



SUMMARY REPORT

Agenda Date: 11/10/2020

To: Board of Supervisors, County of Sonoma
Department or Agency Name(s): Emergency Management
Staff Name and Phone Number: Christopher Godley / 565-1152
Vote Requirement: 4/5th
Supervisory District(s): Countywide

Title:

Emergency Management Performance Grant Program Year 2020 Supplemental Award

Recommended Action:

- A) Authorize the Director of Emergency Management to receive the Emergency Management Performance Grant Program Year 2020 Supplemental Award in the amount of \$113,214.
- B) Adopt a Budget Resolution increasing Fiscal Year 2020-21 revenues and expenditures by \$113,214.

Executive Summary:

The Department of Emergency Management administers the Emergency Management Performance Grant and receives an annual award that is included in each fiscal year budget. Additional supplemental grant award funding has become available during Program Year 2020 to assist with COVID-19 emergency response and preparedness efforts.

Discussion:

The United States Department of Homeland Security administers a Homeland Security Grant Program, which includes the Emergency Management Performance Grant (EMPG). The California Office of Emergency Services (CalOES) administers this grant on behalf of the State of California and its regional Operational Areas.

DEM received its annual award for Program Year 2020 in the amount of \$225,739, which is included in the Fiscal Year 2020-21 budget. DEM received a supplemental EMPG-S grant award in the amount of \$113,214 for Program Year 2020 to assist with COVID-19 planning and operational readiness for COVID-19 preparedness and response. The supplemental award is separate and distinct from the annual EMPG award. Of the program priorities outlined in the grant, DEM has identified two eligible areas of need.

Pandemic Response Supplies and Equipment Warehouse

The Department of Health Services (DHS) currently manages the County's temporary COVID-19 Receiving, Storing, Staging (RSS) warehouse which stores medical and personal protective equipment. DEM currently leases one small 1,000 square foot storage unit for department tools and small equipment.

However, an additional storage facility is needed to store and manage emergency response supplies and equipment to respond to emergencies during COVID-19, provide for capacity in the DHS RSS warehouse, and increase the Operational

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Area capability to stockpile and provide the necessary resources needed to stabilize lifelines during emergencies (e.g. food, shelter supplies, and deployable trailers). DEM has identified a 2,100 square foot commercial warehouse unit which will enable the County to store and mobilize key resources in support of an expanded COVID response as well as emergency shelter supplies needed to operate in a COVID-19 context. Approximate cost: \$57,000 over two years.

Virtual Emergency Operations Center - Pandemic Ready

The current Emergency Operations Center is not designed for or the adequate size for full staffing during an activation. EOC management has been developing virtual EOC protocols, but has run into issues with obtaining additional laptops and related equipment during recent activations, primarily due to the lack of extra equipment available from ISD due to countywide staff teleworking during the pandemic. Additionally, should the EOC location become compromised, it will be essential that EOC staff have the necessary equipment readily available to relocate to an alternate EOC location or go entirely virtual. DEM worked with the Information Systems Department to procure an integrated system of portable laptops and peripherals that can be deployed to EOC staff immediately as needed or be used to augment the County's Continuity of Operations program. Approximate cost: \$73,000. This grant would provide approximately \$56,000 - the remainder to be supported by the DEM operating budget as a grant match.

Prior Board Actions:

04/21/2020: Resolution designating the Director of Emergency Management as a Homeland Security Authorized Agent Signature Authority.

FISCAL SUMMARY

Expenditures	FY 20-21 Adopted	FY21-22 Projected	FY 22-23 Projected
Budgeted Expenses			
Additional Appropriation Requested	\$113,214		
Total Expenditures	\$113,214		
Funding Sources			
General Fund/WA GF			
State/Federal	\$113,214		
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	\$113,214		

Narrative Explanation of Fiscal Impacts:

This pass-through federal funding will be appropriated and spent in the FY2020-21 budget.

Staffing Impacts:

Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Budget Resolution (A1)

Related Items “On File” with the Clerk of the Board:

None.