

Attachment 2
Department of Health Services
Public Health Division - Environmental Health and Safety Fees
March 24, 2020

Environmental Health and Safety (EHS) programs promote health and quality of life by preventing or controlling those diseases that result from interactions between people and the places they live, work, and play. EHS programs employ several strategies to prevent health hazards including education, trend surveillance and analysis, routine inspections, response to citizen tips, sampling and posting, and enforcement where necessary. EHS charges fees to recover its costs to provide these services to members of the public who receive permits and benefit from EHS's services.

Fee Methodology – Hourly Rate: The hourly rate is the primary factor used in computing the cost of providing EHS services to the members of the public who receive these services. Annually, EHS conducts an hourly rate cost analysis in order to determine full cost recovery necessary to fund the delivery of services for all programs. In FY 20-21, the full cost recovery hourly rate is \$218. EHS is proposing to increase the hourly rate by 10.7% from \$197 to \$218. For FY 20-21, the effect of the hourly rate change is an increase in revenue of \$667,243 (approximately 11%) over FY 19-20 revenue.

Proposed Fee Changes: The Department of Health Services is recommending the addition of the following Environmental Health and Safety fees for FY 20-21 to ensure equity of fees and provide the necessary detail for fee analysis:

Food Program

1. Food Safety; Food Facility Plan Review Consultation (1/2 hour + hourly rate)

EHS is proposing the Plan Review Consultation fee to be charged to clients seeking guidance on the plan review process and food facility building requirements.

2. Food Safety; Food Facility Plan Review; Food - Site Review Additional Hours - Hourly Rate

EHS is proposing the Site Review Additional Hours fee to be charged to clients requiring services above the minimum 2 hours established in the Food Facility Site Review fee.

3. Food Safety; Mobile Food Facility Plan Review (1 hour + hourly rate)

EHS is proposing the Mobile Food Facility Plan Review fee to increase data collection and overall fee analysis efficiency by separating this service from the Food Facility Plan Review category.

4. Food Safety; Mobile Food Facility Plan Review Additional Hours (1 hour + hourly rate)

EHS is proposing the Mobile Food Facility Plan Review Additional Hours fee to increase data collection and overall fee analysis efficiency by separating this service from the Food Facility Plan Review category.

Body Art Permits

Body Art Permits; Tattoo/Body Art Facility Plan Check; Body Art Facility Plan Review Additional Hours (hourly rate)

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EHS is proposing the Body Art Facility Plan Review Additional Hours fee to increase data collection and overall fee analysis efficiency by separating this service from the Body Art Plan Review category.

Semi-frozen Product Sampling

1. Semi-frozen Product Sampling Violation Re-inspection

EHS is proposing the Semi-Frozen Product Sampling Violation Re-inspection fee to be charged to those clients that require additional services due to a failed soft-serve sample. The creation of this fee ensures fee equity for those not requiring additional services.

Solid Waste

1. Solid Waste Inert Debris Notification – 4/year

EHS is proposing the Solid Waste Inert Debris Notification (4/year) category for those facilities that have qualified for a reduced inspection service and no longer require monthly inspection services.

2. Solid Waste Closed Illegal or Abandoned Site Investigation – (hourly rate)

EHS is proposing the Solid Waste Closed Illegal and Abandoned Site Investigation hourly rate to directly charge fees to those sites requiring investigation and ensure fee equity to sites not requiring this service.

3. Solid Waste Facility Permit; Chip and Grind Registration – Monthly Inspections

EHS is proposing the Solid Waste Chip and Grind Registration fee category to separate this activity from other registration permit activities and allow for better data collection and fee analysis.

4. Solid Waste Notification Application (+hourly rate after 3 hours)

EHS is proposing the Solid Waste Notification Application fee category to separate this fee out from the full facility permit application review that requires more time and services.

5. Solid Waste Facility Permits; Inspection Services; Disposal Site; Full Solid Waste Facilities Permit - Drilling Mud (4 x year)

EHS is proposing the Full Solid Waste Facility – Drilling mud permit to create a new category for the drilling mud facilities that require four inspections per year versus the other full facility permits that are based on monthly services.

Cannabis

In 2019, the State cannabis regulations were changed to include a microbusiness, which can include a small scale dispensary, cultivation site, manufacturing site and distribution site. Currently, there is no health fee category for a microbusiness doing both manufacturing and dispensing. They are currently required to apply for and obtain two health permits and undergo two site review and plan check processes. The addition of the microbusiness categories will

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enable the operators to apply for one combination permit and will reduce the overall fees to better match services rendered. The following fees are being proposed for the microbusinesses:

1. *Cannabis Microbusiness*
2. *Cannabis Microbusiness Plan Check (+ hourly rate after 12 hours)*
3. *Cannabis Microbusiness Site Review (+ hourly rate after 5 hours)*

Milk and Dairy

1. *Milk and Dairy; Plan Check Additional Hours (hourly rate)*

EHS is proposing the Milk and Dairy Plan Check Additional Hours fee to be charged to clients requiring services above the minimum 6 hours established in the Dairy Plan Check fee.