

**Petaluma People Services Center**

**Amendment Number 1**

to the Agreement to Provide

**SERVICES FOR SENIORS**

Funding Amount: **\$412,348**

Term: **7/1/2019 to 6/30/2020**

Agreement Number: AA-PPSC-S4S-1920

This Amendment Number 1 ("Amendment") is by and between the County of Sonoma, a political subdivision of the State of California (hereinafter "County"), and Petaluma People Services Center, a California non-profit Corporation, (hereinafter "Contractor").

As provided by Article 13.7, Merger, the parties hereby evidence their intent and desire to amend the Agreement. The parties mutually desire to amend said Agreement to make the following changes:

1. Revise Article 2, Payment, to increase the Agreement amount by One Hundred Fifty-Three Thousand Five Hundred Seventeen Dollars (\$153,517.00), for a new total of Four Hundred Twelve Thousand Three Hundred Forty-Eight Dollars (\$412,348.00);
2. Replace Funding Allocation Summary (Section 8) in Exhibit B, Fiscal Provisions/Budget; and
3. Replace Congregate Meals Budget (Section 9.3) and Home Delivered Meals Budget (Section 9.4) in Exhibit B, Fiscal Provisions/Budget.

RECITALS

WHEREAS, County and Contractor entered into that certain Agreement, dated July 1, 2019, for the provision of Adult Day Care, Case Management, Congregate Meals, Home Delivered Meals, Transportation and related services for seniors; and

WHEREAS, County and Contractor desire to amend the Agreement to augment Congregate and Home Delivered Meals services with California Department of Aging funding; and

NOW, THEREFORE, the parties hereto are desirous of modifying the Agreement in accordance with the terms and conditions set forth herein and hereto agree as follows:

SPECIFIC PROVISIONS

2. Payment.

For all services and incidental costs required hereunder, Contractor shall be paid on a cost reimbursement basis in accordance with the budget set forth in "Exhibit B: Fiscal

Provisions/Budget” (hereinafter “Exhibit B”), attached hereto and incorporated herein by this reference. Contractor shall be paid an amount not to exceed Four Hundred Twelve Thousand Three Hundred Forty-Eight Dollars (\$412,348.00), without the prior written approval of County. Expenses not expressly authorized by the Agreement shall not be reimbursed.

Unless otherwise noted in this agreement, payments shall be made within the normal course of county business after presentation of an invoice in a form approved by the County for services performed. Payments shall be made only upon the satisfactory completion of the services as determined by the County.

### Exhibit B: Fiscal Provisions/Budget

#### 8. Funding Allocation Summary.

Program	CFDA#	Area Agency on Aging (AAA) Funds					Local Funds	FY 19/20 Baseline	FY 19/20 Adjustment	Total FY 19/20 Contract
		Federal	One-Time-Only (OTO)	Nutrition Services (NSIP)	State	State Baseline Adjustment	Re-Alignment			
Adult Day Care	93.044	\$28,508	\$0	\$0	\$0	\$0	\$0	\$28,508	\$0	\$28,508
Case Management	93.044	\$37,489	\$0	\$0	\$0	\$0	\$0	\$37,489	\$0	\$37,489
Congregate Meals	93.045 93.053	\$46,026	\$9,393	\$7,309	\$12,876	\$28,212	\$22,580	\$66,211	\$60,185	\$126,396
Home Delivered Meals	93.045 93.053	\$61,175	\$20,057	\$18,603	\$10,265	\$42,575	\$53,280	\$90,043	\$115,912	\$205,955
Transportation Services	93.044	\$13,000	\$0	\$0	\$0	\$0	\$0	\$13,000	\$0	\$13,000
Mobility Management & Education	93.044	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000	\$0	\$1,000
		<b>\$187,198</b>	<b>\$29,450</b>	<b>\$25,912</b>	<b>\$23,141</b>	<b>\$70,787</b>	<b>\$75,860</b>	<b>\$236,251</b>	<b>\$176,097</b>	<b>\$412,348</b>

