

FY 2020-21 Supplemental Budget Adjustments

| Description   | Following Prior Board Direction | FTE Impacts (+/-) | Expenditures | Revenues Reimbursements | Net Cost Change |
|---|---------------------------------|-------------------|--------------|-------------------------|-----------------|
| <b>Administrative and Fiscal Services</b>   |                                 |                   |              |                         |                 |
| <b>County Administrator - GENERAL FUND</b>  |                                 |                   |              |                         |                 |
| Establish appropriations for 0.6 Full-Time Equivalent (FTE) Administrative Services Officer I position, and approve the addition of a 1.0 FTE in the County Administrator's Office to work as a shared Administrative Manager with the Independent Office of Law Enforcement Review and Outreach and the newly formed Office of Equity. (7/7/20, Item # 28).  |                                 | 0.6               | \$125,910    | \$0                     | \$125,910       |
| <b>County Service Area #40 - OTHER FUNDS</b>  |                                 |                   |              |                         |                 |
| Increase appropriations to cover FY 2020-21 administration-related costs based on FY 2019-20 actuals. Major revisions to the CSA 40 program were implemented in FY 2019-20 and this appropriations increase covers the full cost of certain administrative-related costs that were underestimated for the Recommended Budget. Costs increases include \$67,422 for carry-forward workers comp charges, \$2,000 for accounting services, and \$9,080 for the Camp Meeker lease that were inadvertently under-budgeted.   |                                 | 0.0               | \$78,502     | \$0                     | \$78,502        |
| <b>Human Resources - GENERAL FUND</b>   |                                 |                   |              |                         |                 |
| Reduce expenditure appropriations by \$502,857 to reflect actual property insurance premium for FY 2020-21.   |                                 | 0.0               | (\$502,857)  | \$0                     | (\$502,857)     |
| <b>Independent Office of Law Enforcement Review and Outreach - GENERAL FUND</b>   |                                 |                   |              |                         |                 |
| Establish appropriations for 0.2 Full-Time Equivalent (FTE) Administrative Services Officer I position in the Independent Office of Law Enforcement Review and Outreach to work as a shared Administrative Manager with the County Administrator and the newly formed Office of Equity. (7/7/20, Item # 28).  |                                 | 0.2               | \$41,970     | \$0                     | \$41,970        |
| <b>Office of Equity - GENERAL FUND</b>  |                                 |                   |              |                         |                 |
| Establish appropriations for 0.2 Full-Time Equivalent (FTE) Administrative Services Officer I position in the Office of Equity to work as a shared Administrative Manager with the Independent Office of Law Enforcement Review and Outreach and the County Administrator's Office. (7/7/20, Item # 28).  |                                 | 0.2               | \$41,970     | \$0                     | \$41,970        |
| <b>Development Services</b>   |                                 |                   |              |                         |                 |
| <b>Permit Sonoma - OTHER FUNDS</b>  |                                 |                   |              |                         |                 |
| Based on established Board policy to eliminate positions vacant for over 12 months, delete 1.0 Accounting Technician that is unfunded and there is no reduction to appropriations for FY 2020-21 based on this deletion.  |                                 | (1.0)             | \$0          | \$0                     | \$0             |
| <b>Transportation and Public Works - OTHER FUNDS</b>  |                                 |                   |              |                         |                 |
| Establish appropriations in the newly established West Water Co. fund from State Water Resources Control Board grant funding for the emergency interim operation of West Water Company, and program expenditure appropriations to cover costs incurred to operate and maintain the water system (7/14/2020, Item #13).  |                                 | 0.0               | \$56,635     | \$80,200                | (\$23,565)      |
| <b>Health and Human Services</b>  |                                 |                   |              |                         |                 |
| <b>Human Services - OTHER FUNDS</b>   |                                 |                   |              |                         |                 |
