

## **Agreement for Funding of the Green Business Program**

This agreement ("Agreement") is by and between **Sonoma Valley County Sanitation District** ("District") and **County of Sonoma**, through its General Services Department ("County"). The Effective Date of this Agreement is the date the Agreement is last signed by the parties to the Agreement, unless otherwise specified in Article 5 (Term of Agreement).

### **RECITALS**

- A. District and County mutually desire to educate and assist the private sector business District and County mutually desire to educate and assist the private sector business community with environmental issues including, but not limited to, water quality and efficiency of use within the commercial, industrial, and institutional (CII) sector of the District's service area.
- B. County has existing relationships with local businesses and expertise in identifying and researching efficiency of water use activities and opportunities for businesses that will assist District in accomplishing its water quality, conservation, and educational goals.
- C. The Sonoma Green Business Program (Program) began through the Association of Bay Area Governments (ABAG) in 1996. The Program works with the following sectors: office and retail, restaurants, small manufacturers, wineries, home offices, printers, hotels, automotive (body and shop), janitorial cleaning services, property managers, car washes, grocery stores, dentists and schools.
- D. The Program certifies local businesses that adopt water- efficient, cost effective practices and other sustainability measures including conserving energy, preventing pollution and minimizing waste.
- E. District desires to fund County to provide support to assist area businesses in adopting water use efficiency programs focused on commercial customers in District's service area to reduce wastewater flows to District's treatment plant, reduce Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD).
- F. Sonoma County Water Agency operates the District under contract with District. References to District employees are understood to be Sonoma County Water Agency employees acting on behalf of the District.

In consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

### **AGREEMENT**

#### **1. RECITALS**

- 1.1. The above recitals are true and correct.

## 2. COORDINATION

- 2.1. Cooperation with District. County shall coordinate the work with District's Project Manager. Contact information and mailing addresses:

| District   | County   |
|--|--|
| Project Manager: Kris Loomis<br>404 Aviation Boulevard<br>Santa Rosa, CA 95403-9019<br>Phone: (707) 524-1165<br>Email: Kris.Loomis@scwa.ca.gov | Contact: Jane Elias<br>2300 County Center Drive, Suite A105<br>Santa Rosa, CA 95403-9019<br>Phone: (707) 565-6483<br>Email: Jane.Elias@sonoma-county.org |
| Remit invoices to:<br>Accounts Payable<br>Same address as above<br>Email: ap_agreements@scwa.ca.gov  | Remit payments to:<br>Same address as above  |

## 3. COUNTY'S RESPONSIBILITIES

County shall complete the following:

- 3.1. General. County agrees to perform all work in accordance with the requirements of applicable federal, state, and local laws.
- 3.2. Description. In addition to implementing the Program, provide education and outreach regarding the Program in the District service area. Cooperate with District to do the following:
- a. *Education:* Develop and distribute public information materials relating to water audits, high water using fixture replacement through the Program newsletter.
  - b. *Outreach:* Promote and market water use efficiency programs focused on commercial customers in District service area to reduce wastewater flows to District's treatment plant, reduce TSS and BOD.
- 3.3. Content Online Accessibility.
- a. *Accessibility:* District policy requires that all documents that may be published to the Web meet accessibility standards to the greatest extent possible, and utilizing available existing technologies.
  - b. *Standards:* Those responsible for preparing content intended for use or publication on a District/County-managed or District/County-funded web site must comply with applicable federal accessibility standards established by 36 C.F.R. section 1194, pursuant to section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. section 794(d)), and District's Web Site Accessibility Policy located at <http://sonomacounty.ca.gov/Services/Web-Standards-and-Guidelines/>.