9. Budgets.

9.3. Title III C-1 – Congregate Meals

LINE ITEMS FOR PROGRAM COST CATEGORIES	AAA FUNDS	MATCH		NSIP	NON-MATCH			PROGRAM INCOME	TOTAL
		CASH	IN-KIND		CASH	IN-KIND	REALIGNMENT		
Salaries	34,470		52,000				22,580	10,000	119,050
Benefits	19,400							2,000	21,400
<b>TOTAL PERSONNEL</b>	<b>\$53,870</b>		<b>\$52,000</b>				<b>22,580</b>	<b>\$12,000</b>	<b>140,450</b>
Staff Travel		200							200
Staff Training		100							100
<b>TOTAL TRAVEL &amp; TRNG.</b>		<b>\$300</b>							<b>\$300</b>
Expendable Equipment									-
Non-expendable Equipment									-
<b>TOTAL EQUIPMENT</b>									<b>-</b>
Catered Meals									-
Raw Food	34,737	2,430		7,309				3,400	47,876
<b>TOTAL MEALS</b>	<b>\$34,737</b>	<b>\$2,430</b>		<b>\$7,309</b>				<b>\$3,400</b>	<b>47,876</b>
<b>CONSULTANTS</b>		<b>1,300</b>							<b>1,300</b>
Rent/Bldg. Maintenance		5,900							5,900
Communications		750							750
Utilities	2,000	3,200							5,200
Office Supplies		400							400
Food Service Supplies	1,000	150							1,150
Printing		250							250
Postage		70							70
Employee Recruitment/Screening		-							-
Repairs & Maintenance	3,000	1,000							4,000
Vehicle Operation	900								900
Outreach/Advertising		-	1,000						1,000
Outside Services		-							-
Insurance		580							580
Publications/Members.	1,000	-							1,000
Other: Audit/Outside Professional		300							300
<b>TOTAL OTHER COSTS</b>	<b>\$7,900</b>	<b>\$12,600</b>	<b>\$1,000</b>						<b>21,500</b>
<b>* INDIRECT COSTS</b>									<b>-</b>
<b>TOTAL PROGRAM COSTS</b>	<b>\$96,507</b>	<b>\$16,630</b>	<b>\$53,000</b>	<b>\$7,309</b>			<b>22,580</b>	<b>\$15,400</b>	<b>\$211,426</b>

9.4. Title III C-2 – Home Delivered Meals

LINE ITEMS FOR PROGRAM COST CATEGORIES	AAA FUNDS	MATCH		NSIP	NON-MATCH			PROGRAM INCOME	TOTAL
		CASH	IN-KIND		CASH	IN-KIND	REALIGNMENT		
Salaries	88,910		80,200					10,000	179,110
Benefits	21,440	8,790						2,000	32,230
<b>TOTAL PERSONNEL</b>	<b>\$110,350</b>	<b>\$8,790</b>	<b>\$80,200</b>					<b>\$12,000</b>	<b>211,340</b>
Staff Travel		220							220
Staff Training		130							130
<b>TOTAL TRAVEL &amp; TRNG.</b>	<b>-</b>	<b>\$350</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$350</b>
Expendable Equipment									-
Non-expendable Equipment									-
<b>TOTAL EQUIPMENT</b>									-
Catered Meals									-
Raw Food	22,814			18,603			53,280	25,000	119,697
<b>TOTAL MEALS</b>	<b>\$22,814</b>			<b>\$18,603</b>			<b>\$53,280</b>	<b>\$25,000</b>	<b>119,697</b>
<b>CONSULTANTS</b>		<b>\$1,850</b>							<b>1,850</b>
Rent/Bldg. Maintenance		4,000							4,000
Communications		1,350							1,350
Utilities	908	7,092							8,000
Office Supplies		650							650
Food Service Supplies		21,500							21,500
Printing		400							400
Postage		100							100
Employee Recruitment/Screening									-
Repairs & Maintenance		4,100							4,100
Vehicle Operation		1,300							1,300
Outreach/Advertising			1,000						1,000
Outside Services								850	850
Insurance		1,300							1,300
Publications/Members.		50							50
Other: Audit / Outside Professional		800							800
<b>TOTAL OTHER COSTS</b>	<b>\$908</b>	<b>\$42,642</b>	<b>\$1,000</b>					<b>\$850</b>	<b>\$45,400</b>
<b>* INDIRECT COSTS</b>		<b>-</b>						<b>-</b>	<b>-</b>
<b>TOTAL PROGRAM COSTS</b>	<b>\$134,072</b>	<b>\$53,632</b>	<b>\$81,200</b>	<b>\$18,603</b>			<b>\$53,280</b>	<b>\$37,850</b>	<b>\$378,637</b>

Except as expressly modified in this Amendment, the terms and conditions of Agreement Number AA-PPSC-S4S-1920 shall remain in full force.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be fully executed by their authorized representatives.

This Amendment shall be effective on and as of the date of the last signature.

CONTRACTOR

Petaluma People Services Center

By: Elece Hempel

Name: Elece Hempel  
Title: Executive Director

Date: 3/2/2020

COUNTY OF SONOMA

By: \_\_\_\_\_

Name: Karen Fies  
Title: Director, Human Services  
Department

Date: \_\_\_\_\_

APPROVED AS TO SUBSTANCE FOR  
COUNTY

By: Paul Dunaway

Name: Paul Dunaway  
Title: Director, Adult & Aging Services  
Division

EXEMPT FROM COUNTY COUNSEL  
REVIEW

APPROVED AS TO FORM FOR COUNTY

By: [Signature]  
County Counsel

CERTIFICATES OF INSURANCE ON FILE  
WITH COUNTY

INSURANCE REQUIREMENT CHANGES  
APPROVED OR WAIVED BY RISK  
MANAGEMENT

By: Julie Sabbag