



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 6/9/2020

To: Sonoma County Board of Supervisors

Department or Agency Name(s): Human Services

Staff Name and Phone Number: Karen Fies, 565-6990 and Cristin Tuidier, 565-8504

Vote Requirement: Majority

Supervisory District(s): Countywide

Title:

Human Services Department Contracts

Recommended Action:

1. Authorize the Director of the Human Services Department to execute 38 contracts to deliver Adult and Aging, Economic Assistance, Employment and Training, and Family, Youth and Children services to the community, as listed on Attachment A for a total amount of \$12,662,263. All but two contracts have a term of July 1, 2019 to June 30, 2020. The Young Women's Christian Association (YWCA) Domestic Violence Shelter Based Services contract has a term date of July 1, 2020 to June 30, 2023. The Conservation Corps North Bay contract has a term date of June 10, 2020 to June 9, 2021. The three General Assistance Payments to Facilities agreements with Women's Recovery Services, California Human Development, and Drug Abuse Alternatives Center have a term date of July 1, 2020 to June 30, 2023. (Majority Vote required)
2. Authorize the Director of the Human Services Department to amend and execute the contracts included here in order to accept unanticipated revenues that do not increase the amount of the contract by more than \$25,000 from the original amount and do not significantly change the scopes of service. This requested authorization applies to the following contracts: Sonoma County Area Agency on Aging contracts with Council on Aging, North Coast Opportunities, Petaluma People Services, and Senior Advocacy Services; Employment & Training Division contracts with Conservation Corps North Bay for the Sonoma County Youth Ecology Corps and Interfaith Shelter Network for the Housing and Disability Advocacy Program; and Family, Youth and Children's Services Division contracts with ALC Schools and Community Child Care Council of Sonoma County. (Majority Vote required)
3. Authorize the Director of the Human Services Department to amend the Results Based Accountability Addendum included in the contracts with Goodwill of the Redwood Empire for SonomaWORKS services and the Child Parent Institute support services for child welfare clients in response to any updates in program planning, monitoring and/or design. (Majority Vote required)

Executive Summary:

The Human Services Department (HSD) requests authority to execute various contracts for services with community-based organizations and other agencies identified on Attachment A. Typically, the Department procures for client services on a 4-year cycle, either through a competitive Request for Proposal process or under the authority of the Department Head or Purchasing Officer to provide a broad range of services to HSD

clients for programs such as job search services, housing support, services to young adults and foster youth, child welfare programs, adult and child abuse prevention, and programs for seniors.

All funding for contracted services is in support of state and federal mandates and is consistent with the objectives of the Human Services Department to protect vulnerable children and adults and promote maximum independence and well-being for county residents. Contracts are executed in the standard Counsel-approved template, include language that obligates the Department only to the extent funding is available, and allow for amendment to reduce or terminate the contract in the event that any anticipated funding is reduced or eliminated.

Each contract was procured using County and funder requirements and in support of safety net contracting principles by providing essential services in every community across the County and serving the County's most vulnerable residents. Additionally, each scope of work describes the services to be delivered, data collection, and funder-required outcome measures. HSD has implemented the Results-Based Accountability (RBA) framework for planning, reporting, and monitoring of performance measures in four HSD contracts for next fiscal year to ensure that Contractors are providing services that have the ability to lead to positive impacts. Two of these - Goodwill Industries of the Redwood Empire services for SonomaWORKS clients and Child Parent Institute support services for child welfare clients - are included here. After piloting the RBA with four contracts this year, HSD will be expanding into other programs going forward.

HSD is requesting that the Director of the Human Services Department be authorized to amend the Results Based Accountability Addendum included in the two contracts in response to any updates in program planning and design and performance monitoring and results.

Discussion:

Human Services Department Contracts

The Human Services Department will execute a total of 38 contracts for a total of \$12,662,263 that require Board of Supervisor approval. Community-based services for clients total \$12,458,263 of the total amount. The remaining funds are for data analysis. A summary of the contracts requiring Board approval is listed below by division and in Attachment A. Attachment B organizes contract totals by provider since a provider may have multiple contracts with the Department.

