



# COUNTY OF SONOMA

575 ADMINISTRATION  
DRIVE, ROOM 102A  
SANTA ROSA, CA 95403

## SUMMARY REPORT

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**Agenda Date:** 3/10/2020

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**To:** Board of Directors, Sonoma County Water Agency  
**Department or Agency Name(s):** Sonoma County Water Agency  
**Staff Name and Phone Number:** George Lincoln / (707) 521-1808  
**Vote Requirement:** Majority  
**Supervisory District(s):** Countywide

**Title:**

As-Needed Dive Services for Water System Facilities

**Recommended Action:**

In an ongoing effort to protect and maintain a clean, uninterrupted water supply:

Authorize Sonoma County Water Agency's General Manager to execute the First Amended Agreement for As-Needed Dive Services for Water Supply and Transmission Facilities with Underwater Resources, Inc. The amended agreement increases the amount by \$50,000 and extends the agreement term by one year for a new not-to-exceed agreement total of \$200,000 and end date of December 31, 2021. (Majority Vote Required)

**Executive Summary:**

This item requests approval to amend an agreement with Underwater Resources, Inc. (Service Provider) for as-needed dive services for water system facilities. These as-needed services include, but are not limited to, cleaning, inspection, minor maintenance, videoing, equipment installation, and flow monitoring, and are essential to the maintenance of the water system facilities.

**Discussion:**

HISTORY OF ITEM/BACKGROUND

Sonoma County Water Agency (Sonoma Water) provides wholesale water supply to approximately 600,000 people in Marin and Sonoma counties in California. To provide this service, Sonoma Water operates a large system of water facilities which require dive services on an as-needed basis, including cleaning, inspection, minor maintenance, video, equipment installation, and flow monitoring.

Sonoma Water and Underwater Resources, Inc., entered into an agreement for as-needed dive services for water supply and transmission facilities, dated February 27, 2018, in the amount of \$150,000.

SELECTION PROCESS

On April 17, 2017, Sonoma Water sent a Request for Statements of Qualifications to the following four firms:

1. Aqua-Tech Company, Carmichael, California
2. Inland Potable Services, Inc., Centennial, Colorado
3. LiquiVision Technology, Klamath Falls, Oregon
4. Potable Divers, Inc., Eagle Mountain, Utah

The Request for Statements of Qualifications was also posted to Sonoma Water's website and sent to the

County Purchasing Department for further distribution.

The following four firms submitted Statements of Qualifications:

1. Apex Diving and Marine Services, Inc., Winnetka, California
2. Aqua-Tech Company, Carmichael, California
3. MM Diving, Inc., Kelseyville, California
4. Underwater Resources, Inc., San Leandro, California

Sonoma Water used the following criteria to evaluate each firm: thoroughness of Statement of Qualifications, professional qualifications and demonstrated ability to do the work, and exceptions to standard terms.

Service Provider was selected to perform the work because the Service Provider has significant experience with similar systems and services. Additionally, Service Provider is located geographically within an acceptable timeframe to be able to respond to emergencies.

TO BE PERFORMED

Under the proposed amended agreement, the Service Provider will continue to provide as-needed dive services for Sonoma Water facilities. The additional time and funding are needed to allow Sonoma Water uninterrupted access to Service Provider for unplanned dive services necessary to maintain its water system facilities.

The additional cost is \$50,000, for a new not-to-exceed agreement total of \$200,000. The new end date is December 31, 2021.

**Prior Board Actions:**

02/27/2018: Approved agreement between Sonoma Water and Underwater Resources for as-needed dive services for water supply and transmission facilities. Cost \$150,000; term end December 31, 2020.

09/12/2017: Approved agreement between Sonoma County and Aqua-Tech Company for As-Needed Dive Services. Cost \$125,000; term end December 31, 2020.

**FISCAL SUMMARY**

<b>Expenditures</b>	<b>FY 19-20 Adopted</b>	<b>FY20-21 Projected</b>	<b>FY 21-22 Projected</b>
Budgeted Expenses	\$50,000	\$0	\$0
Additional Appropriation Requested	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>			
General Fund/WA GF	\$0	\$0	\$0
State/Federal			
Fees/Other	\$50,000	\$0	
Use of Fund Balance			

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Contingencies	\$0	\$0	\$0
<b>Total Sources</b>	<b>\$50,00</b>	<b>\$0</b>	<b>\$0</b>

**Narrative Explanation of Fiscal Impacts:**

Budgeted amount of \$50,000 is available from FY 2019/2020 appropriations for the Water Transmission Fund. No additional appropriation is required.

<b>Staffing Impacts:</b>			
<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A-I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

N/A

**Attachments:**

Amended Agreement with Underwater Resources, Inc.

**Related Items "On File" with the Clerk of the Board:**

None