COUNTY OF SONOMA

575 ADMINISTRATION
DRIVE, ROOM 102A
SANTA ROSA, CA 95403

SUMMARY REPORT

Agenda Date: 3/3/2026

To: Board of Supervisors
Department or Agency Name(s): Board of Supervisors
Staff Name and Phone Number: Supervisor Rebecca Hermosillo, (707) 565-2241
Vote Requirement: Majority
Supervisorial District(s): Second

Title:
Request for Original Jurisdiction over UPE23-0046 Two Rock Fire Department Use Permit

Recommended Action:
Approve the request to exercise original jurisdiction over the Use Permit UPE23-0046 Two Rock Fire Department located at 7599 & 7600 Valley Ford Rd, Petaluma, CA 94952; APN 022-140-017. (Second District)

Executive Summary:
On January 15, 2026, First District Supervisor Rebecca Hermosillo submitted a written request to the Clerk of the Board of Supervisors that the Board take original jurisdiction over the Use Permit requested by UPE23-0046. The submitted application UPE23-0046 requests approval of a Use Permit to establish the permitted uses of the existing Two Rock Fire Department facility and inclusive land area as a Public Safety Facility, construction of an ADA compliant restroom within the existing metal garage annex, construction of a new 2,000 gallon sewage holding tank, and installation of a 96-foot-long wooden fence ranging from 6 to 8 feet in height to extend along the northeastern edge of the property adjacent to a BAASMA bioretention cell. Modification of existing use permit (File No. UPE18-0068).

Discussion:
The Sonoma County Zoning Code allows the Board of Supervisors to exercise original jurisdiction over any discretionary planning application for which Planning Commission review is not required (Sec. 26-92-155). Exercising original jurisdiction would result in the project bypassing the Planning Commission and proceeding directly to the Board of Supervisors for a decision. Any member of the Board may make a request to exercise original jurisdiction, either orally at a Board meeting or filed in writing to the Clerk of the Board. The request to exercise original jurisdiction need not state a reason. A request for original jurisdiction must be approved by a majority of the Board at a public meeting.

If original jurisdiction is approved, the Board will assume jurisdiction over the matter, and the matter will be heard and decided by the Board at a later date, in a noticed public hearing on the project conducted in accordance with state law.

Strategic Plan:
N/A

Racial Equity:

Agenda Date: 3/3/2026

Was this item identified as an opportunity to apply the Racial Equity Toolkit?
No

Prior Board Actions:
N/A

FISCAL SUMMARY

Expenditures	**FY25-26 Adopted**	**FY26-27 Projected**	**FY27-28 Projected**
Budgeted Expenses			
Additional Appropriation Requested			
Total Expenditures			
Funding Sources			
General Fund/WA GF			
State/Federal			
Fees/Other			
Use of Fund Balance			
General Fund Contingencies			
Total Sources			

Narrative Explanation of Fiscal Impacts:
This is an At-Cost application, and the processing costs are paid by the applicant.

Staffing Impacts:			
Position Title (Payroll Classification)	**Monthly Salary Range (A-I Step)**	**Additions (Number)**	**Deletions (Number)**

Narrative Explanation of Staffing Impacts (If Required):
N/A

Attachments:
Att 1 UPE23-0046 Request for Original Jurisdiction

Related Items "On File" with the Clerk of the Board:
N/A

From: Katie Mason<Katie.Mason@sonomacounty.gov>
Sent: Thursday, January 15, 2026 3:23 PM
To: Marcie Woychik <Marcie.Woychik@sonomacounty.gov>; Noelle Francis <Noelle.Francis@sonomacounty.gov>
Cc: Scott Orr <Scott.Orr@sonomacounty.gov>; Cecily Condon <Cecily.Condon@sonomacounty.gov>
Subject: UPE23-0046

Hi all-

Chair Hermosillo is requesting the Board of Supervisors to take original jurisdiction on UPE23-0046. Please let me know if we need to do anything beyond this email.

Much thanks,

Katie Mason
District Director
District Supervisor Rebecca Hermosillo Sonoma County
575 Administration Drive, Room I00A
Santa Rosa, CA 95403
Office (707) 565-2241
Cell (707) 608-3932

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