| Establish appropriations for 6.0 FTE new positions approved on 08/04/20: 1.0 FTE Time-Limited Public Assistance Systems Specialist in Administration; 1.0 FTE Time-Limited Program Planning and Evaluation Analyst in Adult & Aging; 1.0 FTE Program Development Manager at the South County Center; 2.0 FTE Children's Residential Care Counselors at Valley of the Moon Children's Center; and 1.0 FTE Time-Limited Public Assistance System Technician in the Family, Youth, and Children Division (08/04/2020, Item #13).   |                                 | 6.0               | 712,544      | 712,544                 | 0               |
| Establish appropriations to receive additional revenue from the State to help address increased caseloads due to COVID-19, including a CalFresh allocation increase of \$994,064 for Economic Assistance, and a CalWORKS allocation increase of \$4,520,152 for Employment & Training.  |                                 | -                 | 0            | 5,514,216               | (5,514,216)     |
| Establish appropriations for 1.0 FTE time-limited Program Planning and Evaluation Analyst to provide managerial support for three programs in the Family, Youth, and Children Division that serve children and families that are at risk or already involved in child welfare services: Commercially Sexually Exploited Children, Redwood Children's Center forensic interviewing program, and Bringing Families Home. This position will manage grants and budgets for all three programs, and will convene and facilitate groups of staff and community partners. This budget adjustment includes \$156,590 for the position and \$93,954 for administrative costs (07/14/20, Item #7). |                                 | 1.0               | 250,544      | 250,544                 | 0               |
| Establish appropriations in Employment & Training for 2.0 FTE time-limited Social Worker III positions in order to provide: 1) outreach, case coordination and case management services within the Housing and Disability Advocacy Program; and 2) client linkages to other services, such as behavioral health. Funding for these additional positions is provided through the California Department of Social Services Housing and Disability Advocacy Program. This budget adjustment includes \$288,000 for the two positions and \$167,384 for support and care of persons (06/02/20, Item #15).   |                                 | 2.0               | 455,384      | 455,384                 | 0               |
| <b>Justice Services</b>   |                                 |                   |              |                         |                 |
| <b>District Attorney - GENERAL FUND</b>   |                                 |                   |              |                         |                 |
| Increase appropriations as a result of a United States Department of Justice, Bureau of Justice Assistance grant issued to the County to support technology upgrades to enable the Department to better meet the demands of post-COVID court operations. This budget adjustment establishes appropriations for the District Attorney's share of the funding (07/14/2020, Item #05).   |                                 | 0.0               | \$70,073     | \$70,073                | \$0             |
| <b>Public Defender - GENERAL FUND</b>   |                                 |                   |              |                         |                 |
| Increase appropriations as a result of a United States Department of Justice, Bureau of Justice Assistance grant issued to the County to support technology upgrades to enable the Department to better meet the demands of post-COVID court operations. This budget adjustment establishes appropriations for the Public Defender's share of the funding (07/14/2020, Item #05).   |                                 | 0.0               | \$70,073     | \$70,073                | \$0             |

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| <b>Sheriff's Office - GENERAL FUND</b>   |                                 |                   |                    |                         |                      |
| Transfer appropriations between budgetary sections following the Board's approval to restructure the Sheriff's Personnel Unit and Records Bureau. The restructuring results in deleting four positions and adding three positions in order to create administrative efficiencies and provide better service to the community utilizing limited funding (07/07/20, Item #11).   |                                 | (1.0)             | \$0                | \$0                     | \$0                  |
