



# County of Sonoma

## State of California

Date: May 12, 2020

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

☐ 4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,  
Amending The Department Allocation List For Permit Sonoma (Permit and Resource  
Management Department) To Reflect Adding a 1.0 Three Year Time-Limited Department  
Program Manager, and a 1.0 Three Year Time-Limited Department Analyst, and a 1.0 Three  
Year Time-Limited Marketing Specialist, Effective May 12, 2020.**

**Whereas,** Permit Sonoma requires new staff allocations to focus on and fulfill the needs of the Federal Emergency Management Agency Hazard Mitigation Grant Awards; and

**Whereas,** The Department Program Manager classification focuses on the management of complex tasks to manage consultant teams, staff across multiple jurisdictions and agencies, and highly technical information which necessitate a supervisorial position with a program management prerogative, the Department Analyst classification will manage the defensible space inspection contracts, lead the Community Wildfire Protection Plan process, and implement a complex vegetation management program and the Marketing Specialist will research, create and prepare grant specific outreach and educational materials and presentations; and

**Whereas,** It has been determined that adding the three new time-limited positions would better serve the needs of the Permit Sonoma and there will be no negative impact to the existing staff as a result of this change;

**Now, Therefore, Be It Resolved** by the Board of Supervisors of the County of Sonoma that the Department Allocation List be amended for Permit Sonoma (Permit and Resource Management Department) is hereby revised as follows:

Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)
Department Program Manager	\$6,558.77- \$7,972.80	1.0
Department Analyst	\$5,790.02 – \$7,038.81	1.0
Marketing Specialist	\$5,228.24 - \$6,355.28	1.0

**Supervisors:**

Rabbitt:

Zane:

Gore:

Hopkins:

Gorin:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**