Administrative Division (\$300,000)

Starting in Fiscal Year 2020-2021 and at the request of the County Administrator's Office, HSD will take over administration of the County's agreement with YWCA for Domestic Violence Shelter Based Services pursuant to SB 1246. In 1980, California enacted SB 1246 in order to generate additional funds to support domestic violence shelter-based programs for victims of domestic violence and their children by implementing a fee on issued marriage licenses. In order to be eligible to receive funds, the program must meet specific criteria, including the provision of a 24-hours a day, 7-days a week shelter and telephone hotline; temporary housing and food facilities; psychological support and peer counseling; a drop-in center; arrangements for school age children to continue their education while at the shelter; and referrals to existing services within the community. The YWCA provides these important services to our community. The Clerk-Recorder-Assessor's office and HSD have included in the FY 2020-21 Recommended Budget the transfer of funds between agencies.

Young Women's Christian Association (\$300,000) - The YWCA will provide domestic violence services as required in compliance with SB1246 for the three-year term of July 1, 2020 to June 30, 2023. The prior County contract was for \$100,000 for a one-year term of July 1, 2019 to June 30, 2020.

Adult & Aging Division (\$2,623,061)

The Adult & Aging Division works with individuals and the community to ensure the safety and well-being of vulnerable adults by providing protective and supportive social services to older adults, veterans, and persons with disabilities.

Area Agency on Aging Program (\$2,623,061) - The Area Agency on Aging (AAA) contracts with community partners to provide senior services, such as adult day care, Alzheimer's day care, case management, legal services, transportation, ombudsman, congregate and home-delivered meals, caregiver support and respite, medication management, and the Health Insurance Counseling and Advocacy Program (HICAP). These services were procured starting in Fiscal Year 2017-2018 and are entering their fourth year of procurement. A Request for Qualifications will be issued for Fiscal Year 2021-2022. While funding amounts appear lower than FY 2019-20, the allocation from the California Department of Aging did not arrive in time to get these contracts in place starting July 1, 2020. The allocation will come to the Board of Supervisors for approval on July 7, 2020. Once approved, the Area Agency on Aging will then make final funding recommendations after which time these contracts will likely be amended.

Each of the following contracts is for one year:

Coastal Seniors, Inc. (\$13,715) for congregate and home delivered meals for seniors.

Vintage House: The Jerry Casson Multipurpose Senior Center (\$14,000) for transportation and mobility management services.

Alzheimer's Disease and Related Disorders Association, Inc. (\$29,298) for caregiver assessments in Spanish.

The Sebastopol Area Senior Center (\$35,000) for transportation and mobility management.

West County Community Services (\$57,489) for case management and congregate site management.

Catholic Charities of the Diocese of Santa Rosa (\$83,190) for Alzheimer's day care, transportation, and mobility management.

Legal Aid of Sonoma County (\$59,518) for legal assistance and referral services.

Due to the federal and state funding cycles, the California Department of Aging periodically amends funding during each fiscal year for existing senior services. When additional funds are allocated to the Sonoma County AAA, it is imperative that there be flexibility to modify contract funding to service providers expediently in order to assure continuity of services. The AAA requests authorization for the Director of the Human Services Department to amend and execute the contracts listed below to accept unanticipated revenues that do not significantly change the scope of services or increase the amount of the contract by more than \$25,000 from the original contract amount.

Each of the following contracts is for one year:

Council on Aging Services for Seniors (\$1,159,244) for adult day care, congregate and home delivered meals and case management services.

North Coast Opportunities (\$219,009) for Family Caregiver Support Program to provide support and respite services for family caregivers.

Petaluma People Services Center (\$258,831) for case management services, delivery of meals, congregate meals, transportation services and adult day care.

Senior Advocacy Services (\$693,767) provides advocacy services through the Ombudsman and HICAP programs for seniors over age 60 residing in long-term care facilities, and support regarding health insurance and Medicare applications.

Economic Assistance Division (\$559,808)

The Economic Assistance Division of the Human Services Department provides assistance to obtain medical care for low income families through the Medi-Cal program, food through the CalFresh (formerly Food Stamps) program, and General Assistance to disabled or low income and unemployed individuals. Each of the following contracts is for one year:

Redwood Empire Food Bank (\$100,000) for CalFresh outreach and application assistance.

United Way of the Wine County (\$209,808) for CalFresh outreach and assistance with applications, and 2-1-1 referrals. The current year contract contained one-time funding from the General Fund to provide for transition and reimagination of 211 Sonoma.