| Reallocate appropriations to move preliminary budget reductions previously entered in the FY 20-21 Recommended Budget into the correct sections within the Sheriff's budget, now that proposed reductions have been finalized. Six months ago, when the Recommended Budget was originally submitted, details regarding potential program reductions were still being finalized; therefore, accurate details could not be entered into the budget system. Adjustments also include State revenue increases of \$304,000 from the original budget assumptions for contracts previously approved by the Board for the Sheriff's Jail-Based Competency Program (2/26/19, Item #22), and a \$154,657 reimbursement from the Sonoma County Auto Theft Task Force for Sheriff's support (03/24/20, Item #16).   |                                 |                   | \$468,657          | \$468,657               | \$0                  |
| Adjust the FY 2020-21 City of Sonoma contracted law enforcement services budget. Per the Law Enforcement Services Agreement with the City of Sonoma, the City and Sheriff agree on an annual budget each fiscal year. This supplemental adjustment is needed to align with the final budget and agreed upon level of services, as adopted by the Sonoma City Council and approved by the Sheriff. Position allocations affected by the reduction are being held vacant at this time in order to allow the City to reevaluate their budget and consider the option to fill vacant positions at a later date, potentially midyear. There are no position reductions nor layoffs associated with the City of Sonoma's budget reductions. The change is needed to comply with the contract terms of the Agreement for Law Enforcement Services between the County and City of Sonoma (06/02/20, Item #18).   |                                 |                   | (\$508,538)        | (\$508,538)             | \$0                  |
| The Sheriff's Office Telecommunications Bureau receives funds from the County's Capital Project Budget to enhance and support the County's Telecommunications system. The FY 2019-20 allocation of \$728,000 was not entirely spent and projects will continue in FY 2020-21. Therefore, appropriations need to be rebudgeted in the FY 2020-21. Failure to perform ongoing maintenance and replacement of aging equipment for the County's telecommunications system will result in system failures, preventing first responders and other emergency personnel and essential workers from being able to use their radios to communicate. Other systems, such as the early detection fire cameras, will also be compromised if the County's telecommunications system is not properly maintained. These appropriations adjustments re-budget remaining project expenditures, as well as the offsetting reimbursement from the Sheriff's Telecommunications Capital Fund. |                                 |                   | \$425,000          | \$425,000               | \$0                  |
| <b>Sheriff's Office - OTHER FUNDS</b>  |                                 |                   |                    |                         |                      |
| The Board of Supervisors approved the Sonoma County Auto Theft (SONCAT) Task Force MOU on 03/24/20, which transferred fiduciary duties from the District Attorney's Office to the Sheriff's Office. These adjustments establish FY 2020-21 budgetary appropriations in the new Special Revenue Fund managed by the Sheriff's Office. There is no impact to the General Fund. The program is funded by California Vehicle Code Section 9250.14. These funds are to be used exclusively for deterrence, investigation, and prosecution of vehicle theft crimes. The Sheriff's Office needs these appropriations to be moved to the newly created fund in order to assume its Board approved role of fiduciary agent for the program. The corresponding adjustments to cancel budgetary appropriations in the District Attorney's SONCAT Fund will be included in the Q1 consolidated budget adjustments (03/24/20, Item #16).  |                                 | 0.0               | 1,882,862          | 960,000                 | \$922,862            |
| The Sheriff's Office Telecommunications Bureau receives funds from the County's Capital Project Budget to enhance and support the County's Telecommunications system. The FY 2019-20 allocation of \$728,000 was not entirely spent and projects will continue in FY 2020-21. The appropriations adjustment in the Telecommunications Capital Fund is needed to reimburse the Sheriff's General Fund operating budget for anticipated project costs.   |                                 | 0.0               | 425,000            | -                       | \$425,000            |
| <b>GRAND TOTAL ADJUSTMENTS</b>   |                                 | <b>7.4</b>        | <b>\$4,093,729</b> | <b>\$8,498,153</b>      | <b>(\$4,404,424)</b> |
| <b>Total General Fund</b>  |                                 |                   | <b>\$232,258</b>   | <b>\$525,265</b>        | <b>(\$293,007)</b>   |
| <b>Total Other Funds</b>   |                                 |                   | <b>\$3,861,471</b> | <b>\$7,972,888</b>      | <b>(\$4,111,417)</b> |