



SUMMARY REPORT

Agenda Date: 7/28/2020

To: Board of Supervisors

Department or Agency Name(s): Probation Department

Staff Name and Phone Number: Matt Perry, 565-3192

Vote Requirement: Majority

Supervisorial District(s): County-wide

Title:

Maintenance Contract with California Department of Transportation

Recommended Action:

Adopt a Resolution authorizing the Chief Probation Officer to execute a contract between the Sonoma County Probation Department and the State of California Department of Transportation (CalTrans) for revenue not to exceed \$562,000, for the Supervised Adult Crew program to provide maintenance and restoration services along various Marin and Sonoma County state routes from June 22, 2020 through June 22, 2022.

Executive Summary:

The Probation Department requests Board approval to enter into this contract with CalTrans, for services to be provided by the Sonoma County Probation Department Supervised Adult Crew (SAC). This contract provides payment to Sonoma County Probation Department in an amount not to exceed \$562,000 for the term of June 22, 2020 to June 22, 2022.

Discussion:

In 1985, the Sonoma County Board of Supervisors authorized the SAC Program under Penal Code section 4024.2. The SAC Program allows low-risk offenders to work on community projects in lieu of jail. The Program recycles tax dollars by charging fees for services at a labor savings to taxpayers, allows government to complete projects that would otherwise be unaffordable, and allows offenders to contribute labor toward taxpayer projects, while still completing their jail sentences. The Board has for many years endorsed revenue-generating agreements for SAC to perform work for general maintenance and landscaping work for state and local governmental agencies and non-profit organizations.

The proposed contract in the amount not to exceed \$562,000 continues this work relationship between CalTrans and Sonoma County Probation. This contract directs SAC to perform roadside maintenance along CalTrans Right of Way in Marin and Sonoma Counties on various state routes. SAC will be contracted to provide one 5-10 employee work crew, plus a supervisor for the crew throughout the contract term.

Consistent with Penal Code 4024.2(b)(1)(D) typical crew duties in this contract include: The clearing or trimming of overgrown brush and trees obstructing visibility, replanting vegetation, repairing and clearing drainage ditches, removing weeds, collecting and eliminating litter.

The work under this contract is anticipated to begin in July 2020. The work will proceed according to a schedule as agreed upon with the Department of Transportation until the contract maximum of \$562,000 is met or until June 22, 2022 when the contract expires, unless extended by an amendment.

Prior Board Actions:

June 11, 2018: Board approved most recent CalTrans Maintenance agreement. Multiple agreements for services have been approved by the Board.

FISCAL SUMMARY

Expenditures	FY 20-21 Recommended	FY 21-22 Projected	FY 22-23 Projected
Budgeted Expenses	281,000	281,000	0
Additional Appropriation Requested			
Total Expenditures	281,000	281,000	0
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	281,000	281,000	0
Use of Fund Balance			
Contingencies			
Total Sources	281,000	281,000	0

Narrative Explanation of Fiscal Impacts:

Total projected revenue for the two year contract is \$562,000, across FY 20-21 and FY 21-22 budgets. Although the agreement is dated June 22, 2020, the Probation Department did not receive any revenue in FY 19-20 under this agreement. Based on State contracting processes no work will be performed under the contract until full execution anticipated in July 2020.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Agenda Date: 7/28/2020

Attachments:

Board Resolution

Caltrans Agreement #04A5973

Related Items “On File” with the Clerk of the Board:

None.