



SUMMARY REPORT

Agenda Date: 5/14/2019

To: Board of Supervisors

Department or Agency Name(s): Human Services

Staff Name and Phone Number: Nick Honey 565-4343

Vote Requirement: Majority

Supervisorial District(s): All

Title:

Amendments to Contracts for Services for Foster Youth and Families

Recommended Actions:

Authorize the Human Services Director to approve contract amendments that increase funding for existing contracts for fiscal year 2018-2019 with Lilliput Family Services (adding \$10,000 for a new contract total of \$330,000) and American Logistics Company (adding \$65,000 for a new contract total of \$190,000) to provide supportive services to youth and families involved in foster care through June 30, 2019.

Executive Summary:

The Human Services Department, Division of Family Youth and Children, requests approval to increase two existing contracts for services in order to provide additional community-based services and resources to families involved with child welfare services. The requested amendments are:

1. Amend the existing one-year contract with Lilliput Family Services to provide an additional \$10,000, increasing the contract limit to \$330,000, specifically for basic needs and furnishings provided by the Kinship Center for new emergency placements of foster children with their relatives.
2. Amend the existing one-year contract with American Logistics Company by \$65,000, increasing the contract limit to \$190,000, in order to provide additional service in response to an increased need in transportation services for foster youth to and from school.

Discussion:

The Human Services Department contracts with local community-based organizations for supportive services for foster youth and families in order to improve the well-being of youth while they are in foster care and reduce barriers that caregivers may face when caring for a foster youth. A number of different services are offered in order to address individual needs of families. Two of the services require an increase in the contracted expense to address resources and support for relative caregivers, and transportation for youth to and from school.

Lilliput Family Services provides a variety of supports to relative caregivers at their Kinship Center in Santa Rosa. Often, relative caregivers reach out to Lilliput in urgent need of support for basic items, like small furnishings and school supplies in order to ready their home for the foster youth. The one-year contract for all

of these services is currently funded at \$320,000 annually; the amendment adds \$10,000 to Lilliput's budget in FY 2018-19 specifically for urgently needed items. The increase is necessary because more relatives were referred to Lilliput to support the immediate placement of a child or youth in their home than originally anticipated. These relatives require new beds, dressers and other basic needs to be prepared for the children to stay. An RFP process was completed in June 2018 and Lilliput was selected to provide these services. The additional \$10,000 will be funded with Title IV-E and Realignment funds and will be included in the Fiscal Year 2019-20 budget for kinship services in order to continue to provide cost-effective support to new relative caregivers.

American Logistics Company (ALC) provides transportation for youth to and from school. This service was procured as a sole source and is utilized for children temporarily staying at Valley of the Moon as well as for children in placements where the ability to provide transportation to and from school is a significant barrier to keeping the child in a placement with a family. Caseloads of foster children are higher than in years' prior and subsequently, projected utilization and costs are higher than originally anticipated. The one-year contract for transportation services is currently funded at \$125,000 annually; a budgeted increase of \$65,000 is necessary to ensure that services can be provided for the remainder of this school year. This funding will be included in the FY 2019-20 budget for transportation services in order to provide required transport for youth. Title IV-E and Realignment funding will be utilized to fund this augmentation in each fiscal year.

By amending these contracts, the Human Services Department will be able to expand services to better address the needs of foster children, youth and families. Funding for these augmentations was made available through redirection of funds from other expenses that are projected to be underspent and the funding is included in the current fiscal budget for FY 2018-19 as well as the budget for FY 2019-20.

Prior Board Actions:

June 13, 2018: Approval of FY 2018-2019 Human Services Department Budget

June 11, 2018: Approval of Lilliput Kinship Services and American Logistics Company Contracts

FISCAL SUMMARY

Expenditures	FY 18-19 Adopted	FY19-20 Projected	FY 20-21 Projected
Budgeted Expenses	75,000		
Additional Appropriation Requested			
Total Expenditures	75,000		
Funding Sources			
General Fund/WA GF			
State/Federal	75,000		
Fees/Other			

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Use of Fund Balance			
Contingencies			
Total Sources	75,000		

Narrative Explanation of Fiscal Impacts:

Funding for the \$75,000 is included in the current Human Services FY 2018-19 budget without need for additional appropriation. No General Fund is required.

Staffing Impacts:			
Position Title (Payroll)	Monthly Salary Range (A - I Step)	Additions (number)	Deletions (number)

Narrative Explanation of Staffing Impacts (If Required):

N/A

Attachments:

1. Contract Amendment with American Logistics Company
2. Contract Amendment with Lilliput Children's Services

Related Items "On File" with the Clerk of the Board:

N/A