

# County Clerk-Recorder-Assessor Department

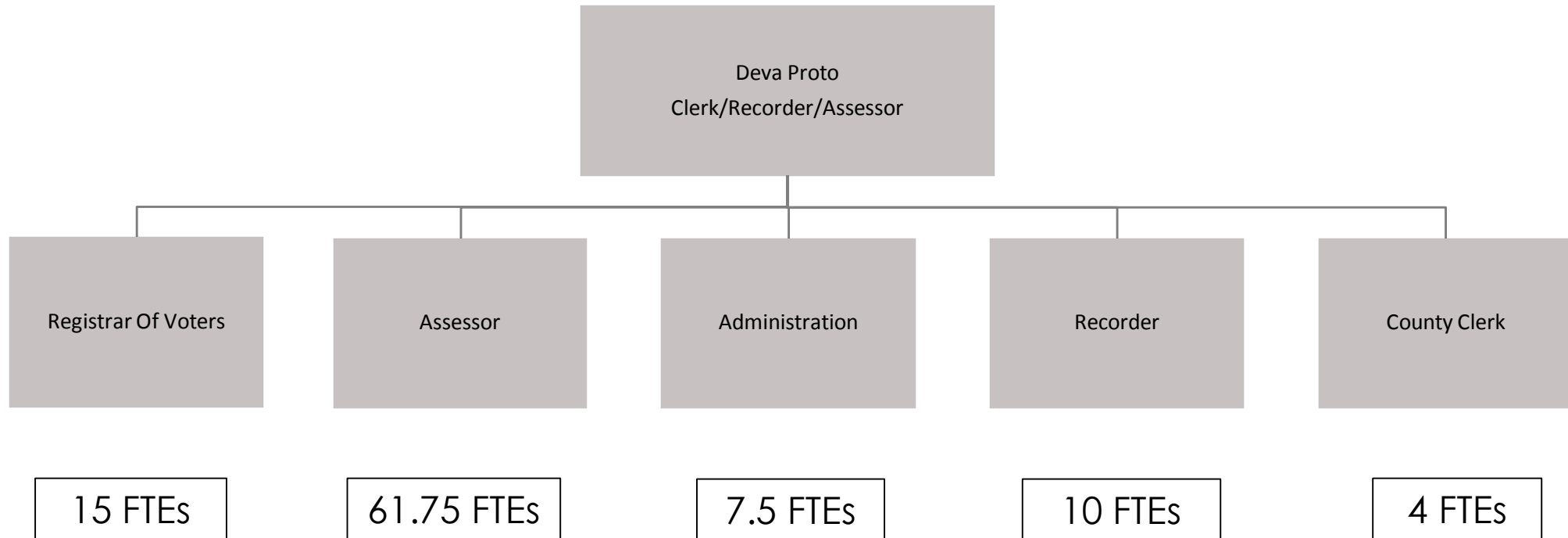


Administrative Support and Fiscal Services



# Department Overview

FY 2018-19 ADOPTED:	\$20,672,951
FY 2018-19 REVISED:	\$21,579,755
FY 2019-20 PRELIMINARY:	\$24,531,314
NET CHANGE (ADO – REC):	\$3,858,363
TOTAL FTE:	98.25



# County Clerk-Recorder-Assessor

## Key Operational Challenges and Opportunities

Key departmental challenges:

- Loss of general fund revenue, putting mandated services at risk
- Increased workload in the Assessor's Office due to 2017 Wildfires and 2019 Floods
- Successfully implementing the March 2020 Presidential Primary

Opportunities for outside funding:

- Possibility of state funds in summer for Assessor, requiring matching funds from County

