



FY 2019-20 Preliminary Budget

Administrative Support and Fiscal Services

Auditor-Controller-Treasurer-Tax Collector, Board of Supervisors/County Administrator, Clerk-Recorder-Assessor, County Counsel, Emergency Management, Human Resources, General Services, Independent Office of Law Enforcement Review & Outreach, Information Systems

Administrative Support and Fiscal Services Functional Area

Key Functional Area Challenges

Challenges:

- Doing less with less
- Cost inflation from outside contracts
- Increasingly regulatory environment
- Effort to keep rates flat
- Recruitment and retention



Administrative Support and Fiscal Services Functional Area

Key Functional Area Opportunities

Functional Area Facilitation Outcomes:

- Building and developing the team
- Identified areas of collaboration and enhanced communication
- Establish an Internal Services Committee as an ongoing function for this area

Opportunities:

- Internal Services Committee



Administrative Support and Fiscal Services Functional Area

Internal Services Committee

Accomplishments:

- Service Level Inventory
- Pricing Principles
- Open House
- Benchmarking

Opportunities:

- Evaluate changes to current billing models for County Counsel, General Services, and Information Systems



How Does the Administrative and Fiscal Support Functional Area Support County Employees?

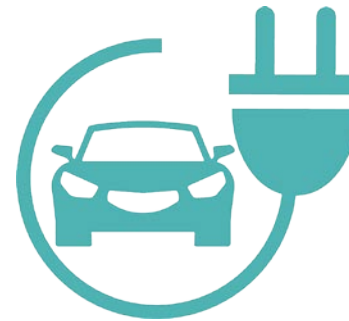


Human Resources – Support Services Example



Administrative Support and Fiscal Services Functional Area

General Services – Support Services Example



Administrative Support and Fiscal Services Functional Area

Information Systems – Support Services Example



Administrative Support and Fiscal Services Functional Area

Emergency Management – Services Example



Administrative Support and Fiscal Services Functional Area

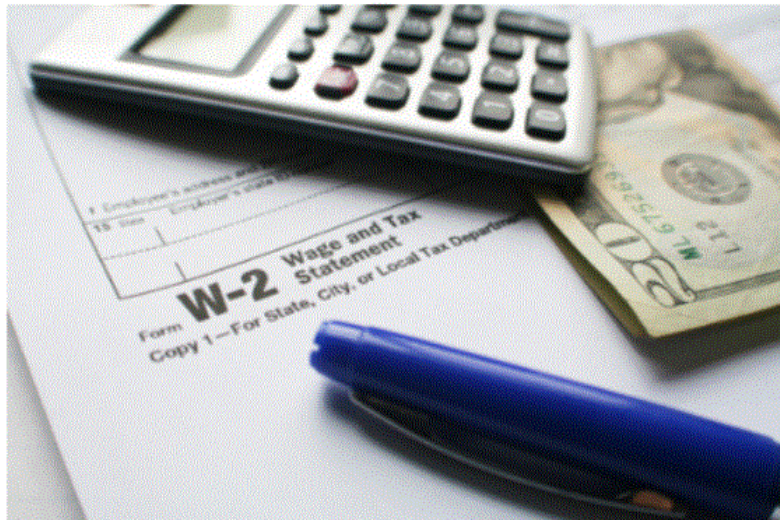
IOLERO – Services Example

- Provides policy recommendations and strengthens the relationship between law enforcement and the community which improves the responsiveness of the Sheriff's Office to the community it serves
- Audits various activities of the Sheriff's Office to ensure compliance with federal, state, and local governance



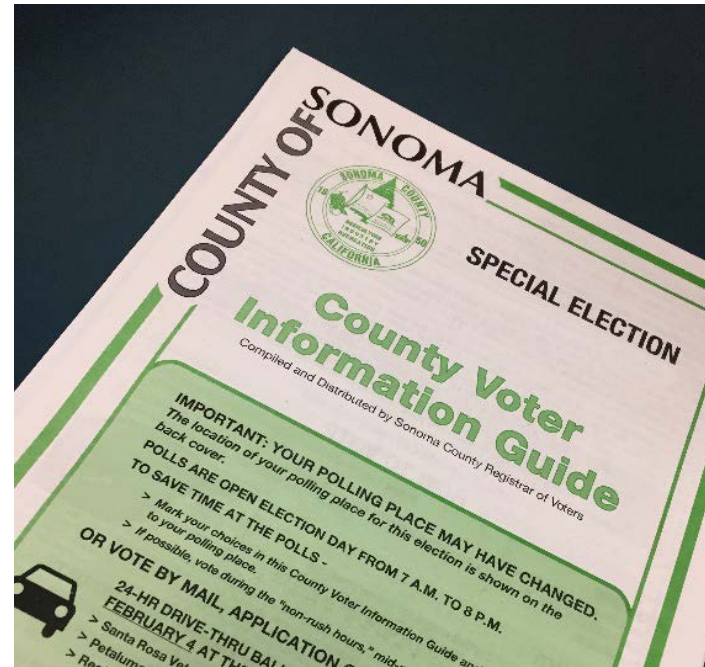
Administrative Support and Fiscal Services Functional Area

Auditor-Controller-Treasurer-Tax Collector – Support Services Example



Administrative Support and Fiscal Services Functional Area

Clerk-Recorder-Assessor – Support Services Example



Administrative Support and Fiscal Services Functional Area

Board of Supervisors /County Administrator –



ADOPTED BUDGET



Administrative Support and Fiscal Services Functional Area

County Counsel – Support Services Example



Departmental Presentations:

Part1

Auditor-Controller-Treasurer-Tax Collector

County Counsel

General Services

Human Resources

Information Systems Department

Part 2

Clerk-Recorder-Assessor

Independent Office of Law Enforcement Review and
Outreach

Department of Emergency Management

Board of Supervisors/County Administrator

