



SUMMARY REPORT

Agenda Date: 4/30/2019

To: Board of Supervisors

Department or Agency Name(s): Human Resources

Staff Name and Phone Number: Sylvia Lemus, 565-1702

Vote Requirement: Majority

Supervisorial District(s): All

Recommended Action:

Adopt Gold Resolution proclaiming the week of May 5 to May 11, 2019 as Public Service Recognition Week in Sonoma County.

Executive Summary:

Public Service Recognition Week (PSRW) is celebrated annually during the first week of May, and this year the County of Sonoma will celebrate with a lunch for all employees on Thursday, May 9, 2019. Human Resources looks forward to the Board's participation at this annual event honoring the County's approximately 4,000 employees.

Discussion:

Public Service Recognition Week is a national program sponsored by the Public Employee Roundtable, a non-partisan coalition of government organizations representing civil servants and retirees from all levels throughout the country. Public Service Recognition Week is celebrated annually during the first week of May, with this year's week being celebrated May 5 to May 11, 2019. This national recognition week encourages government at all levels to promote government employees and careers, educate the public about the value of public servants and the services they provide, recognize excellence in public service, and promote the spirit of public service.

The County of Sonoma began observing Public Service Recognition Week in 1997, by hosting an onsite recognition event. Traditionally, County employees are encouraged to attend a lunchtime event with their co-workers, during which they receive recognition from the Board of Supervisors and are served their meal by their Department Heads and members of the Board. The Public Service Recognition Week lunch will be held at the Santa Rosa Veterans Building parking lot on Thursday, May 9, 2019 from 11 a.m. to 2 p.m. The extended hours will allow for more flexibility in attendance.

This year the County Administrator's Office will cover the cost for all employees to attend at no charge. We will be coordinating ticket distribution with the departments to estimate the number of attendees. Department heads are encouraged to invite all staff members to attend this luncheon.

It is especially important to recognize our employee's contributions, sacrifices, and time given to help our community survive and thrive after the recent floods and tragic wildfires. County employees jumped into action, serving as first responders, and first line staffing at the emergency operation centers, point of entry sites, shelters, and the local assistance center.

We recognize the daily efforts of all staff and the positive impact to the community and organizations derived from employee teamwork. County of Sonoma employees have accomplished much that is worthy of recognition. Employees have individually committed to advance the goals and priorities of the Board to create a safe, healthy and caring community; promote economic and environmental stewardship; invest in the future; and promote civic services and engagement.

The County of Sonoma has a history of providing excellent and responsible public service. This success does not happen without each and every one of our family of County employees doing their part toward achieving the common goal. The path is a constant effort, which involves everyone at all levels being actively engaged, committed to public service, and collaborating on the efforts, which improve the lives of our citizens and visitors. Public Service Recognition Week is one way to recognize the value of County employees' service to the community.

In the last several years, employees have enjoyed Hawaiian plates, burritos, pasta, hamburgers and hotdogs. At this year's Public Service Recognition Week lunch, employees will enjoy a delicious lunch of tamales, rice, and beans. Employees will visit booths of interest and have the opportunity to win fabulous prizes. In addition, many County departments will hold department-wide office recognition events for their staff during this week.

Human Resources recommends the Board of Supervisors adopt a Gold Resolution proclaiming the week of May 5 to May 11, 2019 as Public Service Recognition Week in Sonoma County recognizing all the contributions of the County's more than 4,000 employees.

Prior Board Actions:

The Board has approved a similar resolution in all prior years since Public Service Recognition Week was first recognized in Sonoma County in 1997.

FISCAL SUMMARY

Expenditures	FY 18-19 Adopted	FY19-20 Projected	FY 20-21 Projected
Budgeted Expenses	30,000.00		
Additional Appropriation Requested			

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Total Expenditures			
Funding Sources			
General Fund/WA GF	30,000.00		
State/Federal			
Fees/Other			
Use of Fund Balance			
Contingencies			
Total Sources	30,000.00		

Narrative Explanation of Fiscal Impacts:

Prior to fiscal year 2018-2019, food costs to cover Public Service Recognition Week were primarily funded by employee out of pocket costs in the PSRW Trust Fund Number 81360. Starting in fiscal year 2018-2019, food costs for the event will be covered by the County. All event costs, including food, printing, supplies and logistics are budgeted in the Non Departmental Employee Benefits Department Employee Recognition Account. Cost estimates are based on \$12 per person and an estimated 2,000 participants, which is approximately half of total employees. The costs also include event and logistical expenses of \$6,000 maximum.

Staffing Impacts:			
Position Title (Payroll Classification)	Monthly Salary Range (A - I Step)	Additions (number)	Deletions (number)

Narrative Explanation of Staffing Impacts (If Required):

No Staffing Impacts.

Attachments:

Resolution for Public Service Recognition Week 2019.

Related Items "On File" with the Clerk of the Board:

NA