Continuous Process Improvement of operations has allowed maintained services



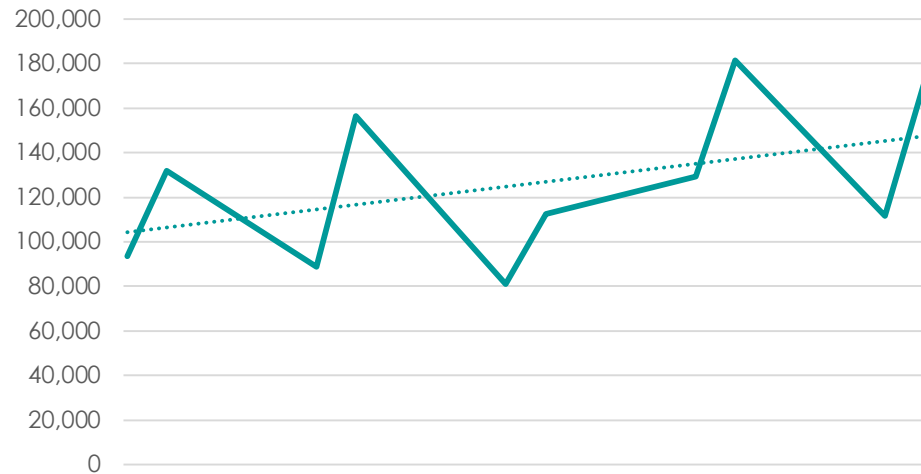
# Department Challenges & Opportunities – Registrar of Voters

- Mandated by CA Election Code, Government Code
- Biggest Ongoing Challenges
  - Increasing workload due to new mandates and increased voter participation
    - Return Postage Paid Vote By Mail Ballots
    - Conditional Voter Registration
    - Accessible Sample Ballot and Voter Information Guide, language translations
    - Motor Voter II
    - Pre-registration for 16 & 17 year olds
    - Statewide Voter Registration Integration
  - Increased pressure for faster results
- Biggest Opportunity
  - New Voting System

