

COUNTY OF SONOMA  
PURCHASING DIVISION

**SINGLE OR SOLE SOURCE WAIVER REQUEST**

**Directions:** Use this form to justify a single or sole source transaction (see selection criteria below). Departments are encouraged to consult with the Purchasing Division prior to submitting this request to Purchasing. The single or sole source request should be approved before the department makes a commitment to the supplier, and before funds are encumbered. If the request is denied, the department will be advised by the Purchasing Division as to next steps (e.g., conduct a competitive process to select the supplier/contractor).

Choose one below:

**X** Single Source – More than one source exists (selecting one supplier out of all that are available). The County selects a particular provider over others for reasons such as (1) safety, (2) training or standardization, (3) logistical requirements (e.g. local presence needed) (4) only one prospective supplier is willing to enter into an agreement with the County (5) item has design and/or performance features that are essential to the department and no other source satisfies the County's requirements.

Department: ACTTC & ISD

Date Submitted: 8/17/2020

Contact: Shane Lewis & Blane Jolliff

Phone: 565-6031 & 565-8322

Supplier Name: Simpler Systems Inc

Contract: Professional Services Agreement

Amount: \$649,900/60 Months

Requisition #/Name of Contract: \_\_\_\_\_

Describe the product or service:

Simpler Systems, Inc. develops, implements, and support a software platform that allows users to navigate independently using templates (called dataapps) accessing various data warehouses. Compared with static reports that need to be customized with each different query, Simpler Systems dataapp can produce hundreds, possibly thousands of reports, which anyone can run on their own, using one or combination of user interfaces. Simpler Systems is a proprietary software.

Describe the basis for your sourcing recommendation. Include what due diligence you have performed in selecting the supplier. Explain why this is the only product or service that will meet the County's needs. Why is this supplier or contractor the one that can provide the services or products? What steps were taken to verify that the goods or services are not available from another source? Explain what efforts were made to obtain the best possible cost (e.g., current benchmark data from industry, other agencies)

Simpler Systems was selected in 2005 initially as a way to produce a series of easy queries from the limited mainframe financial management system. The resulting datapp was known as EZFAMIS. Over the past nine years, end users became accustomed to the EZFAMIS functionality and the sheer ease and user friendly interface it provided. In 2014, Consultant developed EZeP for access to County's human resources data in the ePersonality application. In 2015, the Consultant extended the platform and templates to include new datasets to County's new financial management system (EFS by PeopleSoft) linking the old and new data. In 2016, ACTTC and ISD contracted with Simpler Systems for report writing and licenses of the three existing data warehouses (EZ FAMIS, EZ eP, and EZ Peoplesoft). ISD and ACTTC wish to renew this agreement to provide continued access to these data warehouses as well as additional requested reporting needs using this tool so that customers can better access financial and labor data.

1. Simpler Systems allows department specific reporting needs to be created from our mission critical ERP systems for both financials and labor. As these systems (FAMIS, PeopleSoft, ePersonality) will be retained for years, the reporting tool created and used will continue to be available.
2. Simpler Systems platform provides end users with a single, centralized view extracted from several disparate data warehouses in which the first such warehouse was accessed in 2005. Since that time, additional data warehouses have been added to create a multi-component solution used by all county departments for which County owns the licensing for all end users.
3. User community embraced EZFAMIS because of its' user friendly interface. Other reporting mechanisms (SSRS/SQL) have not been able to meet the full needs of departments with the level of flexibility.

Department Head or Designee Signature:

Date: 8/18/2020

**Signature:** *Erick Roeser*

**Email:** Erick.Roeser@sonoma-county.org

Department Head or Designee Signature:

Date:

**Signature:** *John Hartwig*  
John Hartwig (Aug 18, 2020 11:04 PDT)

**Email:** John.Hartwig@sonoma-county.org

Single/Sole Source Approved: *P*

Single/Sole Source Denied: \_\_\_\_\_

Reason for Determination

*It is in the best interest of The County to contract w/ Simplr Systems. Simplr's services are required to maintain consistency, reporting capabilities, and storage of existing data.*

Purchasing Staff:

**Signature:** *Signe Sugiyama*

Date: *9/1/2020*

**Email:** SIGNE.SUGIYAMA@SONOMA-COUNTY.ORG