## SAMPLE LETTER

April 10, 2018

Corey Reynolds General Manager BayRICS Authority Board of Directors 4985 Broder Blvd. Dublin, CA 94568

Please be advised that due to the vacancy of Vince Hurst, who had previously represented the County of Sonoma as Director on the BayRICS Authority Board of Directors, the County Board of Supervisors has made a replacement appointment. The new representative and contact information are as follows. The alternate Director remains the same as listed.

<u>Director</u> <u>Alternate</u>

Russel Holmes
Communications Director
County of Sonoma County
445 Fiscal Drive
Santa Rosa, CA 95403
(707) 565-2667
Russel.Holmes@sonoma-county.org

Justin Riedel
Senior Department Information Systems Mgr.
County of Sonoma County2796 Ventura
Avenue
Santa Rosa, CA 94504
(707) 565-8851
Justin.Riedel@sonoma-county.org

Please do not hesitate to contact me with any questions.

Thank you for your attention to this matter.

Sincerely,

Sheryl Bratton
County Administrator