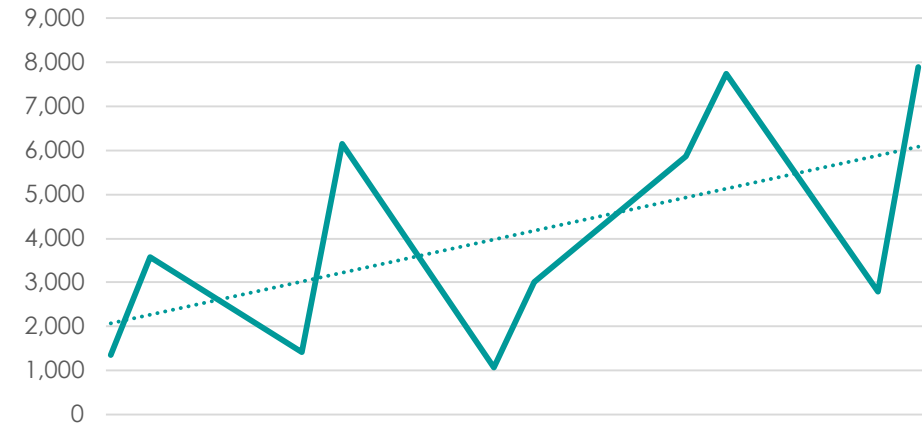


# Department Reduction Impacts – Registrar of Voters

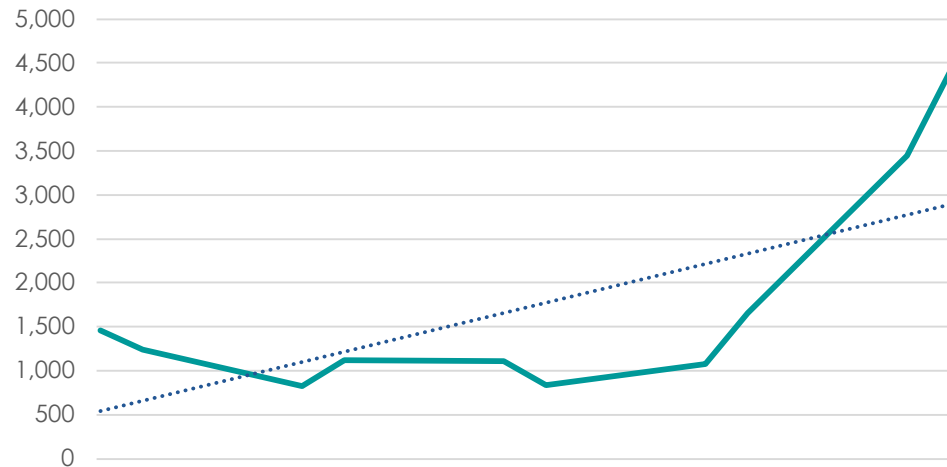
Total Ballots Returned



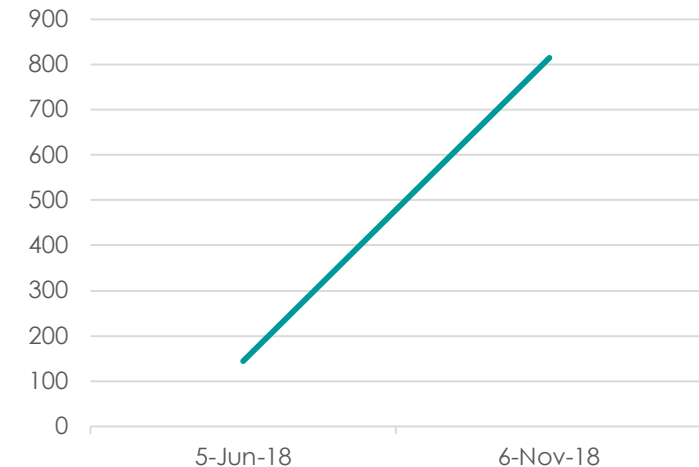
Total Provisional Ballots



Ballots Challenged



Conditional Voter Registration



# Department Reduction Impacts – County Clerk

- Mandated primarily by Government Code 26801-26861, County Clerk
  - Additionally, Health & Safety Code, Fish & Game Code, Business & Professional Code, Family Code, etc.
- 85% funded by revenue
  - Vital record fees set by state
- Impacts of Cuts
  - 20% staffing decrease
  - Reduced hours for customer service
  - Reduction/elimination of marriage ceremonies
    - Loss of further revenue generated by marriage ceremonies
  - Longer wait times for vital records and filings
    - Requirements for REAL ID
  - Risk of not meeting legal mandated deadlines (CEQA notices)



# Department Reduction Impacts – Recorder

- Mandated primarily by Government Code 27201-27399, Recorder
  - Additionally, Probate Code, Revenue & Taxation Code, Business & Professional Code, Civil Code, etc.
- Funded by special revenue
- Revenues have not kept pace with expenses
  - Maximum base recording fee set by state law (Last updated in 2009)
- Additional mandates imposed (Building Homes and Jobs Act fee)
- Impact of proposed cuts
  - 23% reduction in staff
  - Reduced hours for customer service
  - Increased processing and wait times
  - Risk of not meeting legal mandated timelines for recording and indexing



# Department Reduction Impacts – Administration

- Funded by all divisions, to support operations
- Includes budget, contracts, human resources, IT, payroll, support and backup for elections processes
- Impact of Proposed Cuts
  - Reduction of Administrative Personnel responsible for:
    - District and Candidate Billing for Reimbursements of Election costs
    - Filing for state grant reimbursements related to Registrar of Voters
    - Website accessibility
      - New Mandate: Accessible Sample Ballot and Voter Information Guide
    - Back up during elections



