



County of Sonoma

State of California

Date: March 19, 2019

Item Number: _____
Resolution Number: _____

☐ 4/5 Vote Required

Concurrent Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, The Board Of Directors Of The Sonoma County Water Agency, The Board Of Commissioners Of The Community Development Commission, And The Board Of Directors Of The Sonoma County Agricultural Preservation And Open Space District Amending The County Of Sonoma Salary Resolution No. 95-0926, Administrative Management – Bargaining Unit 0050, Revising And Retitling One Existing Classification, And Establishing One New Classification And Salary, Effective March 12, 2019.

Whereas, the Human Resources Department contracted with Koff & Associates (K&A), a professional consulting firm, to conduct a review of the Board of Supervisors' Staff Assistant classification; and

Whereas, K&A found that, in order to properly address operational requirements, the organization would benefit from the creation of an alternately staffed job class structure; and

Whereas, based on this finding, K&A recommended revising and retitling the current Board of Supervisor's Staff Assistant classification to Board of Supervisor's Staff Assistant I, and creating a Board of Supervisor's Staff Assistant II classification, in order to establish a first working level and an advanced working level, respectively; and

Whereas, pursuant to the County's Employee Relations Policy, Human Resources recommends the appropriate bargaining unit for the new job classification, Board of Supervisor's Staff Assistant II, is Bargaining Unit 0050-Administrative Management; and

Whereas, Human Resources determined that this new classification is exempt, in accordance with the Fair Labor Standards Act; and

Whereas, Human Resources concurs with the K&A recommendation of maintaining the existing salary range for the Board of Supervisors' Staff Assistant I classification, and setting the Board of Supervisors' Staff Assistant II classification at the hourly beginning range 3813, as set forth in Attachment A.

Now, Therefore, Be It Resolved that the Salary Resolution No. 95-0926, Appendix A – Salary Tables, be amended to revise and retitle the Board of Supervisors' Staff Assistant classification to Board of Supervisors' Staff Assistant I, and to establish the new classification and salary for Board of Supervisors' Staff Assistant II, as set forth in Attachment A, effective March 12, 2019.

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Supervisors:

Gorin:

Zane:

Gore:

Hopkins:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.