



# County of Sonoma

## State of California

Date: August 20, 2019

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_



4/5 Vote Required

**Concurrent Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, The Board Of Directors Of The Sonoma County Water Agency, The Board Of Commissioners Of The Community Development Commission, And The Board Of Directors Of The Sonoma County Agricultural Preservation And Open Space District; Amending The Department Allocation Tables Of The County Administrator's Office, Economic Development Board (EDB), Clerk-Recorder-Assessor Department (CRA), And The Department Of Health Services (DHS), Effective August 13, 2019.**

**Whereas**, in response to changes in the scope of work being performed supporting cannabis industry stakeholders, it is now more appropriate for these efforts to be performed under the purview of the County Administrators Office instead of the EDB; and upon review of the body of work being performed, it has been determined that the classifications should be changed from Business Development Manager to Deputy County Administrator, and Administrative Aide to Department Analyst; and

**Whereas**, as the result of a class study at the CRA, HR determined that the addition of an advanced journey classification was warranted in the Auditor-Appraiser classification family; and

**Whereas**, HR and Service Employees International Union (SEIU) signed a Letter of Agreement regarding the establishment of the new classification; and on August 1, 2019, the Civil Service Commission approved the adoption of the Senior Auditor-Appraiser classification; and

**Whereas**, HR determined that a studied DHS Public Health Nurse II position should be reclassified to the Senior Public Health Nurse classification; and

**Whereas**, on July 18, 2019, the Civil Service Commission approved the HR recommendation to reclassify the studied position from Public Health Nurse II to Senior Public Health Nurse, with the retention of the incumbent in accordance with Civil Service Rule 3.3B.

**Now, The Therefore, Be It Resolved** that the Department Allocation Tables of the County Administrator's Office, Economic Development Board, Clerk-Recorder-Assessor Department, and the Department of Health Services are hereby revised as follows:

| Budget Index   | Job Class | Class Title                  | Existing Positions In Class | Change in Position Allocation | New Total Allocation For Class | Duration/ End Date | Salary Range |
|--|-----------|------------------------------|-----------------------------|-------------------------------|--------------------------------|--------------------|--------------|
| <b>County Administrator's Office/Economic Development Board:</b> |           |                              |                             |                               |                                |                    |              |
| 19010100   | 0850      | Business Development Manager | 2.0                         | (-1.0)                        | 1.0                            | Ongoing            | 4832         |
| 19010100   | 0810      | Administrative Aide          | 4.75                        | (-1.0)                        | 3.75                           | Ongoing            | 2631         |
| 15020100   | 0837      | Deputy County Administrator  | 2.0                         | 1.0                           | 3.0                            | Ongoing            | 6331         |
| 15020100   | 0826      | Department Analyst           | 1.0                         | 1.0                           | 2.0                            | Ongoing            | 3329         |
| <b>Clerk-Recorder-Assessor Department:</b>                       |           |                              |                             |                               |                                |                    |              |
| 13020100   | 0457      | Auditor-Appraiser II         | 6.0                         | (-2.0)                        | 4.0                            | Ongoing            | 3288         |
| 13020100   | 0458      | Senior Auditor-Appraiser     | 0.0                         | 2.0                           | 2.0                            | Ongoing            | 3533         |
| <b>Department of Health Services:</b>                            |           |                              |                             |                               |                                |                    |              |
| 22020105   | 2564      | Public Health Nurse II       | 5.75                        | (-0.75)                       | 5.0                            | Ongoing            | 4059         |
| 22020105   | 2565      | Senior Public Health Nurse   | 9.75                        | 0.75                          | 10.50                          | Ongoing            | 4364         |

**Supervisors:**

Gorin:                      Zane:                      Gore:                      Hopkins:                      Rabbitt:

Ayes:                      Noes:                      Absent:                      Abstain:

**So Ordered.**