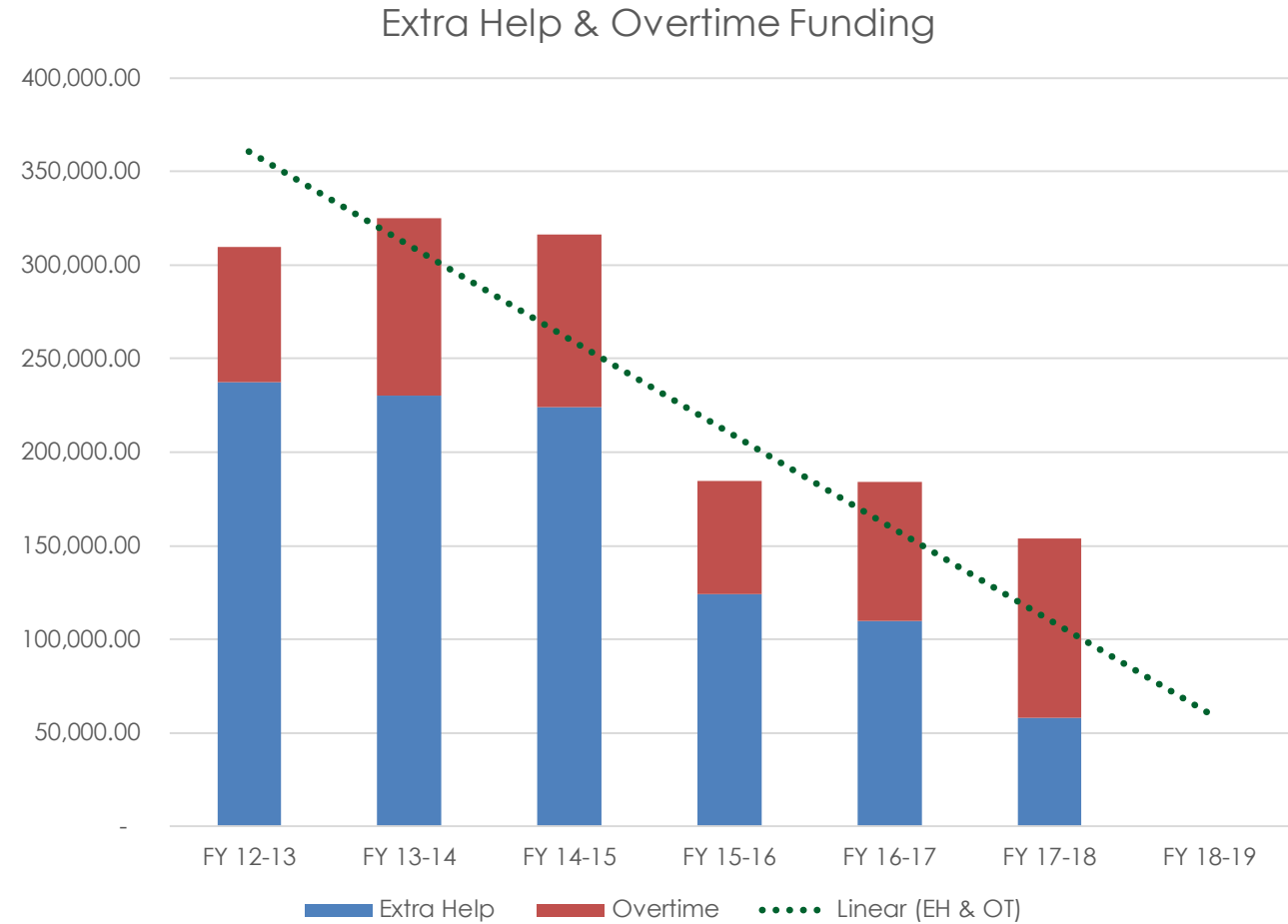
