



# County of Sonoma

## State of California

Date: January 14, 2020

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

☐ 4/5 Vote Required

**Resolution of the Board of Supervisors of the County Of Sonoma, State of California, Amending the Departmental Allocation List of the County Administrator's Office and County Counsel, Effective January 14, 2020.**

**Whereas,** the County Administrator's Office seeks approval for the addition of 1.0 FTE County Communications Manager to oversee Countywide communication efforts; and

**Whereas,** Whereas, County Counsel seeks approval for the deletion of 1.0 FTE Senior Account Clerk – Confidential allocation and the addition of 1.0 FTE Legal Assistant – Confidential allocation to allow Code Enforcement Counsel to focus on their cases and maintain current service levels for Permit Sonoma;

**Now, Therefore, Be It Resolved** that the Allocation Lists of the County Administrator's Office and County Counsel, are hereby revised as follows:

| Budget Index                         | Job Class | Class Title                         | Existing Positions In Class | Change in Position Allocation | New Total Allocation For Class | Duration/ End Date | Salary Range |
|--------------------------------------|-----------|-------------------------------------|-----------------------------|-------------------------------|--------------------------------|--------------------|--------------|
| <b>County Administrator's Office</b> |           |                                     |                             |                               |                                |                    |              |
| 15020101                             | 0905      | County Communications Manager       | 0.0                         | 1.0                           | 1.0                            | Ongoing            | 6331         |
| <b>County Counsel's Office</b>       |           |                                     |                             |                               |                                |                    |              |
| 17010100                             | 7403      | Senior Account Clerk - Confidential | 1.0                         | (-1.0)                        | 0.0                            | Ongoing            | 2334         |
| 17010100                             | 7019      | Legal Assistant - Confidential      | 7.75                        | 1.0                           | 8.75                           | Ongoing            | 2623         |

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**Supervisors:**

Rabbitt:

Zane:

Gore:

Hopkins:

Gorin:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**