



County of Sonoma

State of California

Date: November 19, 2019

Item Number: _____

Resolution Number: _____



4/5 Vote Required

Resolution of the Board of Supervisors of the County Of Sonoma, State of California, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, and the Board Of Directors of the Sonoma County Agricultural Preservation and Open Space District Amending the Department Allocation Tables of County Counsel, District Attorney's Office, Economic Development Board, and Sonoma County Water Agency, Effective November 19, 2019.

Whereas, County Counsel seeks approval for the deletion of 1.0 FTE Receptionist – Confidential allocation and the addition of 1.0 FTE Administrative Aide – Confidential allocation to its department allocation table to address the increased fiscal and reporting responsibilities from County Counsel's conversion to direct billing and distribute work evenly; and

Whereas, on October 17, 2019, the Civil Service Commission approved HR's recommendation to reclassify a Department Analyst position in the District Attorney's Office to Department Information Systems Coordinator and retain the incumbent in accordance with Civil Service Rule 3.3B, and

Whereas, the Economic Development Board seeks approval for the addition of 1.0 FTE Business Development Manager allocation to its department allocation table to address and correct an administrative error that occurred during the FY 19-20 budget process.

Whereas, HR conducted a classification study and determined that a new classification of Water Agency Operations and Maintenance Manager was appropriate, and the Water Agency seeks approval for the addition of 1.0 FTE Water Agency Operations and Maintenance Manager to its department allocation table; and

Now, Therefore, Be It Resolved that the Allocation Tables of County Counsel, District Attorney's Office, Economic Development Board, and Sonoma County Water Agency are hereby revised as follows:

Budget Index	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
County Counsel's Office							
17010100	7101	Receptionist - Confidential	1.0	(-1.0)	0.0	Ongoing	2150
17010100	0823	Administrative Aide - Confidential	1.0	1.0	2.0	Ongoing	2631
District Attorney's Office							
18010101	0826	Department Analyst	4.0	(-1.0)	3.0	Ongoing	3329
18010101	0160	Department Information Systems Coordinator	0.0	1.0	1.0	Ongoing	4130
Economic Development Board							
19010100	0850	Business Development Manager	1.0	1.0	2.0	Ongoing	4832
Sonoma County Water Agency							
33010100	5056	Water Agency Operations and Maintenance Manager	0.00	1.0	1.0	Ongoing	6982

Supervisors:

Gorin: Zane: Gore: Hopkins: Rabbitt:

Ayes: Noes: Absent: Abstain:

So Ordered.