- c. *Certification:* With each final receivable intended for public distribution (report, presentations posted to the Internet, public outreach materials), County shall include a descriptive summary describing how all deliverable documents were assessed for accessibility (e.g. Microsoft Word accessibility check; Adobe Acrobat accessibility check, or other commonly accepted compliance check).
- d. *Alternate Format:* When it is strictly impossible due to the unavailability of technologies required to produce an accessible document, County shall identify the anticipated accessibility deficiency prior to commencement of any work to produce such deliverables. County agrees to cooperate with District staff in the development of alternate document formats to maximize the facilitative features of the impacted document(s); e.g., embedding the document with alt-tags that describe complex data/tables.
- e. *Noncompliant Materials; Obligation to Cure:* Remediation of any materials that do not comply with District's Web Site Accessibility Policy shall be the responsibility of County. If District, in its sole and absolute discretion, determines that any deliverable intended for use or publication on any District/County-managed or District/County-funded Web site does not comply with District Accessibility Standards, District will promptly inform County in writing. Upon such notice, County shall, without charge to District, repair or replace the non-compliant materials within such period of time as specified by District in writing. If the required repair or replacement is not completed within the time specified, District shall have the right to do any or all of the following, without prejudice to District's right to pursue any and all other remedies at law or in equity:
  - i. Cancel any delivery or task order;
  - ii. Terminate this Agreement pursuant to the provisions of Paragraph 6; and/or
  - iii. In the case of custom Electronic and Information Technology (EIT) developed by County for District, District may have any necessary changes or repairs performed by itself or by another contractor. In such event, County shall be liable for all expenses incurred by District in connection with such changes or repairs.
- f. *District's Rights Reserved:* Notwithstanding the foregoing, District may accept deliverables that are not strictly compliant with District Accessibility Standards if District, in its sole and absolute discretion, determines that acceptance of such products or services is in District's best interest.

3.4. Mutual Indemnification. Each party to this Agreement (the "Indemnifying Party") agrees to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release the other party (the "Indemnified Party"), and the Indemnified Party's supervisors, officers, agents, and employees, from and against any and all liabilities, actions, claims, damages, disabilities, or expenses that may be asserted by any person or entity, including

the Indemnifying Party, to the extent resulting from the Indemnifying Party's breach of any material term of this Agreement, or Indemnifying Party's negligence or willful misconduct in connection with the performance of this Agreement, but excluding liabilities, actions, claims, damages, disabilities, or expenses to the extent arising from Indemnified Party's breach of any material term of this Agreement, or Indemnified Party's negligence or willful misconduct in connection with the performance of this Agreement. The Indemnified Party shall have the right to select its legal counsel at the Indemnifying Party's expense, subject to the Indemnifying Party's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for the parties hereto or their agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

- 3.5. Invoices. County shall bill District upon execution of this Agreement with an invoice that is clearly marked with "County of Sonoma, Agreement for Funding of the Green Business Program, Project-Activity Code V0041P006."
- 3.6. Refund of Unused Funds. Following completion of work, County shall submit receipts and invoices to verify actual costs. If total of actual costs of authorized expenses is less than the total amount provided under this Agreement, County shall refund the difference to District within 30 calendar days of completion of work.
- 3.7. Refund Upon Cancellation. If County determines Program will not occur, County shall immediately notify District in writing. In such case, County shall refund any funding provided under this Agreement by District within 30 calendar days of said determination.

#### **4. DISTRICT'S RESPONSIBILITIES**

- 4.1. Total. District's maximum obligation to County under this Agreement shall not exceed \$40,000.
- 4.2. Payments.
  - a. *2018/2019 Payment:* Upon execution of Agreement and receipt of an invoice thereof, District will deposit with County \$20,000.
  - b. *2019/2020 Payment:* Upon receipt of invoice dated July 1, 2019, or later, District will deposit with County \$20,000.
- 4.3. Funding. Availability of Funding in Subsequent Fiscal Years.
  - a. District's performance under this Agreement in subsequent years is contingent upon appropriation of funds by District's Board of Directors. District shall have no liability under this Agreement if sufficient funds are not appropriated in subsequent fiscal years by District's Board of Directors for

the purpose of this Agreement. Amount of funding planned for appropriation for this Agreement is as follows:

| <i>Fiscal Year</i> | <i>Planned Appropriation</i> |
|--------------------|------------------------------|
| 2018/2019          | \$20,000                     |
| 2019/2020          | \$20,000                     |

