County of Sonoma
State of California

Date: November 5, 2024

Item Number: _____

Resolution Number: _____

☐ 4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Amending The Department Allocation Lists Of The Human Services Department and the Office of Equity, Effective October 29, 2024.

Whereas, the Human Services Department is requesting approval to extend an existing 2.0 Full-Time Equivalent (FTE) Program Planning And Evaluation Analyst Time-Limited, an existing 2.0 FTE Administrative Aide Time-Limited, and an existing 1.0 FTE Accounting Technician Time-Limited through December 31, 2026, to better align positions with the operational needs of the department; and

Whereas, the Office of Equity is requesting the deletion of 2.0 Full Time Equivalent (FTE) Department Analysts – Time-Limited and adding 2.0 FTE Program Planning and Evaluation Analyst – Project through December 31, 2026, to meet the operational needs of the department, and as Project allocations due to specific funding; and

Whereas, positions previously added and extended to implement and monitor the American Rescue Plan Act Community Response Program are set to expire on June 30, 2026 and require a six month extension, and

Whereas, the extension of the positions will allow for technical support, successful closeout, federal reporting and compliance with the County's Community Resilience Program participants,

Whereas, the Human Resources Department has reviewed the job duties of the positions and determined that the job classification changes are appropriate; and

Now, Therefore, Be It Resolved that the Department Allocation List of the Sonoma County Human Services Department is hereby revised as followed, effective October 29, 2024.

Human Services Department

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration End Date	Salary Range
24030104	0880	Program Planning and Evaluation Analyst	8.75	-	8.75	12/31/2026	4637
24030104	0810	Administrative Aide	4.00	-	4.00	12/31/2026	3567
24030111	0880	Program Planning and Evaluation Analyst	3.00	-	3.00	12/31/2026	4637
24030111	0404	Accounting Technician	1.00	-	1.00	12/31/2026	3194

Office of Equity

Budget Section/ Subsection	Job Class	Class Title	Existing Positions In Class	Change in Position Allocation	New Total Allocation For Class	Duration End Date	Salary Range
39010102	0826	Department Analyst	2.0	-2.0	0.0	6/31/26	4438
39010102	0887	Program Planning and Evaluation Analyst - Project	0.0	2.0	2.0	12/31/2026	4637

Be It Further Resolved

Supervisors:

Gorin: Coursey: Gore: Hopkins: Rabbitt:

Ayes: Noes: Absent: Abstain:

So Ordered.