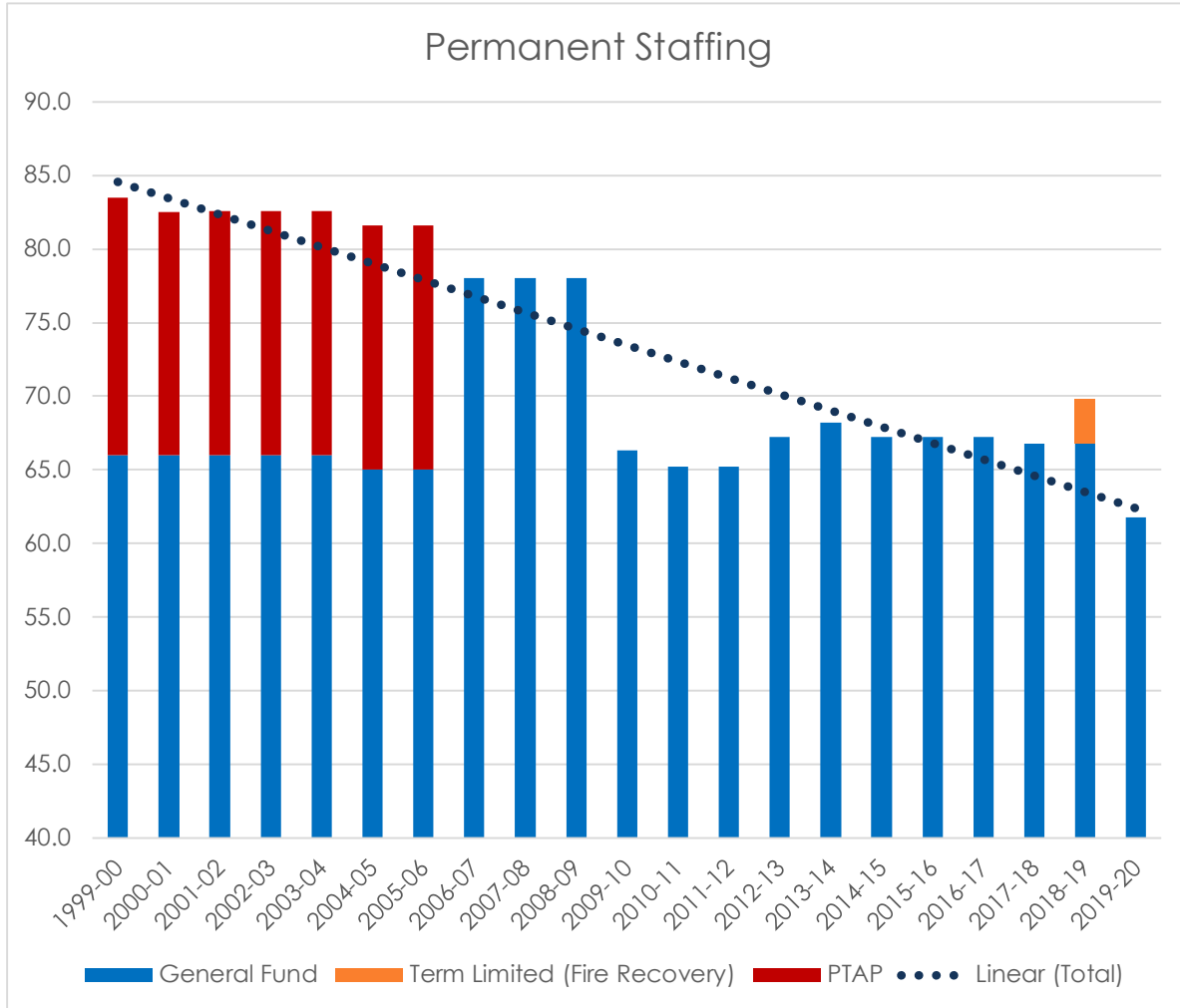


