 Projected</b>
Budgeted Expenses		\$2,348,833	
Additional Appropriation Requested			
<b>Total Expenditures</b>		\$2,348,833	
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal		\$2,001,509	
Fees/Other- Measure M		\$347,324	
Use of Fund Balance			
Contingencies			
<b>Total Sources</b>		\$2,348,833	

**Narrative Explanation of Fiscal Impacts:**

Funding for the agreement was included in the FY 2021-22 Transit Division Recommended Budget and is consistent with Sonoma County Transit's FY 2021-22 annual TDA/STA funding claim with the Metropolitan Transportation Commission.

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

None

**Attachments:**

None

**Related Items "On File" with the Clerk of the Board:**

Agreement