



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 10/13/2020

To: Board of Supervisors

Department or Agency Name(s): Clerk-Recorder-Assessor-Registrar of Voters

Staff Name and Phone Number: Kim Barrett x3471

Vote Requirement: 4/5th

Supervisorial District(s): County Wide

Title:

Registrar of Voters COVID-19 grant from Center for Tech and Civic Life

Recommended Action:

- A) Adopt a resolution authorizing the County Clerk-Recorder-Assessor-Registrar of Voters to enter into an agreement proposed by Center for Tech and Civic Life for Corona virus funding for November 2020 General Election, in order to seek maximum reimbursement allowable by the agreement.
- B) Adopt a resolution authorizing a budgetary adjustment to the FY 2020-2021 Final budget for the Clerk-Recorder-Assessor-Registrar of Voters in the amount of \$315,049.50.

Executive Summary:

On June 18, 2020, Assembly Bill 860 was signed, declaring the November 3, 2020 election an all-mail ballot election to preserve public health as a result of the COVID-19 health emergency. Furthermore, to ensure that registered voters have access to in-person voting opportunities, Senate Bill 423 was signed on August 6, 2020, which requires a minimum of one voting location per 10,000 registered voters, available for early voting from October 31, 2020 to November 3, 2020. In response to the Nationwide Corona Virus Pandemic the Center for Tech and Civic Life has distributed grants to help offset the additional costs of conducting the November 2020 General Election.

The department is requesting that the Board authorize the County Clerk-Recorder-Assessor to enter into a grant agreement with the Center for Tech and Civic Life and accept grant funds totaling \$315,049.50 to plan and operationalize safe and secure election administration for the November 2020 election.

Discussion:

The Governor of California signed Assembly Bill 860 on June 18, 2020, declaring the November 3, 2020 election an all-mail ballot election to preserve public health as a result of the COVID-19 health emergency. Furthermore, to ensure that registered voters have access to in-person voting opportunities, Senate Bill 423 was signed on August 6, 2020, which requires a minimum of one voting location per 10,000 registered voters, available for early voting from October 31, 2020 to November 3, 2020. To comply with the newly signed bills the Registrar of Voters will need to purchase additional equipment, hire temporary employees to set up, staff and tear down the in person voting centers, and notify voters of the changes to the voting procedures for the November 2020 General Election. On August 4, 2020, your Board authorized the County Clerk-Recorder-Assessor to enter into a funding agreement with the California Secretary of State for Corona Virus funding for the November 2020 general election in the amount of \$1,198,000. Additionally, during the FY 2020-21 budget

hearings, the Board restored \$305,855 in one-time funding for overtime and extra-help expenses necessary to conduct the November 2020 General Election.

The Center for Tech and Civic Life will add grant funding to help cover the additional costs associated with complying with Assembly Bill 860 and Senate Bill 423. Allowable uses of grant proceeds include: drive-through voting, non-partisan voter education, personal protective equipment (PPE) for staff, poll workers, or voters, and temporary staffing. The grant project period is June 15, 2020 through December 31, 2020 and must be expended by December 31, 2020.

Prior Board Actions:

August 4, 2020 Board approved California Secretary of State Corona Virus funding agreement for the November 2020 General Election.

August 11, 2020 Board approved increased in appropriations for FY 2020-2021 for purchase of in person voting equipment for November 2020 General Election.

FISCAL SUMMARY

Expenditures	FY 20-21 Adopted	FY21-22 Projected	FY 22-23 Projected
Budgeted Expenses			
Additional Appropriation Requested	315,049.50		
Total Expenditures	315,049.50		
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	315,049.50		
Use of Fund Balance			
Contingencies			
Total Sources	315,049.50		

Narrative Explanation of Fiscal Impacts:

Additional appropriations are requested for additional expenses related to the November 2020 General Election. The County is eligible for a total of \$315,049.50 in grant money to cover the additional costs.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Agenda Date: 10/13/2020

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Resolution

Attachment 1 - Center for Tech and Civic Life grant agreement

Related Items “On File” with the Clerk of the Board:

N/A