Northern California Center for Well Being (\$250,000) for Community Health Worker Training to assist CalFresh recipients gain employment in the healthcare industry. Over the 2020-21 fiscal year, Northern California Center for Well Being will double the On-the-Job Training opportunities in partnership with the Medtronic Foundation.

General Assistance Payments to Facilities (\$0) - Three contracts, each for 3 years, to provide General Assistance payments for General Assistance clients residing in Residential Rehabilitation facilities.

Contracts are with Drug Abuse Alternatives Center, California Human Development and Women's Recovery Center. These contracts have no monetary value as General Assistance payments are issued directly to the facility on behalf of the client, but require Board approval to formalize the relationship.

Employment and Training Division (\$2,620,266)

The Employment and Training Division oversees SonomaWORKS, funded by the California Department of Social Services, and Job Link and youth programs funded by the Workforce Innovation & Opportunity Act (WIOA). The SonomaWORKS program is designed to help those receiving cash assistance get training, support, and help in overcoming barriers that prevent them from obtaining a job in order to go off cash assistance and progress to self-sufficiency.

WIOA provides funding for job search, job training, Job Link and youth services. Each of the following contracts is for one year:

Exemplar (\$204,000) for performance management tools to improve SonomaWORKS client outcomes including mandated program participation rates.

SonomaWORKS Client Services (\$1,613,500) consists of three contracts: Goodwill Industries of the Redwood Empire (\$1,263,500); Sonoma County Junior College District (\$200,000); and Young Women's Christian Association of Sonoma County (\$150,000) for various services including housing assistance,

and assistance to CalWORKs clients to obtain and retain employment and overcome barriers that lead to self-sufficiency. The contract with the YWCA incorporates two current fiscal year contracts - Domestic Abuse Services for SonomaWORKS clients and Domestic Abuse Services for Housing Assistance Clients into one agreement. HSD requests authorization for the Director of the Human Services Department to amend the Results Based Accountability Addendum included in the Goodwill of the Redwood Empire contract for SonomaWORKS in response to any updates in program planning and design and performance monitoring and results.

Due to the federal and state funding cycles, the California Department of Social Services Housing and Disability Advocacy Program (HDAP) funding may change. If additional funds are allocated, it is imperative that there be flexibility to modify contract funding expediently in order to assure continuity of services. HSD requests authorization for the Director of the Human Services Department to amend and execute the contract with Interfaith Shelter Network that does not significantly change the scope of services or increase the amount of the contract by more than \$25,000 from the original contract amount:

Interfaith Shelter Network (\$235,000) is a one-year contract to provide transitional housing and case management services for HDAP clients.

The Sonoma County Youth Ecology Corps solicits funding from investing project hosts to support the program and provide for crew work to public agencies as needed. Program revenue is generated throughout the fiscal year. HSD requests authorization for the Director of the Human Services Department to amend and execute the contract with Conservation Corps North Bay that does not significantly change the scope of services or increase the amount of the contract by more than \$25,000 from the original contract amount:

Conservation Corps North Bay (\$567,766) is a one-year contract that was recommended for approval by the Workforce Investment Board Executive Committee on May 13, 2020, and has a term June 10, 2020 to June 9, 2021, to provide for summer crew work for youth and young adults enrolled in the program. This contract cannot be compared to this fiscal year's Youth Ecology Corps contracts as the program has been re-designed to include both summer and year-round opportunities for youth and young adults, essentially combining the Youth Ecology Corps and the Career Pathway Programs.

Family, Youth & Children's Division (\$6,559,128)

The Family, Youth and Children's Division ensures the safety and well-being of children and youth by providing families with the resources they need to prevent the removal of their children or assist in the return of children to the home, provides support and care of children in foster care, and supports the safety of children in the community. Each of the following contracts is for one year:

Seneca Family of Agencies (\$2,134,000) to provide wraparound services for up to 54 families with children at risk of going to a high-level group home placement or stepping down from a high-level group home placement. Wraparound services offer an array of services and supports to families, including parenting support and skill development, coaching, school support, and respite in and out of the home, all in support of families staying together. The Wraparound program is targeted to high-risk youth who are in high-level group home placement or at risk of high-level placement. A high-level group home placement is the highest placement option for youth who are unable to reside in a family-

type setting due to the severity of their behavioral or other issues. The Wraparound program uses foster care funding that would normally pay for a youth to reside in a high-level group home which costs \$10,324 to \$11,704 per month per youth, and instead directs a portion of that funding to the service provider to try and prevent the need for such placements. This contract has decreased from FY 2019-20 in order to provide \$500,000 to the Department of Health Services to use as a match to pull down \$100 million in Early and Periodic Screening, Diagnostic and Treatment (EPSDT) funds, which in turn will be provided to Seneca by DHS via contract. An additional \$150,000 was cut from this contract due to funding cuts.

