



County of Sonoma

State of California

Date: July 23, 2019

Item Number: _____

Resolution Number: _____



4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, The Board Of Directors Of The Sonoma County Water Agency, The Board Of Commissioners Of The Community Development Commission, And The Board Of Directors Of The Sonoma County Agricultural Preservation And Open Space District Amending The Department Allocation Tables Of The Clerk-Recorder-Assessor's Office, Community Development Commission, County Counsel's Office, And Transportation And Public Works Department, Effective July 16, 2019.

Whereas, HR conducted a classification study of the Assessment Clerk and Assessment Clerk Trainee positions in the Clerk-Recorder-Assessor's Office and determined that reclassifying the positions to the appropriate levels of the Clerk-Recorder-Assessor Specialist series would afford the department greater operational efficiency while providing incumbents with greater opportunities for mobility and career growth; and

Whereas, on June 6, 2019, the Civil Service Commission approved Human Resources' recommendation to reclassify two Assessment Clerk positions to Clerk-Recorder Assessor Specialist II and three Assessment Clerk positions to Senior Clerk-Recorder Assessor Specialist, with the retention of the incumbents pursuant to Civil Service Rule 3.3 B.; and

Whereas, the Community Development Commission seeks approval for the deletion of 1.0 Community Development Assistant Manager and 0.5 Senior Office Support Supervisor allocations and the addition of 1.0 FTE Community Development Assistant Manager allocation to its department allocation table to address the increased demands on its Ending Homelessness programs; and

Whereas, the County Counsel's Office seeks approval for the deletion of 1.0 Deputy County Counsel IV allocation and the addition of 1.0 FTE Chief Deputy County Counsel allocation to its department allocation table to address its expanding body of work; and

Whereas, the Transportation and Public Works Department seeks approval for the deletion of 1.0 FTE Airport Operations Specialist and addition of 1.0 FTE Senior Airport Operations Specialist allocations to its department allocation table to support the Airport Operations Supervisor in the areas of scheduling, staff training, Airport/tenant

relations, and the enforcement of safety and security standards.

Now, Therefore, Be It Resolved that the Allocation Tables of the Clerk-Recorder-Assessor's Office, County Counsel's Office, and Transportation and Public Works Department are hereby revised as follows:

Budget Index	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration/ End Date	Salary Range
Clerk-Recorder-Assessor's Office							
13020100	0391	Assessment Clerk	5.0	(-5.0)	0.0	Ongoing	2079
13020100	0387	Clerk-Recorder-Assessor Specialist II	10.0	2.0	12.0	Ongoing	2079
13020100	0388	Senior Clerk-Recorder-Assessor Specialist	5.0	3.0	8.0	Ongoing	2287
Community Development Commission							
14010100	9125	Community Development Assistant Manager	1.0	(-1.0)	0.0	Ongoing	4278
14010100	9102	Community Development Manager	0.0	1.0	1.0	Ongoing	5282
14010100	0009	Senior Office Support Supervisor	1.5	(-0.5)	1.0	Ongoing	2719
County Counsel's Office							
17010100	4034	Deputy County Counsel IV	25.75	(-1.0)	24.75	Ongoing	6509
17010100	4028	Chief Deputy County Counsel	4.0	1.0	5.0	Ongoing	7157
Transportation and Public Works Department							
34030101	0704	Airport Operations Specialist		(-1.0)		Ongoing	2598
34030101	0705	Senior Airport Operations Specialist	0.0	1.0	1.0	Ongoing	2791

Supervisors:

Gorin: Zane: Gore: Hopkins: Rabbitt:

Ayes: Noes: Absent: Abstain:

So Ordered.