



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 6/2/2020

To: Sonoma County Board of Supervisors

Department or Agency Name(s): County Administrator, Human Resources

Staff Name and Phone Number: Sheryl Bratton, 565-3578 Christina Cramer, 565-2988

Vote Requirement: Majority

Supervisorial District(s): Countywide

Title:

Department Head Personal Services Agreement - Regional Parks

Recommended Action:

Authorize the Chair of the Board to execute the First Amendment to the Personal Services Agreement with Bert Whitaker as Director of Regional Parks extending the term of the agreement from May 27, 2020 to May 26, 2023, at the "G" step in the position's salary range, and maintaining eligibility for other County benefits in accordance with Salary Resolution 95-0926.

Executive Summary:

Salary and benefits provided to County department and agency heads must be considered by the Board of Supervisors at a regularly scheduled Board meeting. Further, an oral summary of the salary and benefits recommended action must be presented at the meeting where the final Board action is taken. (California Government code §54953, 54956)

Bert Whitaker was initially appointed as the Director of Regional Parks on May 23, 2017 for a three-year term, from May 26, 2017 through May 26, 2020. The recommended action extends the term of the current agreement for an additional three years, through May 26, 2023. Mr. Whitaker is at the "G" step of the salary range, which is \$173,043 annually.

Discussion:

The Director of Regional Parks reports to the Board of Supervisors and is responsible for park operations and maintenance, natural resource management, planning and acquisition, community engagement, administration and marketing, and oversees three marinas. The Regional Parks Department has approximately 123 full time employees and an operating budget of \$39 million. They have 56 parks to maintain, with 5.5 million visitations per year. Regional Parks preserves natural and cultural resources, and offers opportunities for education to enhance the visitor experience.

The Regional Parks Department has been able to add 31 new positions, and invest in park projects consistent with the Measure M voter approved expenditure plan. These funds support the Regional Parks Department by

improving personnel, public safety, and natural resources in the Regional Park System. In the last year, Regional Parks has successfully navigated complex and challenging issues. They expeditiously restored public access and trails at Foothill Regional Park following the 2019 Kincade Fire, cleared the homeless from the Joe Rodota Trail, and thus far have effectively responded to and shown leadership in coordinating park closures and phased reopening during the COVID-19 pandemic emergency.

Following a nationwide recruitment, Mr. Whitaker was initially appointed to the position for a three-year term, from May 26, 2017 through May 26, 2020. This first amendment to the Personal Services Agreement reflects Mr. Whitaker's current salary of the "G" Step of the salary range, which is \$173,043 annually, with a term of May 27, 2020 through May 26, 2023, and includes all other benefits and compensation as prescribed in the County's Salary Resolution 95-0926.

Prior Board Actions:

May 23, 2017 the Board authorized Chair to execute initial Personal Services Agreement.

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

Ongoing annualized salary and benefit costs associated with existing positions has already been incorporated into Regional Parks budget. These actions do not increase any budget appropriations.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Agenda Date: 6/2/2020

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

A. First Amendment of the Personal Services Agreement, Director of Regional Parks

Related Items “On File” with the Clerk of the Board:

None.