



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 4/28/2020

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**To:** Board of Supervisors

**Department or Agency Name(s):** Permit Sonoma

**Staff Name and Phone Number:** Lisa Hulette 565-3709

**Vote Requirement:** Choose an item.

**Supervisorial District(s):** All

**Title:**

Sonoma County Multi-Jurisdictional Hazard Mitigation Plan Professional Service Agreement

**Recommended Action:**

Authorize the Director of Permit Sonoma to execute an agreement with Tetra Tech, Inc. to coordinate, facilitate and prepare a Federal Emergency Management Agency (“FEMA”) -approved Multi-Jurisdictional Hazard Mitigation Plan (“MJHMP”) for a total amount not-to-exceed \$157,755; with a term ending on March 30, 2022. This agreement will allow for a comprehensive risk assessment to evaluate the vulnerability of Sonoma County’s assets including infrastructure and critical facilities, as well as the review of codes, plans, and regulations to integrate mitigation into the County’s policy, plans and processes and improve our ability to effectively implement mitigation and resiliency strategies.

**Executive Summary:**

The County of Sonoma (“County”) includes the unincorporated areas of the County and its incorporated cities (i.e., City of Santa Rosa, City of Sebastopol, City of Cotati, City of Cloverdale, City of Rohnert Park, Town of Windsor, City of Petaluma, City of Healdsburg and City of Sonoma). Like other counties in the Bay Area, Sonoma County is prone to earthquake, flood, wildland fire, landslides and risks associated with climate change.

In 2016, the County prepared a Local Hazard Mitigation Plan (LHMP) that was approved by the California Office of Emergency Services (“CalOES”), the Federal Emergency Management Agency (“FEMA”) and adopted by Resolution No. 17-0168 of the Sonoma County Board of Supervisors. The County has now received federal funding to update the existing LHMP and to develop a Multi-Jurisdictional Hazard Mitigation Plan (“MJHMP”), with a County in-kind match of 25%.

The County utilized an open-bid Request for Proposal (“RFP”) process to retain an experienced and qualified consulting firm to coordinate, facilitate and prepare a FEMA-approved MJHMP. Seven consultant firms submitted proposals in response to the RFP and were evaluated by a multi-disciplinary team of County staff. Tetra Tech, Inc. was determined to be the most qualified firm to conduct the background and technical work necessary to complete the MJHMP and fulfill the County’s agreement with CalOES.

**Discussion:**

Though the Sonoma County's Local Hazard Mitigation Plan ("LHMP") was approved in 2017, the devastating October 2017 Sonoma Complex fire, the February 2019 Russian River Flood, the 2019 Kincade Fire, and now the ongoing COVID-19 pandemic have made analysis of multiple hazards across the County, including a coordinated planning effort that includes all jurisdictions, both necessary and desirable. This project will update the current LHMP to a MJHMP and incorporate revised understandings of the wildfire, flood, landslide, earthquake hazards, as well as human health epidemics, faced by the County, including custom hazard mitigation models and mitigation plans for each participating jurisdiction.

The work to be performed is inclusive of the entire MJHMP process from initial planning through final approval by FEMA, adoption by the governing body of participating jurisdictions and approval and adoption by the Sonoma County Board of Supervisors. Tetra Tech, Inc. will perform all necessary planning, administration, analysis, supporting documentation, and work required for the preparing of the MJHMP compliant with the criteria set forth in the Disaster Mitigation Act of 2000 ("DMA 2000"), and the requirements set forth under 44 C.F.R. Part 201, §201.6, and other applicable State and Federal requirements, as required by FEMA and the CalOES. The MJHMP will also consider future funding opportunities under the Repetitive Flood Claims Program and the Federal Public Assistance Program.

The MJHMP will integrate into the Public Safety Element of the County's General Plan and will serve multiple purposes, including:

- *Enhance Public Awareness and Understanding* of the hazards that threaten public health, safety and welfare
- *Create a Decision Tool for Management* to take action to address vulnerabilities to future disasters
- *Promote Compliance with State and Federal Program Requirements* to ensure that Sonoma County and its incorporated cities and towns can take full advantage of state and federal grant programs
- *Enhance Local Policies for Hazard Mitigation Capability* to provide the policy basis for mitigation actions that should be promulgated by participating jurisdictions; and
- *Provide Inter-Jurisdictional Coordination of Mitigation-Related Programming*

**Prior Board Actions:**

September 24, 2019: Board Action #12: Resolution 19-0395 authorizing the County Administrator's Office to execute two grant agreements with the Federal Emergency Management Agency's Hazard Mitigation Grant Program, administered by the California Office of Emergency Services.

**FISCAL SUMMARY**

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<b>Expenditures</b>	<b>FY 19-20 Adopted</b>	<b>FY20-21 Projected</b>	<b>FY 21-22 Projected</b>
Budgeted Expenses			
Additional Appropriation Requested			
<b>Total Expenditures</b>			
<b>Funding Sources</b>			
General Fund/WA GF			
State/Federal	\$10,000	\$100,000	\$47,755
Fees/Other			
Use of Fund Balance			
Contingencies			
<b>Total Sources</b>	<b>\$10,000</b>	<b>\$100,000</b>	<b>\$47,755</b>

**Narrative Explanation of Fiscal Impacts:**

This agreement is funded entirely by grant funding from the Federal Emergency Management Agency's Hazard Mitigation Grant Program, administered by the California Office of Emergency Services.

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

- Att 1: Professional Service Agreement
- Att 2: Living Wage Form
- Att 3: Consultant Insurance Certificates

**Related Items "On File" with the Clerk of the Board:**

Resolution 19-0395