



# County of Sonoma

## State of California

Date: January 5, 2021

Resolution Number: \_\_\_\_\_

Item Number: \_\_\_\_\_

☐ 4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,  
Amending The Regional Parks Department Position Allocation List, Adding 7.0 Full Time  
Equivalent (FTEs) Positions, Deleting a 1.0 FTE Position, and Converting 2.0 Time-Limited  
FTEs to Permanent Status. Effective January 5, 2021**

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Department Program Manager to the Natural Resources Division effective January 5, 2021. The position will create capacity for development of a comprehensive vegetation management plan, with a focus on fire resiliency, environmental compliance, and communications.

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Parks Program Supervisor to the Natural Resources Division effective January 5, 2021. The position will directly accomplish many of the goals articulated in the Framework for Recovery and Resilience by accomplishing work on the ground while also leveraging partnerships and outside funding to accomplish county-wide strategic fuels goals.

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Parks Program Assistant to the Natural Resources Division effective January 5, 2021. The position will actively map and treat noxious weeds, maintain restoration projects of native plants, support efforts to monitor and facilitate wildlife habitat throughout park lands, and serve as a lead worker to interns, volunteers, temporary and extra-help employees.

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Parks Program Supervisor to the Community Engagement Division effective January 5, 2021. The position will increase existing volunteer services to enhance an existing volunteer

program to include new components like docent and park ambassador programs, and expand Regional Parks' reach through culturally relevant recruitment and retention strategies to specifically increase civic engagement with communities of color, youth, and older adults.

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Parks Program Assistant to the Community Engagement Division effective January 5, 2021. This position (bilingual) will increase staff capacity to engage priority audiences and will address the outreach to Spanish speaking communities, veterans, communities of color, older adults, youth, low-income families and people with disabilities as outlined in the Measure M expenditure plan.

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Maintenance Worker II to the Operation and Maintenance Division effective January 5, 2021. This position will perform routine maintenance work on coastal infrastructure, buildings, bridges, roadways, trails, culverts, and other amenities. Staff will install fences, drinking fountains, trails, and other park amenities.

**Whereas,** the Regional Parks Department is requesting authorization to add 1.0 full time equivalent Administrative Aide to the Administrative Division effective January 5, 2021. This position will create operational efficiencies by dedicating capacity for facilities management and planning, safety, information technology support and inventory management.

**Whereas,** the Regional Parks Department is requesting authorization to delete 1.0 full time equivalent Senior Account Clerk in the Administrative Division effective January 5, 2021.

**Whereas,** the Regional Parks Department is requesting authorization to convert 2.0 existing time-limited Marketing Specialist positions to permanent status effective January 5, 2021. These positions will fulfill the public's existing and future expectations for park information, promote COVID-safe park use, improve park branding and signage countywide and to reach underserved communities. One position will allow for comprehensive outreach related to public health and safety, including more information directed at seniors, low-income residents and residents with limited English. The second position will coordinate social media, media relations, graphic design, branding, digital advertising, website management, videography, photography, internal communications, data analysis, newsletters, blogs, brochures, activity guides and other content.

**Now, Therefore, Be It Resolved** by the Board of Supervisors of the County of Sonoma that the Regional Parks Department Position Allocations List be amended as follows:

<b>Budget Index</b>	<b>Job Class</b>	<b>Class Title</b>	<b>Existing Allocation for Job Class</b>	<b>Change in Position Allocation</b>	<b>New Allocation for Job Class</b>	<b>Duration/ End Date</b>	<b>Salary Range</b>
29011500	3085	Department Program Manager	0.00	1.00	1.00	Ongoing	3902
29011500	1279	Park Program Supervisor	2.00	1.00	3.00	Ongoing	3285
29011500	1274	Park Program Assistant	3.00	1.00	4.00	Ongoing	2396
29010302	1279	Park Program Supervisor	1.00	1.00	2.00	Ongoing	3285
29010302	1274	Park Program Assistant	4.00	1.00	5.00	Ongoing	2396
29010400	0810	Admin Aide	0.00	1.00	1.00	Ongoing	2710
29010400	0403	Senior Account Clerk	3.00	-1.00	2.00	Ongoing	2334
29010102	5015	Parks & Grounds Maintenance Worker II	21.00	1.00	22.00	Ongoing	2436
29011900	0904	Marketing Specialist	4.00	Remove 2 year time limited status	4.00	Ongoing	3006

Resolution #20-

Date:1/5/21

Page 3

**Be It Further Resolved**

**Supervisors:**

Rabbitt:

Zane:

Gore:

Hopkins:

Gorin:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**