



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 5/12/2020

To: Board of Supervisors

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number: Supervisor Lynda Hopkins

Vote Requirement: Majority

Supervisorial District(s): Fifth District

Title:

Fee Waiver

Recommended Action:

Approve Fee Waiver in the amount of \$15,000 for Brookdale Subdivision, Guerneville CA for an X Zone creation. (Fifth District)

Executive Summary:

Mary Bowers, on behalf of Brookdale Subdivision, proposes a Zone Change, the addition of the Vacation Rental Exclusion (X) Combining Zone to the 35 parcels in attached planning application. This is a residential area that is, and has historically been one of permanent housing for residents who live and work in the immediate area.

Discussion:

Small communities have found the X Zone creation process burdensome, and District 5 has agreed to move forward with a pilot project in West County. This is a concern that has been raised by the Lower Russian River Municipal Advisory Council, and they have an ad hoc committee looking at vacation rentals as a community issue.

The Brookdale Subdivision is an informal homeowner's association. They come together on an ad hoc basis to address issues as they affect their neighborhood. They met and collected signatures to become an X Zone to demonstrate strong community support. They were able to organize quickly not only because of the close proximity of their homes but also because one of their members maintains membership details.

Prior Board Actions:

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses			
Additional Appropriation Requested	15,000		
Total Expenditures	15,000		
Funding Sources			

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General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	15,000		

Narrative Explanation of Fiscal Impacts:

Per Permit Sonoma, for items with BOS fee waivers, Permit Sonoma still assess the fees for the work, the BOS pays for the items, and Permit Sonoma flags the project for its accounting team so that they know. The project would be processed "At Cost".

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Related Items "On File" with the Clerk of the Board:

Fee Waiver Request Form

Planning Application