



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 2/25/2020

To: Board of Supervisors, County of Sonoma
Department or Agency Name(s): Emergency Management
Staff Name and Phone Number: Chris Godley / 565-1152
Vote Requirement: Majority
Supervisorial District(s): All Districts

Title:

Memorandum of Understanding with the City and County of San Francisco for the distribution of Urban Area Security Initiative grant funds

Recommended Action:

1. Authorize the Director of Emergency Management to execute the Urban Areas Security Initiative Memorandum of Understanding with the City and County of San Francisco for the receipt of Urban Areas Security Initiative regional grant funds totaling \$72,743; term November 1, 2019 through December 31, 2020.
2. Authorize the Director of Emergency Management to execute any future subsequent modifications to this Memorandum of Understanding with the City and County of San Francisco to accept Urban Area Security Initiative grant funds in an amount not-to-exceed \$80,000, through December 31, 2020.

Executive Summary:

The Memorandum of Understanding (Memorandum) between the Sonoma County Department of Emergency Management (Department) and the City and County of San Francisco authorizes funding awarded to Sonoma County for the Urban Areas Security Initiative (Initiative) Fiscal Year 2019 (FY19). The Initiative has awarded \$72,743 for funding of the Access and Functional needs (AFN) Shelter Equipment project for FY19 to the Department, including \$51,318 for continued funding of the Access and Functional Needs Shelter Equipment project, and \$21,425 for the procurement of additional shelter equipment.

Discussion:

The United States Department of Homeland Security administers a Homeland Security Grant Program, which includes the Urban Areas Security Initiative Program (Program). The Program addresses the unique planning, equipment, training, and exercise needs of high-threat, high-density Urban Areas and assists those areas in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from threats, acts of terrorism, and natural disasters such as earthquakes and wildfires. The City and County of San Francisco acts as the fiduciary agent for federal funds distributed for approved projects. Sonoma County is a sub-grantee for project reimbursement-based funds outlined in the parameters and deliverables of the Memorandum.

The Initiative has allocated \$72,743 to Sonoma County to fund the AFN Shelter Equipment project for UASI FY19, November 1, 2019 through December 31, 2020. Although the term of the agreement begins in 2019, and the Department does not expect any reimbursable costs in FY 2019-20 and will budget for and incur costs against this grant in the FY2020-21 budget. Acquiring these supplies will allow the county to provide residents with access and functional needs the ability to take advantage of evacuation shelters, warming centers and other incident-related resources available in emergency facilities throughout the county. Supplies will include portable shower units that are compliant with the Americans with Disabilities Act and five trailers to support rapid deployment.

The Board has approved all prior initiative funding beginning in FY 2006. Since the inception of the Memorandum, Sonoma County has received over \$3.3 million in grant funds and property transfers from the Program. Additionally, the County has benefited from studies addressing resiliency, public information and warning, continuity of government operations, and sheltering, while participating in Initiative-funded training and exercises related to terrorism, emergency management, and recovery. The Initiative-funded training program has provided extensive training opportunities for first responders of all-disciplines such as public health, law enforcement, fire, search and rescue, and emergency management, at little-to-no cost to Sonoma County.

During the Program Fiscal Year, funding often becomes available late in the cycle to fund additional projects. In order to take advantage of these funding opportunities, which often require immediate action to accept and spend the funds on available projects, this item is also requesting authorization for the Director of Emergency Management to execute any future, subsequent modifications to the Memorandum to accept Initiative grant funds for FY19 in an amount not-to-exceed \$80,000. The grant has historically and allows for a 20 percent buffer of the total Regional grant for these unanticipated needs. Past purchases under this authority have included cots and blankets used for shelters during the October 2017 Fires. Anticipated potential projects that may be eligible for additional grant funds include staff participation at regional and national training events and the purchase of county emergency shelter supplies. This potential future funding amount not-to-exceed \$80,000 would be in addition to the current awarded grant funds totaling \$72,743.

As per the Memorandum, any unspent funding will be forfeited back to the Initiative.

Prior Board Actions:

01/29/2019: Approved the FY18 MOU with the City and County of San Francisco; the Board has approved the annual UASI MOU since FY06.

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses	0	\$72,783	

Additional Appropriation Requested			
Total Expenditures	0	\$72,783	
Funding Sources		\$72,783	
General Fund/WA GF			
State/Federal		\$72,783	
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	0	\$72,783	

Narrative Explanation of Fiscal Impacts:

This pass through federal funding will be appropriated and spent in the FY20-21 budget. Per the MOU, funds are required to be spent by December 31, 2020. If the Department executes a revised agreement, the Department will return during Consolidated Budget Adjustments to increase appropriations accordingly.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

MOU with the City and County of San Francisco (A1)

Related Items "On File" with the Clerk of the Board:

None.