Older Foster Youth and Emancipated Youth Services (\$1,234,872) consists of four contracts that offer support to older foster youth and former foster youth with a variety of services designed to assist in transitioning to self-sufficiency. Contracts include Social Advocates for Youth (\$200,000) for temporary housing and support for youth who are coming back into or remaining in the foster care system after age 18; TLC Child & Family Services (\$596,400) for transitional housing and assistance for youth transitioning out of foster care; Seneca Family of Agencies (\$151,472) to assist youth in identifying relatives and other caring adults that can provide support to them on an ongoing basis; and V.O.I.C.E.S. Sonoma to deliver the Independent Living Skills Program (\$287,000) that provides independent living skills to foster and emancipated youth ages 16 to 24.

Client Support Services (\$1,998,461) consists of four contracts that offer support and individualized services to families involved in the child welfare system. Three contracts are with California Parenting Institute for the Parent Mentor program (\$242,562), the Client Support Services program that provides visitation, resource assistance and parenting support (\$643,261); and a Resource Family Training contract (\$158,000); and, one contract with Interfaith Shelter Network (\$954,638) to provide temporary housing for families and assistance with securing permanent housing.

HSD requests authorization for the Director of the Human Services Department to amend the Results Based Accountability Addendum included in the Child Parent Institute client support services contract in response to any updates in program planning and design and performance monitoring and results.

Community Child Care Council of Sonoma County (\$155,522) for child care support for foster children through State Senate Bill 89 that establishes the Emergency Child Care Bridge program for Foster Children. Human Services is requesting that the Board authorize the Director of Human Services to execute future amendments that do not significantly change the scope of services or increase the cost more than \$25,000 from the original contract amount.

Wayfinder Family Services (\$346,125) for the Kinship Program to provide resource assistance for foster and non-foster families raising both foster youth and relative children.

Child Abuse Prevention (\$500,148) consists of two contracts for child abuse prevention services. These services are designed to address the issues and behaviors that have led to child abuse and/or neglect referrals and are designed to prevent the removal of children from their families. One contract is with California Parenting Institute (\$365,000) for child abuse prevention services that include a Case Management and Resource Assistance program, and an In-Home Parenting Support and Education program. The second contract is with LifeWorks of Sonoma County (\$135,148) for time-limited, evidence-based therapeutic treatment to specifically address child welfare concerns and issues.

ALC Schools, LLC (\$190,000) to provide transportation services for foster youth to their home school and to other activities that support foster youth placed in out of home care. Human Services is requesting that the Board authorize the Director of Human Services to execute future amendments that do not significantly change the scope of services or increase the cost more than \$25,000 from the

original contract amount.

Prior Board Actions:

The Board of Supervisors has annually approved funding and service contracts for the programs included in this item.

June 10, 2019 - Approved \$12,280,623 in funding for Human Services Department contracts.

June 11, 2018 - Approved \$13,287,821 in funding for Human Services Department contracts.

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses		12,662,263	
Additional Appropriation Requested			
Total Expenditures		12,662,263	
Funding Sources			
General Fund/WA GF			
State/Federal		12,292,673	
Fees/Other		369,590	
Use of Fund Balance			
Contingencies			
Total Sources		12,662,263	

Narrative Explanation of Fiscal Impacts:

The Human Services Department's proposed FY 2020-21 budget includes funding amounts for the requested contracts (\$12,662,263). The different funding sources used to finance these contracts are summarized in Attachment C. No County General Fund is required to fund these contracts. Due to projected revenue declines resulting from the COVID-19 economic impacts, HSD will be reviewing contract amounts as part of its FY20/21 reduction plans and will return in the Fall with any changes.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

Attachment A - Human Services Department Contracts

Agenda Date: 6/9/2020

Attachment B - Human Services Department Contracts by Contractor

Attachment C - Human Services Department Contracts by Funding Source

Related Items “On File” with the Clerk of the Board:

Service Provider Contracts