# Department Reduction Impacts – Assessor

- Mandated by Revenue & Taxation Code 50-5911, Property Taxes
- Biggest Ongoing Challenges
  - Increased workload
    - Calamity Claims / Natural Disasters
    - Annual Values & Assessments
    - Permits Processed
    - Roll Corrections
  - Decreased funding
    - 26% decrease in permanent staffing over last 20 years
    - 100% reduction in extra-help and overtime funding over last 7 years
  - Potential Legislation
    - Tracking and preparing for possibility of split roll & additional mandates

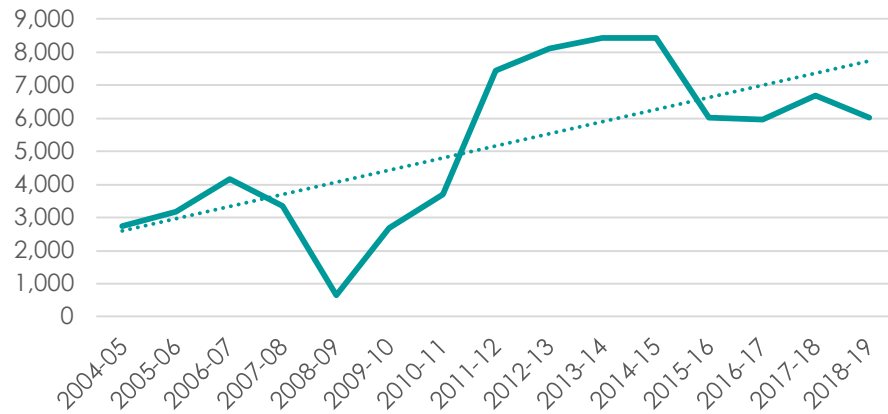


# Department Reduction Impacts – Assessor

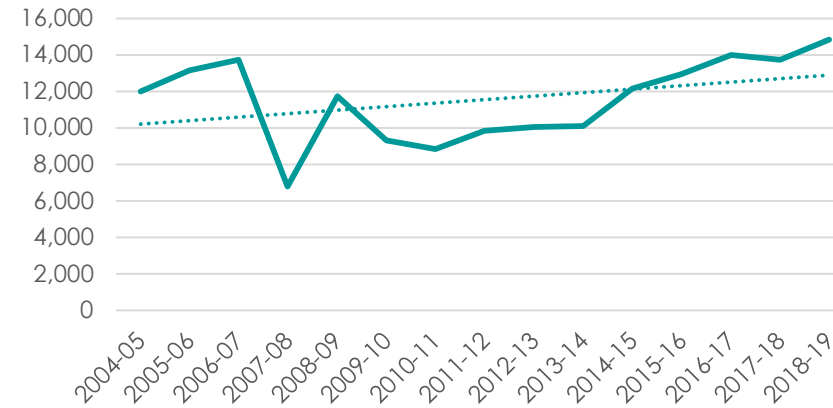


# Department Reduction Impacts – Assessor

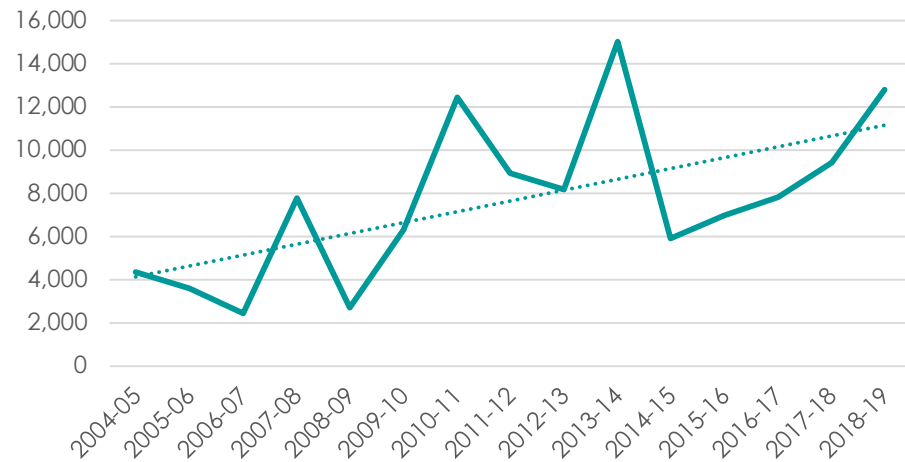
Annual Valuations



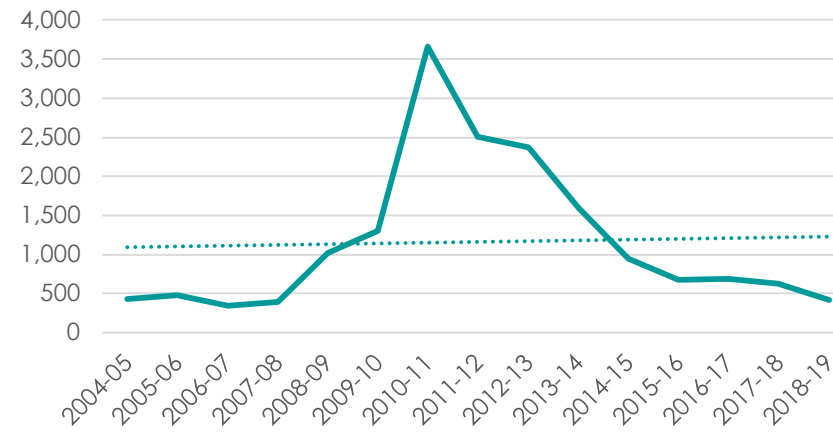
Permits Recieved and Processed



