



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 1/6/2020

To: Board of Supervisors

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number: Johannes J. Hoevertsz 707-565-2231

Vote Requirement: Majority

Supervisorial District(s): All

Title:

Release of Senior Engineer Position from Hiring Freeze

Recommended Action:

Release hiring freeze for the Senior Engineer position within the Roads-Engineering Division of the Transportation and Public Works Department

Executive Summary:

On December 11, 2018, the Board adopted a budget balancing strategy in the form of a hiring freeze on all positions which were not under recruitment and had been vacant for longer than nine months as of December 11, 2018. The Senior Engineer position within the Roads-Engineering Division of the Department of Transportation and Public Works (TPW) was one of the positions subject to the hiring freeze. TPW requires a Senior Engineer in order to provide supervision of its Construction Unit, Survey Crew and Materials Lab, and therefore recommends that the Board grant a release of the hiring freeze for this position.

Discussion:

TPW requires a Senior Engineer in order to provide supervision to its Construction Unit, Survey Crew and Materials Lab. This position is subject to the hiring freeze and was previously left vacant due to an inability to find an experienced candidate to fill the position at the time it became vacant in 2018.

This position oversees staff in the Roads-Engineering Division Construction Unit, Survey Crew and Materials Lab. The type of work the position oversees includes, but is not limited to, construction contract administration, inspection of construction projects, field survey work, survey mapping, and preparation of engineering calculations. The position requires a Professional Engineer's license through the State as well as four years, full-time engineering experience.

Prior Board Actions:

12/11/2018: FY 2019/20 Budget Development: Adoption of an immediate Budget Balancing strategy in the form of a hiring freeze on all positions which were not currently under recruitment and had been vacant for longer than nine months as of December 11, 2018.

FISCAL SUMMARY

Expenditures	FY 19-20 Adopted	FY20-21 Projected	FY 21-22 Projected
Budgeted Expenses	\$221,018	\$224,610	
Additional Appropriation Requested			
Total Expenditures	\$221,018	\$224,610	
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other	\$221,018	\$224,610	
Use of Fund Balance			
Contingencies			
Total Sources	\$221,018	\$224,610	

Narrative Explanation of Fiscal Impacts:

Appropriations for the Senior Engineer position were included in the FY 2019-20 adopted Roads Administration budget. No additional appropriations are needed at this time.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A-I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Since the position currently exists, no changes to position numbers are requested at this time.

Attachments:

None

Related Items "On File" with the Clerk of the Board:

None