



County of Sonoma

State of California

Date: July 7, 2020

Item Number: _____

Resolution Number: _____

☒ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Amending The Position Allocation List For The Sheriff's Office To Reflect The Addition Of 1.0 Full-Time Equivalent Administrative Services Officer II, 1.0 Administrative Aide, and 1.0 Legal Staff Supervisor and the Deletion of 1.0 Administrative Services Officer I, 1.0 Legal Processor II, 1.0 Secretary, and 1.0 Community Services Officer II Allocation, Effective July 7, 2020.

Whereas, the Sheriff has prepared and received approval from Human Resources and the County Administrator's Office on two Program Change Requests; and

Whereas, the Sheriff believes time is of the essence for the allocation changes and requests the changes be made as of July 7, 2020; and

Whereas, the Human Resources Department has reviewed the job duties and determined the new job classes are appropriate job classifications for the positions requested; and

Now, Therefore, Be It Resolved that the Position Allocation List for the Sheriff's Office is hereby revised as follows:

Budget Index	Job Class	Class Title	Existing Allocation	Change in Allocation	New Total Allocation	Duration/End Date	Salary Range
30010100	0828	Administrative Services Officer II	1.00	+1.00	2.00	Ongoing	7,013
30010100	0810	Administrative Aide	3.00	+1.00	4.00	Ongoing	3,926
30010100	0827	Administrative Services Officer I	1.00	-1.00	0.00	Ongoing	6,069
30010100	0049	Legal Processor II	1.00	-1.00	0.00	Ongoing	3,288
30010100	0023	Secretary	1.00	-1.00	0.00	Ongoing	3,602
30012200	0052	Legal Staff Supervisor	3.00	+1.00	4.00	Ongoing	4,227
30012200	3397	Community Services Officer	7.00	-1.00	6.00	Ongoing	3,552

Supervisors:

Rabbitt:

Zane:

Gore:

Hopkins:

Gorin:

Ayes:

Noes:

Absent:

Abstain:

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So Ordered.