



November 27, 2019

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Project Specialist – Justice Team  
County of Sonoma, General Services Department  
2300 County Center Dr. Ste A220  
Santa Rosa, CA 95403



**RECEIVED**  
11/27/19

RE: Sonoma County  
RREDCOM Remodel

Thank you for the opportunity to provide a proposal for the RREDCOM Remodel Project. Based on the information we discussed during our walk-through of the RREDCOM space on 11/13, we understand the project to include:

1. Enlarge the dispatch space from 10 stations to 14 stations.
2. Remodel a portion of the adjacent open office space to include office / administration space for RREDCOM.
3. Remodel a portion of the adjacent open office for other County departments.
4. Revise the mechanical system to include additional Mini-split units supplying HVAC to the RREDCOM space on back-up power.

We propose to do this project on a fixed fee basis according to the following phases:

**Design Service**

1	Schematic Design - 30%	\$7,000
	a Verify existing roof conditions	
	b Meeting to discuss potential solutions & Phasing	
2	Construction Documents	\$34,000
	a Drawings – Bid Package	
	b Specifications – Technical and Construction Requirements	
	d Engineering - Mechanical, Electrical, Structural (if req'd)	
	c Agency review (County)	
3	Bidding	\$5,000
	a Attend Pre-Bid Meeting	
	b Answer Bidding Questions	
	c Prepare Addendum (s)	
4	Construction Observation	\$12,000
	a Attend Pre-Construction Meeting	
	b Attend Construction Meetings	
	c Submittal Review	
	d Attend Punchlist Walkthrough	
<b>Total Design Fee</b>		<b>\$58,000</b>

We look forward to working with you!

Regards,

  
Kyle Matti  
Principal Architect