Roll Corrections

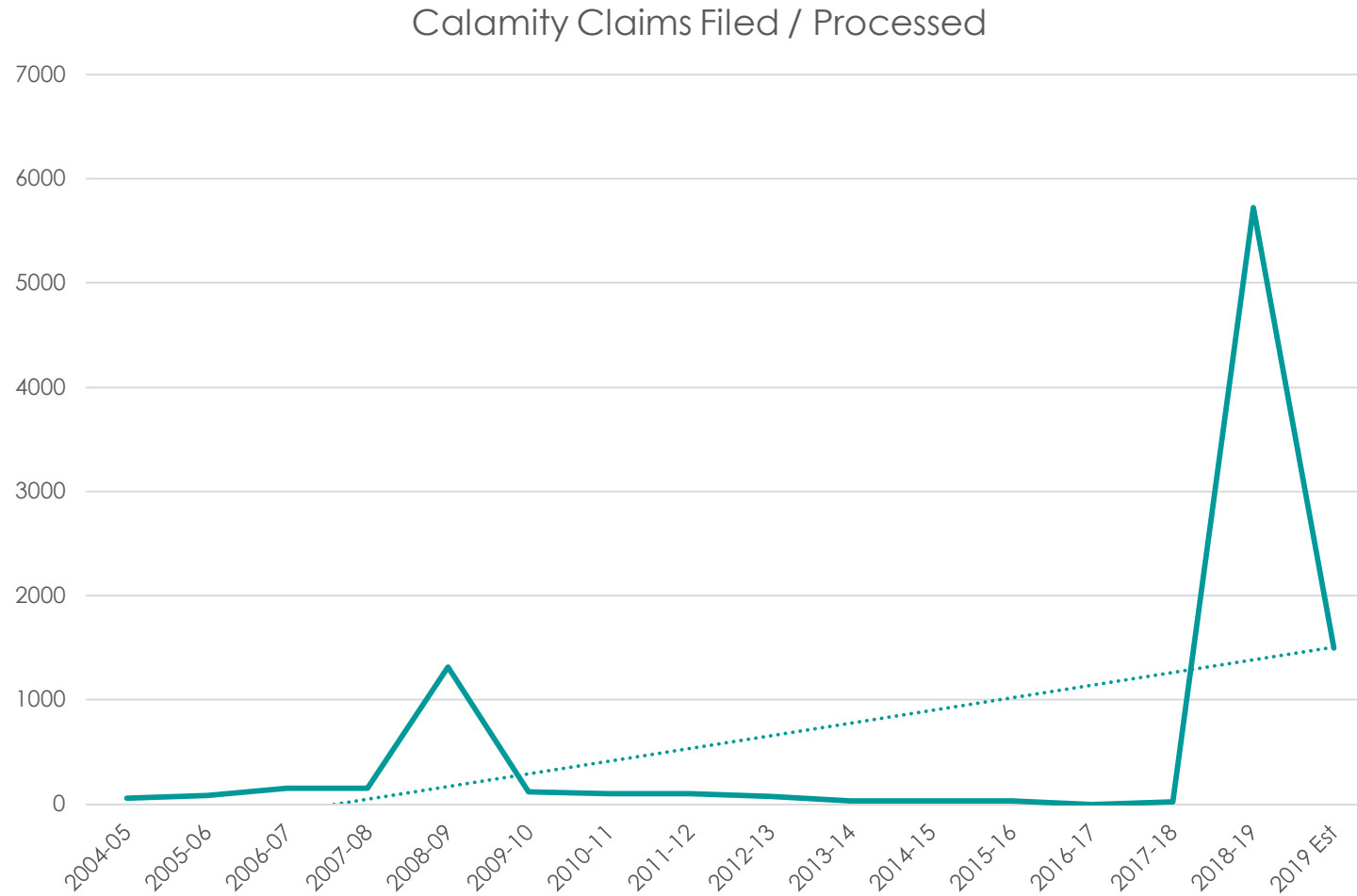


Appeals Received



# Department Reduction Impacts – Assessor

- Continuation of extreme weather events will increase workload





# Department Reduction Impacts – Assessor

- Impacts of Proposed Cuts
  - 16% reduction in staffing
  - Reduction in customer service hours
  - Longer wait times for calamity claim processing (floods, fires)
  - Non mandated reports for BOE, BOS, taxing districts, and cities eliminated
  - Reduction in permit processing
  - Reduction in assessments processed
  - Reduction in valuing new construction events (including calamity rebuilds)
  - Less accurate assessments (caused by mistakes and less time), leading to...
    - Increased roll corrections
    - Increased assessment appeals
    - Overall lowering of secured and unsecured roll

