

Sonoma County Fair & Exposition, Inc.
**DRAFT Minutes of the
Buildings and Grounds Committee Meeting**
Thursday, March 12, 2020
SHOWCASE CAFE

VOTING-DIRECTORS PRESENT: Ross Liscum, Chair; Vice Chair; Teejay Lowe, Annette O’Kelley

VOTING-DIRECTORS ABSENT: Marilyn Herzog, Rob Muelrath

NON-VOTING DIRECTORS PRESENT: Tony Gerald, Lisa Wittke Schaffner, Max Mickelsen

OTHERS PRESENT: Becky Bartling, Kaitlyn Findley-Thorn, Cliff Sanders, Lorna Fox, Debbie Townsend

The meeting was called to order by Chair Liscum at 4:30PM

APPROVAL OF AGENDA: Director O’Kelley moved to approve the agenda; Director Lowe seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION FROM UNIVERSITY OF CA AGRICULTURE & NATURAL RESOURCES FOR THE MAY 3, 2020 4-H OPEN HOUSE AND CHICKEN QUE:

COO Findley-Thorn presented the request by the University of CA for rent consideration for their May 3, 2020 event. **Director O’Kelley moved to approve rent consideration for the University of CA Agriculture & Natural Resources for the May 3, 2020 4-H Open House and Chicken Que; Director Lowe seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING THE ACTIVE 20-30 LETTER OF INTENT TO EXERCISE THEIR 2ND ONE-YEAR OPTION FOR THE ANNUAL RED, WHITE & BOOM 4TH OF JULY CELEBRATION:

COO Findley-Thorn presented the request by the Active 20-30 Club to conduct their July 4th event. **Director Lowe moved to approve the 2nd one-year option for the Active 20-30 Club’s annual 4th of July event; Director O’Kelley seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVING A LEASE WITH GTE MOBILENET OF CALIFORNIA LP, A CALIFORNIA LIMITED PARTNERSHIP, DOING BUSINESS AS VERIZON WIRELESS FOR A CELL SITE ON THE FAIRGROUNDS:

CEO Bartling reported on the cell tower lease stating it will be a 10 year agreement and would be located on the southwest side of the Fairgrounds. The lease will go to the Board of Supervisors for approval. **Director O’Kelley moved to approve the lease with GTE Mobilenet of CA LP, doing business as Verizon Wireless for a cell site on the fairgrounds; Director Lowe seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING FEBRUARY 2020 INTERIM FINANCIAL REPORTS:

February Interim financials were presented. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING FEBRUARY/MARCH 2020 INTERIM EVENTS:

March/April Interim events were discussed. CEO Bartling discussed the events that were either being cancelled or postponed due to COVID-19 Virus. She stated she would like the committee to approve closing the Jockey Club from March 13-31 due to Corona virus concerns. **Director Lowe moved that due to the Corona Virus, the Jockey Club will be closed from March 13-31st; Director O’Kelley seconded the motion; the motion passed unanimously.**

COO Findley-Thorn distributed a spreadsheet showing the events that may be impacted by virus concerns.

UPDATE ON CARNIVAL LOT IRRIGATION SYSTEM:

CEO Bartling and Superintendent Sanders reported that staff is currently trenching the lot for the system and working closely with the contractor.

UPDATE ON RE-FACING PLANS FOR GRACE PAVILION:

A discussion concerning the timing of the re-facing project took place, with the committee stating that due to the concerns of the COVID-19 Virus and the resulting cancellation of events, it is not a prudent time to be spending the funding for this project.

DISCUSSION ON THE STATUS OF THE SOUTH ASTON BARN PROPERTY:

CEO Bartling stated that she attended the March 10 Board of Supervisors' meeting where they discussed the 'short list' for homeless housing in the County. The Fairgrounds was on the list, mainly to house 10 trailers that were provided by the State. CEO Bartling stated the ballpark property on Brookwood Avenue would be the best place for the trailers, with the D Lot being the alternative site. No action taken.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

None

Director O'Kelley moved to adjourn the meeting at 5:13PM; Director Lowe seconded the motion; the motion passed unanimously.