- b. If funding for this Agreement for any fiscal year is reduced or eliminated by District's Board of Directors, District shall have the option to either terminate this Agreement in accordance with Article 6 (Termination) or offer an amendment to County to reflect the reduced amount

**5. TERM OF AGREEMENT**

- 5.1. This Agreement shall expire on June 30, 2021, unless terminated earlier in accordance with the provisions of Article 6 (Termination).

**6. TERMINATION**

- 6.1. At any time and without cause, District has the right, in its sole discretion, to terminate this Agreement by giving five calendar days' written notice to County. In the event of such termination, District will pay County for services satisfactorily rendered to the date of termination. In addition, should County fail to perform any of its obligations hereunder, within the time and in the manner herein provided, or otherwise violate any of the terms of this Agreement, District may immediately terminate this Agreement by giving County written notice of such termination, stating the reason for termination. In the event of such termination, District will pay County for services satisfactorily rendered to the date of termination. However, District will deduct from such amount the amount of damage, if any, sustained by District by virtue of the breach of the Agreement by County. District's right to terminate may be exercised by Sonoma County Water Agency's General Manager.

**7. ADDITIONAL REQUIREMENTS**

- 7.1. Bottled Water. In accordance with Sonoma County Water Agency Board of Directors Resolution No. 09-0920, dated September 29, 2009, no District funding shall be used to purchase single-serving, disposable water bottles for use in District facilities or at District-sponsored events. This restriction shall not apply when potable water is not available.
- 7.2. Authority to Amend Agreement. Changes to the Agreement may be authorized only by written amendment to this Agreement, signed by both parties. Changes to lengthen time schedules or make minor modifications to the scope of work, which do not increase the amount paid under the Agreement, may be executed by Sonoma County Water Agency's General Manager in a form approved by County Counsel.

- 7.3. No Waiver of Breach. The waiver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
- 7.4. Construction. To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in a manner that avoids any violation of statute, ordinance, regulation, or law. The parties covenant and agree that in the event that any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby. County and District acknowledge that they have each contributed to the making of this Agreement and that, in the event of a dispute over the interpretation of this Agreement, the language of the Agreement will not be construed against one party in favor of the other. County and District acknowledge that they have each had an adequate opportunity to consult with counsel in the negotiation and preparation of this Agreement.
- 7.5. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.
- 7.6. Applicable Law and Forum. This Agreement shall be construed and interpreted according to the substantive law of California excluding the law of conflicts. Any action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in the County of Sonoma.
- 7.7. Captions. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.
- 7.8. Merger. This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to Code of Civil Procedure section 1856. Each Party acknowledges that, in entering into this Agreement, it has not relied on any representation or undertaking, whether oral or in writing, other than those which are expressly set forth in this Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.
- 7.9. Survival of Terms. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- 7.10. Time of Essence. Time is and shall be of the essence of this Agreement and every provision hereof.

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N WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date last signed by the parties to the Agreement.

Reviewed as to funds:

TW 18/19-042

By: \_\_\_\_\_  
Sonoma County Water Agency  
Division Manager - Administrative  
Services

Approved as to form:

By: \_\_\_\_\_  
Adam Brand, Deputy County Counsel

**Sonoma Valley County Sanitation District**

**County of Sonoma**

By: \_\_\_\_\_  
Grant Davis  
General Manager  
Authorized per Sonoma Valley County  
Sanitation District's Board of Directors  
Action on February 26, 2019

By: \_\_\_\_\_  
Carolyn Judy, Director General Services  
  
Authorized per County of Sonoma's Board  
of Directors Action on February 26, 2019

Date: \_\_\_\_\_

Date: \_\_\_\_\_