



## **U.S. EPA Notification of Grant Award**

Attached is your Assistance Agreement from the U.S. Environmental Protection Agency, Region 9. Please review the entire document, including the terms and conditions and applicable regulations, which set forth your legal responsibilities to EPA. Refer also to <https://www.epa.gov/grants/grant-terms-and-conditions> for general terms and conditions applicable to this award action regarding federal grant requirements.

**Should you disagree with the terms and conditions or do not wish to accept EPA funding, your authorized representative must send a notice of disagreement to the EPA award official within 21 days of the award mailing date via Region 9's dedicated email address, [GrantsRegion9@epa.gov](mailto:GrantsRegion9@epa.gov).**

### **Noteworthy Items:**

Additional information is included under the "Notice of Award" section on page 1 of the award. We recommend you forward the award document to your Project Manager, Financial Officer and any other personnel in your organization requiring information about the award. If you or your staff have any questions of a programmatic nature, please contact your EPA Project Officer. Questions relating to administrative or fiscal matters, including Conflict of

Interest (COI) disclosures\* per term and condition of the award, must be directed to your EPA Grants Specialist. Region 9's Grants Management Branch is responsible for determining whether the recipient has effectively resolved any COI disclosures made by the recipient. EPA Project Officer and Grants Specialist contact information are shown on page 1 of the award.

### **Grant Payment Information:**

Beginning in April 2020, EPA's Finance Center is moving to Research Triangle Park Finance Center (RTPFC). For information regarding payments and financial reports, please refer to the following website at <https://www.epa.gov/financial/grants>. Additionally, the RTP Finance Center's email is [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov). Please remember when drawing funds in advance, you may only request the amount required for immediate cash needs. Once funds arrive into your bank account, your checks should be written and disbursed within 5 days.

### **Grant Recipient Reference and Training Information:**

You may also access additional EPA grant related information to help you manage your grant at <https://www.epa.gov/grants> which includes a helpful training entitled "[EPA Grants Management Training for Applicants and Recipients.](#)"

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