



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 4/14/2020

To: Sonoma County Board of Supervisors and Community Development Board of Commissioners
Department or Agency Name(s): County Administrator's Office, Community Development Commission, Department of Health Services, and Human Services Department
Staff Name and Phone Number: Sheryl Bratton, 707 565 2231
Vote Requirement: Majority
Supervisorial District(s): All

Title:

Request for Proposals: Assessment of Health, Human, Housing and Social Services Delivery Options

Recommended Action:

Authorize the County Administrator to issue a request for proposals for the assessment of health, human, housing and social services delivery options, and recommendations on enhanced integration and collaboration between the Department of Health Services, the Human Services Department and the Community Development Commission.

Executive Summary:

At the 2019-2020 budget hearings the board approved appropriations to fund various efficiency studies, including review of combining the delivery of important social programs and services with the goal of ensuring services are being delivered in the most efficient and effective way possible.

Approval of this agenda item will direct the County Administrator to solicit proposals from qualified consultants to assess the feasibility, pros and cons, and potential approaches, of enhanced integration and collaboration between the Department of Health Services, the Human Services Department, and the Community Development Commission.

Discussion:

In 2019, the County Administrator formed a multi-departmental working group to explore improving service delivery to the community through enhanced integration and collaboration between departments, with the secondary goal of identifying efficiencies and reducing costs. The team consisted of delegates from the County Administrator's office, the Community Development Commission, the Department of Health Services, and the Human Services Department. Other jurisdictions who have formed integrated services were reached out to for information, including, San Diego, Shasta, and Solano County. Based upon this initial information it was determined that there is a benefit to requesting a consulting firm to conduct an assessment of Sonoma County's potential for integration of health and human services.

The goals of the consultant's report include the following:

- assess the overall effectiveness of the current system
- identify service gaps and overlaps
- identify technology challenges
- identify under-served and vulnerable populations
- provide opportunities for enhanced integration
- provide opportunities for enhanced efficiency of administrative functions

If approved, the County Administrator will immediately release the request for proposals and staff will return to the Board to award the contract. Staff expect to bring the consultant's full report back to the Board for discussion in the fall.

Because the consultant's report will not be completed until the Fall, the County Administrator recommends that the Health Director continue to serve as the Interim Executive Director for CDC until such time as the consultant's report is brought back to the Board for review and consideration. Having the Health Director continue to serve in this capacity will greatly assist in the effective and efficient coordination of the consultant's work across the agencies, including review of statutory mandates and authority to assist with suggested restructuring of programs.

Prior Board Actions:

19/20 Budget Hearings - Adopted Budget

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

The 19/20 Adopted budget includes appropriations within the Non-Departmental budget to fund efficiency studies including staff time to manage projects. The cost of the contract will be brought back to the board for

Agenda Date: 4/14/2020

approval at the time of award.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Request for Proposals

Related Items "On File" with the Clerk of the Board: