



COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 5/14/2019

To: Board of Supervisors of Sonoma County
Department or Agency Name(s): County Clerk-Recorder-Assessor
Staff Name and Phone Number: Amanda S. King, 707-565-1805
Vote Requirement: Majority
Supervisory District(s): Countywide

Recommended Action:

Approve the Reappointment of Steven Lovejoy, PhD. and Eric Stanley to the Historical Records Commission with terms ending May 14, 2023.

Executive Summary:

The Historical Records Commission was established by the Board of Supervisors in 1979 to foster and promote the preservation of Historical Records. The commission is charged to make recommendations for records management programs and create an informational network; identify preservation of additional governmental business, professional and private records historically significant; encourage local participation; establish liaison with (Sonoma County) Landmarks Commission; Historical Genealogical Society; seek outside funding.

Current Commissioners include Steven Lovejoy, PhD., President, Sonoma County Genealogical Society; John Murphey, Architectural Historian; Katherine J. Rinehart, Manager, Sonoma County History & Genealogy Library and Archives; Joyce Sayed, Retired, Sonoma County Genealogical Society; and Eric Stanley, Associate Director and Curator of History, Museum of Sonoma County.

The Commission would like to recommend that Steven Lovejoy and Eric Stanley be reappointed to a term expiring on May 14, 2023.

Discussion:

Membership Criteria

The Commission is comprised of five voting members, drawn from the following areas: county government (the County Clerk or designee); County Library (the County Librarian or designee); library services (a professional librarian with demonstrable experience in archival and records management); academic professional historian (an academic professional historian affiliated with one of the accredited institutions of higher education in the county); community history (an active member of one of the established historical societies in the county who has had significant experience in researching and writing community history); genealogical research (an active member of the Sonoma County Genealogical Society with significant experience in researching local genealogical records); business and/or professions (a recognized, licensed, or accredited professional from a field in which historical records are a significant concern of that business or

profession); records manager and/or archivist (a professional trained in the creation, maintenance, disposition of records and/or permanent preservation and conservation of archival records)

All members appointed by the Board of Supervisors to the Commission shall serve for a term of four years. A member may be reappointed by the Board. The terms of the five members of the Commission will be staggered so that the terms of three members will end the same year, unless renewed, and the terms of the remaining two members shall end two years later, unless renewed. All members serve at the pleasure of the Board of Supervisors.

Prior Board Actions:

02/27/2018: Resolution 18-0066 Amended Administrative Procedures for the HRC.

08/01/2015: Appointed Steven Lovejoy to complete the term of Stu Righter, ending April 28, 2019.

04/28/2015: Reappointed Eric Stanley and Stu Righter to terms ending April 28, 2019.

04/19/2011: Reappointed Eric Stanley to a term ending April 11, 2015.

FISCAL SUMMARY

Expenditures	FY 18-19 Adopted	FY19-20 Projected	FY 20-21 Projected
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A - I Step)	Additions (number)	Deletions (number)

Narrative Explanation of Staffing Impacts (If Required):

Agenda Date: 5/14/2019

Attachments:

Attachment A: Historical Records Commission By-Laws as amended November 20, 2012.

Related Items “On File” with the Clerk of the Board:

Commission Application for Steven Lovejoy, PhD.

Commission Application for Eric Stanley.